



Personnel Commissioners

Wallace Moore

Sonia Reyes

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Assistant Superintendent, Human Resources

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## PERSONNEL COMMISSION VACANCY

The Jefferson Elementary School District is encouraging interested parties to apply for the "Joint Appointee" to the District's Personnel Commission.

The Personnel Commission oversees a comprehensive personnel administration system for classified (non-teaching) employees of the District.

Applicants must reside in the attendance boundaries of the District (Daly City [western section], Colma, Broadmoor, and a portion of Pacifica), be a registered voter, cannot be an employee of the District, and be an adherent of the principle of the merit system (which is the selection, retention, and promotion of individuals upon the basis of merit and fitness) described in the Personnel Commission Rules and Regulations.

The three-member District Personnel Commission meets in public session on the first Tuesday of each month at 4:00 p.m. in the District's Board of Trustees' Room, 101 Lincoln Ave., Daly City. A stipend of \$50 per meeting is provided, as well as a benefits package (medical, dental, and life insurance).

Deadline for applications is 3:00 p.m. on December 12, 2025. Interviews for select applicants will be held during a regular public meeting scheduled for 4:00 p.m. on Tuesday, December 16, 2025. Interested parties are urged to contact the Human Resources Office at (650) 746-2451 with any questions. An application packet and copy of Personnel Commission Rules and Regulations can be obtained at [www.jsd.k12.ca.us](http://www.jsd.k12.ca.us) or picked up at 101 Lincoln Ave., Daly City.

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### Martin Luther King Jr. Education Center

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