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*If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.*

**1. 7:00 p.m. Call to Order**

**7:00 p.m.**

**2. Members Present**

**Shakeel Ali**

**Nadia Flamenco**

**Andrea Jordan**

**Aaron Rashba**

**Anthony Tsujisaka**

**3. Pledge of Allegiance**

**HELD**

**4. Approval of Agenda**

**APPROVED as amended**

**5. COMMUNICATIONS (15 mins.)**

**A. Board Member Acknowledgements and Commendations**

**HELD**

**B. Superintendent Comments**

**HELD**

**C. Persons Wishing to Address the Board**

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

**NONE**

## **6. GENERAL FUNCTIONS - Sandy Mikulik**

### **A. Consent Agenda - ACTION**

The Administration recommends approval of the starred (\*) items on the rest of the agenda.

**APPROVED**

### **B. \*Approval of Minutes - ACTION**

Minutes of Regular Governing Board Meeting January 15, 2025 and Special Governing Board Meeting February 1, 2025.

**APPROVED**

### **C. \*Comprehensive School Safety Plans and Security of School Facilities (Education Code Section 32281(f) and Government Code Section 4957(2)) - ACTION**

The Administration recommends approval of the Comprehensive School Safety Plans and Security of School Facilities for District schools: Daniel Webster, Fernando Rivera, Marjorie H. Tobias, Thomas Edison, and Woodrow Wilson. *[Goal 2 - Equity BP 0415 #4]*

**APPROVED**

### **D. Appointment to Citizens' Oversight Committee (2 mins.) - ACTION**

The Administration recommends the initial appointment of John Shreve to fill the position of at-large community member of the Measures J & T Citizens' Oversight Committee. *[Goal 4 - Equity BP 0415 #2]*

**APPROVED**

### **E. Educational Housing Committee Appointment (2 mins.) - ACTION**

The Administration recommends the following Educational Housing Committee Board members to be appointed for another term: Ernest Felix (AFT 3267 Representative) and Michael Strahs (Community Member).

**APPROVED**

### **F. Tentative Agreement Between Jefferson Elementary School District and AFT #3267 for 2024-2027 (5 mins.) - ACTION**

The Administration recommends approval of the Tentative Agreement for the 2024-2027 school years between AFT, Local #3267, and the Jefferson Elementary School District, pending AB 1200 approval by the San Mateo County Office of Education and ratification by the bargaining unit. The agreement, effective July 1, 2024, includes a three percent (3%) wage increase on the salary schedule to the unit, and other agreements for Hours of Employment, Work Day, Personnel Files, Health and Welfare, Sick Leave, Transfers and Reassignments, Class Size, and Stipends for After-School and Weekend Work as specified in the attached Tentative Agreement. These agreements represent the conclusion of the 2024-2025 negotiations between AFT, Local #3267, and Jefferson Elementary School District. *[Goal 4 - Equity BP*

0415 #2]

**APPROVED**

**G. Tentative Agreement Between Jefferson Elementary School District and CSEA #233 for 2024-2025 (5 mins.) - ACTION**

The Administration recommends approving the Tentative Agreement for the 2024-2025 school year between CSEA, Chapter #233, and the Jefferson Elementary School District, pending AB 1200 approval by the San Mateo County Office of Education and ratification by the bargaining unit. The agreement, effective July 1, 2024, includes a two percent (2%) wage increase on the salary schedule to the unit, a one percent (1%) increase to the longevity scale, the addition of steps 15, 19, and 23 to the longevity scale, and agreement on Article 8: Hours and Overtime as specified in the attached Tentative Agreement. These agreements represent the conclusion of the 2024-2025 negotiations between CSEA #233 and Jefferson Elementary School District. *[Goal 4 - Equity BP 0415 #2]*

**APPROVED**

**H. Resolution No. 25-02-12, National School Counseling Week (2 mins.) - ACTION**

The Administration recommends adoption of Resolution No. 25-02-12, designating the week of February 3-7, 2025 as National School Counseling Week and celebrating across the Jefferson Elementary School District the week of February 24-28, 2025. *[Goals 1,2 - Equity BP 0415 #1,4,6]*

**APPROVED**

**7. EDUCATIONAL & STUDENT SERVICES - Pamela Scott**

**A. \*Acceptance of Donations - ACTION**

The Administration recommends acceptance of the following donations:

District Office:

\$100.00 from The Blackbaud Giving Fund to be used in the district.

\$1,500.00 from White Harvest Ministries, Inc., to be used at the school.

\$1,500.00 from Mark Thomas Racette and Evelyn Sarmiento Racette to be used at the school.

\$300.00 from Tonja Carrington to be used for student scholarships.

\$300.00 from The Blackbaud Giving Fund to be used at the school.

\$1,000.00 from the Philanthropic Ventures Foundation to be used for a Kindergarten field trip.

**APPROVED**

**B. \*Amended Contracted Services - Esther B. Clark School - ACTION**

The Administration recommends acceptance of the amended contract in the amount of \$357,104.66 with Esther B. Clark School to provide educational and related services to three Jefferson Elementary School District students. The

Board has already approved \$163,880 at its regular meeting on August 14, 2024. The increase of \$193,224.66 is for two additional student placements. The contract is to be funded through the Special Education budget. *[Goal 1 - Equity BP 0415 #1,6]*

**APPROVED**

**C. \*Amended Contracted Services - AYSO (Correction to Participating Schools) - ACTION**

The Administration recommends the acceptance of the correction to the contract with AYSO for participating schools: Daniel Webster, John F. Kennedy, M.P. Brown, and Woodrow Wilson (not Thomas Edison). The Board had previously approved \$37,326.00 with AYSO (which included Thomas Edison) to provide after-school enrichment services to these four schools, to be funded by the Expanded Learning Opportunities Program (ELOP), at its regular meeting on January 15, 2025. *[Goal 1 - Equity BP 0415 #3]*

**APPROVED**

**D. \*Contracted Services - Boys and Girls Club of the Peninsula - ACTION**

The Administration recommends approval of the Boys and Girls Club of the Peninsula contract in the amount of \$410,794 for Summer 2025 as a partner for our rising K-3 Camp Jeff Program at Susan B. Anthony and Daniel Webster schools, as well as the Summer Program at Woodrow Wilson School for rising K-6 students. The contract will be paid for with the Extended Learning Opportunities Program (ELOP). *[Goals 1,2 - Equity BP 0415 #3,4]*

**APPROVED**

**E. \*Contracted Services - Curriculum Associates - ACTION**

The Administration recommends ratification of a contract in the amount of \$2,300.00 with Curriculum Associates. Curriculum Associates will provide a 4th Trainer for iReady Professional Learning on Institute Day, January 27, 2025. *[Goal 1 - Equity BP 0415 #1]*

**APPROVED**

**F. \*Contracted Services - Music for Minors - ACTION**

The Administration recommends approval of a contract with Music for Minors in the amount of \$17,176 to provide music education services at Garden Village Elementary School. *[Goal 1 - Equity BP 0415 #3,4]*

**APPROVED**

**G. \*Contracted Services - Varsity Technologies - ACTION**

The Administration recommends approval of the purchase of additional equipment to support the implementation of new network equipment. This redundant power supply will enhance the functionality of our network infrastructure and the cost will not exceed \$2,066.68. *[Goal 4 - Equity BP 0415 #2]*

**APPROVED**

**H. Contracted Services - Galileo Learning LLC (2 mins.) - ACTION**

The Administration recommends approval of a contract with Galileo Learning LLC for an amount not to exceed \$286,500 for Summer 2025 as a partner for our rising 4th - 8th Camp Jeff Program. The contract will be paid for with the Extended Learning Opportunities Program (ELOP). *[Goals 1,2 - Equity BP 0415 #3,4]*

**APPROVED**

**I. Presentation on California School Dashboard and Local Indicators for 2024-25 School Year (20 mins.) - INFORMATION**

Ms. Dina Conti, Program Director of Assessment, Accountability and Multilingual Learners, will present on the California School Dashboard, mid-year student academic progress, and how staff use data to inform instruction. *[Goals 1,2 - Equity BP 0415 #1,4,8,9]*

**INFORMATION**

**8. BUSINESS & FINANCIAL PROCEDURES - Josie Peterson**

**A. \*Approval of Warrants – ACTION**

Warrants totaling \$3,914,729.66.

**APPROVED**

**B. \*AB 1200 - Disclosure of Collective Bargaining with AFT Chapter #3267 and CSEA Chapter #233 for 2024-25 School Year - ACTION**

As required by AB 1200, the District is providing public disclosure of the costs of the Collective Bargaining Agreement, regarding the increase in the cost of employee salaries and associated benefits, with AFT Chapter #3267 and CSEA Chapter #233 for the 2024-25 school year. Agreement costs are also available to the public. *[Equity BP 0415 #2,7]*

**APPROVED**

**C. \*AVF Systems, Inc., to Install Main Entry Video Intercom - ACTION**

The Administration recommends approval of a contract with AVF Systems, Inc., to install main gate video intercom at Woodrow Wilson Elementary School for an amount of \$8,270.00. An additional 10% contingency will be included to cover unforeseen conditions to be preapproved by the District Administration. This will be funded by the Routine Restricted Maintenance fund. *[Goal 2 - Equity BP 0415 #2,4]*

**APPROVED**

**D. \*Request for PO Change Order #1 For Frank & Grossman - ACTION**

The Administration recommends approval of a request for PO Change Order #1 to Purchase Order #250944 for Frank & Grossman from \$44,271.63 to \$88,543.26 to cover landscape maintenance through 6/30/2025. This will be

funded by the General Maintenance fund. *[Goals 2,4 - Equity BP 0415 #2,4]*

**APPROVED**

**E. \*Reinstalling of Office Furniture - ACTION**

The Administration recommends the Governing Board approve the labor costs of ODP Business Solutions WorkSpace Interiors for reinstalling three (3) office cubes at the District Office for an amount of \$3,917. This will be funded by the Routine Restricted Maintenance fund. *[Goals 2,4 - Equity BP 0415 #6]*

**APPROVED**

**9. CERTIFICATED PERSONNEL - Brent Marquez-Valenti**

**A. Certificated Retirement 2024-2025 - ACTION**

The Administration recommends approval of the retirement request from NANCY SANCHEZ, 1st Grade Teacher, TE, effective 6/7/2025 and requests an appropriate resolution be prepared commending her for her years of service with the District. Ms. Sanchez has been employed by the District since 8/31/1999.

**APPROVED**

**B. \*Hire Certificated Personnel 2024-2025 - ACTION**

The Administration recommends hiring the following certificated personnel: KAYLA GIACOMINO, Temporary Status, WW, 2nd Grade Teacher, CLS3A, Step1, effective 1/6/2025. *[Equity BP 0415 #7]*

**APPROVED**

**C. \*Hire Certificated Substitute Teachers 2024-2025 - ACTION**

The Administration recommends hiring the following substitute teachers for the 2024-2025 school year at the current daily rate: JOSE A. VARGAS, KRISTIN JOE, CARISSA NGUYEN. *[Equity BP 0415 #7]*

**APPROVED**

**D. \*Certificated Leave of Absence - ACTION**

The Administration recommends approval of the following request for a Leave of Absence received from: KRISTIE COLLINS, Counselor, Family Leave of Absence, February 26, 2025 - May 27, 2025.

**APPROVED**

**10. CLASSIFIED PERSONNEL - Brent Marquez-Valenti**

**A. \*Employment - Classified Personnel - ACTION**

The Administration recommends approval of employment of the following classified employees as detailed in the attached documentation: (Probationary:) PERLITA BATARIO ALIPARO, D'ANGELO FERNANDO ALVARADO LOPEZ, SUJANA BHOMI, ELMER OMAR DOMINGUEZ,

GABRIEL WILLIAM JACKSON, MARIA GUADALUPE HERRERA RODRIGUEZ, HAYTTE B NAJJAR, NORMA RAMIREZ VEGA, NAW KHU P SHWE, YU-PEI WANG, YONGYI YU; (Substitutes:) FELIPE FLORES AGUILAR, CHERYL A. BUSSANI, MARIA SERAFINA B. CRUZ, APRIL SHARON PIE FERNANDO, GABRIEL WILLIAM JACKSON, JOHN DEL CATIPAY PATALINGHUG. *[Equity BP 0415 #7]*

**APPROVED**

**B. \*Promotion - Classified Personnel - ACTION**

The Administration recommends approval of the promotion of the following classified employee: RONALD TOM, from Custodian I, DW & WE, Step 5, 8 hrs./day, 12 mos./yr., to Custodian II, WE, Range B31, Step 5, 8 hrs./day, 12 mos./yr., effective 2/3/2025. *[Equity BP 0415 #7]*

**APPROVED**

**11. Governance Team Member Comments, Reports, Future Agenda Items and Board Meeting Reflection**

**HELD**

**12. Persons Wishing to Address the Board on Closed Session Items**

This portion of the agenda is available for individuals to comment on or address the Board on an item addressed in Closed Session. The maximum time allowed for any speaker is usually two minutes.

**NONE**

**13. Recess**

**8:14 p.m.**

**14. Convene to Closed Session**

**8:22 p.m.**

**15. CLOSED SESSION**

**A. Public Employee Discipline/Dismissal/Release/Reassignment**

**APPROVED (Non-reelect 22 temporary certificated employees and 7 probationary certificated employees, and reassign 13 permanent certificated employees for 2025-26 school year.)**

**16. Reconvene to Open Session**

**8:49 p.m.**

**17. Report Out of Closed Session**

**HELD**

**18. ADJOURN**

**8:49 p.m.**