

Jefferson Elementary School District

BOARD ACTIONS

Regular Governing Board Meeting

09/11/2024 07:00 PM

Jefferson Elementary School District

101 Lincoln Avenue, Daly City, CA 94015

Watch meeting live stream on YouTube:

https://youtube.com/live/s_Xmw91_kYM

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:01 p.m.

2. Members Present

Shakeel Ali

Andrea Jordan (absent)

Manufou Liaiga-Anoa'i (absent)

Aaron Rashba

Anthony Tsujisaka

3. Pledge of Allegiance

HELD

4. Approval of Agenda

APPROVED

5. COMMUNICATIONS (15 mins.)

A. Board Member Acknowledgements and Commendations

HELD

B. Superintendent Comments

HELD

C. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

NONE

6. GENERAL FUNCTIONS - Sandy Mikulik

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED as amended

B. *Approval of Minutes - ACTION

Minutes of Special Governing Board Meeting August 21, 2024 and Regular Governing Board Meeting August 28, 2024.

APPROVED

C. *Resolution No. 24-09-11A to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting August 28, 2024 - ACTION

Pursuant to Education Code 35120 (9)(c), the Board will consider a request for passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on August 28, 2024, due to hardship.

APPROVED

D. August 21, 2024, Special Study Session Report: California Voting Rights Act - DISCUSSION

The Administration will report on the Special Study Session on the California Voting Rights Act and By-Area Elections held on August 21, 2024.

DISCUSSED

7. EDUCATIONAL & STUDENT SERVICES - Pamela Scott

A. *Contracted Services - Ed Supports, LLC - ACTION

The Administration recommends acceptance of a contract in the amount of \$370,726.82 with Ed Supports, LLC to provide behavior intervention and consultation services by Behavior Technicians, Registered Behavior Technicians, and BCBA Supervision to Jefferson Elementary School District students in the Special Education Program. The amount is for the full academic year 2024-25. The contract is to be funded through the Special Education budget. *[Goal 1]*

APPROVED

B. *FY 2024-25 Transportation Services Agreement for Special Education - ACTION

The Administration recommends approval of the FY 2024-25 Transportation Services Agreement between Jefferson Elementary School District and San Mateo County Office of Education, Special Education Transportation Department through First Student. The current estimated ridership is

approximately 104 students and the estimated cost is \$2,149,538.52. Actual costs will be determined based on actual number of students transported. This contract is funded through the Special Education budget. *[Goal 1]*

APPROVED

C. YMCA After School Program Updates (5 mins.) - INFORMATION

Representatives from YMCA of San Francisco, Peninsula Branch will provide updates on the After School Programs at Thomas Edison School. *[Goals 1,2]*

INFORMATION

D. Boys and Girls Club of the Peninsula After School Program Updates (5 mins.) - INFORMATION

Representatives from Boys and Girls Club of the Peninsula will provide updates on the After School Programs at Susan B. Anthony and Thomas R. Pollicita schools. *[Goals 1,2]*

INFORMATION

8. BUSINESS & FINANCIAL PROCEDURES - Josie Peterson

A. *Approval of Warrants - ACTION

Warrants totaling \$1,877,901.69. *[Goal 4]*

APPROVED

B. *Resolution No. 24-09-11, Adoption of Annual Appropriation "GANN" Limit - ACTION

The Administration recommends approval of Resolution No. 24-09-11, for the annual Appropriations "GANN" Limit for fiscal year 2023-24 actual and fiscal year 2024-25 estimate. *[Goal 4]*

APPROVED

C. *Change Order #1 for Sierra School Equipment Co. - ACTION

The Administration recommends approval of Change Order #1 to PO #250483 of Sierra School Equipment Co., for an amount of \$3,006.18 to cover the additional costs of add-on features to the furniture order of Margaret Pauline Brown Elementary School. This will be funded by the General Maintenance Fund.

APPROVED

D. *Contracted Services - Carlson Construction Management - ACTION

The Administration recommends approval of a contract with Carlson Construction Management, Inc., for the pre-construction, management, and post-construction services of the Fernando Rivera School Office Remodel project for an amount of \$67,000 plus reimbursable expenses of \$6,700. An

additional 10% contingency to cover work to address unforeseen conditions is to be preapproved by the District Administration. This will be funded by Measure J.

APPROVED

E. FY 2023-24 Unaudited Actuals (20 mins.) - ACTION

Ms. Josie Peterson, Assistant Superintendent of Business Services, will present the District's Unaudited Actuals financial statement. The Administration recommends approval of the Unaudited Actuals for fiscal year 2023-24. *[Goal 4]*

APPROVED

9. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. *Hire Certificated Personnel 2024-2025 - ACTION

The Administration recommends hiring the following Certificated personnel: AGATHA ETTER, Temporary Status, TRP, 6th grade Math/Science teacher, CLS2B, Step 13, effective 8/21/2024;

ERIC SCHEIB, Temporary Status, MPB/GW/DW/WW, Art teacher, CLS1A, Step 10, effective 8/26/2024;

PATRICIA SHEIRING, Temporary Status, DW, 4th grade teacher, CLS 1A, Step 20, effective 8/19/2024.

APPROVED

B. *Hire Certificated Substitute Teacher 2024-2025 - ACTION

The Administration recommends hiring the following substitute teacher for the 2024-2025 school year at the rate of \$206 per day: KAYLA GIACOMINO.

APPROVED

C. *Certificated Leaves of Absence - ACTION

The Administration recommends approval of the following requests for a Leave of Absence received from:

SARAH WELTY, Speech and Language Pathologist, MPB/SPED, Unpaid Leave of Absence, October 10, 2024 - January 1, 2025;

YONG YI LIN, Counselor, JFK, Personal Leave of Absence, September 30, 2024 - October 17, 2024;

ERIKA BRITTAIN, School Psychologist, SPED, Paid Family Medical Leave of Absence, March 26, 2024 - September 24, 2024.

APPROVED

D. Single Subject PE Waiver - ACTION

A Single Subject PE Waiver is required for initial issuance of the Provisional Internship Permit (Single Subject), 18+ unit requirement for GWEN

RUSHLOW, PE teacher, FDR, for the 2024-2025 school year in order to qualify for the Provisional Internship Permit. The Administration recommends approval of the request for the Waiver.

APPROVED

10. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. Retirement - Classified Personnel - ACTION

The Administration recommends approval of the retirement request from the following Classified employee and requests an appropriate resolution be prepared commending her for her years of service with the District: PATRICIA MONDOY, Inst. Asst.-PS, GP, date of hire: 10/25/1978, effective 8/9/2024.

APPROVED

B. *Resignation - Classified Personnel - ACTION

The Administration recommends approval of the resignation from the following Classified employee: SHARON DELA CRUZ, SCIA, MPB, date of hire: 11/01/2023, effective 8/8/2024.

APPROVED

C. *Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following employees as detailed in the attached documentation: Probationary: RUBEN TRABANINO; Substitute: CARLIA CHIU.

APPROVED

11. Governance Team Member Comments, Reports, Future Agenda Items and Board Meeting Reflection

HELD

12. Persons Wishing to Address the Board on Closed Session Items

This portion of the agenda is available for individuals to comment on or address the Board on an item addressed in Closed Session. The maximum time allowed for any speaker is usually two minutes.

NONE

13. Recess

8:19 p.m.

14. Convene to Closed Session

8:29 p.m.

15. CLOSED SESSION

**A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Government Code Section 54956.9)**

Name of Case: Ramberg v. Jefferson Elementary School District, et al., Case
No. 21-CIV-03136

NO ACTION

16. Reconvene to Open Session

8:53 p.m.

17. Report Out of Closed Session

HELD (No action was taken in Closed Session.)

18. ADJOURN

8:54 p.m.