



JEFFERSON

Elementary School District

Governing Board
Shakeel Ali
Andrea Jordan
Manufou Liaiga-Anoa'i
Aaron Rashba
Anthony Tsujisaka

Technology Department
101 Lincoln Avenue, Daly City, CA 94015
Toni Barone
Director of Technology & Curriculum Integration
Superintendent
Sandy Mikulik

Lost/Damaged Chromebook Invoice

To The Parent/Guardian of: _____

This is to inform you that your child has lost or damaged his/her Chromebook and/or charger. This damage was not considered accidental by our insurance company and therefore the repair is not covered by our insurance policy. As this is the first time that accidental damage has occurred, JESD will waive the repair cost. Any future repairs will be charged using the rates below. Please encourage your student to be extra careful with their chromebooks to avoid any future damage.

Asset Tag # _____ Model # _____ Serial # _____

Damages:

- Damaged/cracked screen (\$150): _____
- Missing/Damaged Keys (\$25): _____
- Lost Charger (\$20) _____
- Lost Chromebook (\$300) _____

Total Amount Due: _____

Please send a check for the total amount due to:
Jefferson Elementary School District

Please note the child(ren) name on the check when submitting payment to the school.

Sincerely,
