

BOARD ACTIONS

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

For those wishing to address the Board on any item on the Agenda of a Regular Meeting or under Persons Wishing to Address the Board on matters under the Board's jurisdiction not on the agenda, please complete a Speaker Card located at the entrance and **submit to the Board Recorder prior to the item being addressed by the Board.**

The Board may not discuss or comment on items not listed on this agenda or expressed during communications public comment.

Under Government Code Section 54954.3, during a Special Meeting, the public may only comment on items listed in the Special Meeting Agenda.

SPEAKERS ARE CUSTOMARILY LIMITED TO TWO MINUTES.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the Superintendent at (650) 746-2400 at least three (3) working days before the meeting.

Session will be recorded.

1. 7:00 p.m. Call to Order

7:05 p.m.

2. Members Present

Shakeel Ali, Marie Brizuela, Clayton Koo, Maybelle Manio

3. Pledge of Allegiance

HELD

4. Governance Team Meeting Guidelines

Governance team members will review the Governance Team Meeting Guidelines.

HELD

5. Approval of Agenda

APPROVED

6. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

HELD

B. Superintendent Comments

HELD

C. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

NONE

7. GENERAL FUNCTIONS - Bernardo Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Approval of Minutes - ACTION

Minutes of Special Governing Board Meeting November 20, 2019 and Regular Governing Board Meeting December 11, 2019.

APPROVED

C. * Contracted Services - Ed Theory, LLC - ACTION

The Administration recommends acceptance of a contract in the amount of \$64,387.50 with Ed Theory, LLC, to provide educational services to Jefferson Elementary School District students by a California Credentialed Special Education teacher. The cost is for the full academic year 2019-2020. The contract is to be funded through the Special Education budget.

APPROVED

D. * Contracted Services - Ed Support Services dba Juvo Autism and Behavioral Services - ACTION

The Administration recommends acceptance of a contract in the amount of \$122,928.00 with Ed Support Services dba Juvo Autism and Behavioral Health Services to provide behavioral services and consultation to four Jefferson Elementary School District students. The Board has already approved \$79,896.00 at its regular meeting on October 9, 2019. The increase of \$43,032.00 is due to additional direct behavioral and consultation services to be provided to one of the students. The contract is to be funded through the Special Education budget.

APPROVED

E. 2020-2021 School Calendar - ACTION

The Administration recommends adoption of the 2020-2021 school calendar as presented. This calendar has been determined as part of the District Calendar Committee process and is in alignment with the Jefferson Union High School District calendar.

APPROVED

F. Selecting Date for Study Session on Ethnic Studies - DISCUSSION/ACTION

Board members will consider and select a date for a study session on Ethnic Studies. Available dates are February 6, 13, or 27 for the first session and May 7 or 28 for the second session.

APPROVED (February 27 and May 28)

G. FY 2018-19 Annual Financial Audit Report for Year Ended June 30, 2019 (20 min.) - ACTION

Ahmad Gharaibeh, audit partner with Eide Bailly, will be in attendance to summarize the results of the annual financial audit of the District. The Administration recommends acceptance and approval of the Financial Statement for the 2018-19 fiscal year ended June 30, 2019, as submitted by the auditing firm.

APPROVED

8. EDUCATIONAL & STUDENT SERVICES - Heidi Joyner

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

Ben Franklin:

\$716.68 from Lifetouch to be used at the school.

Daniel Webster:

\$75.00 from Clorinda Lauderdale to be used towards a new sound system.

\$50.00 from Rita Quinn to be used towards a new sound system.

M.P. Brown:

\$1,000.00 from Silicon Valley Community Foundation to be used for a 4th grade field trip.

Westlake:

\$461.52 from David Hung through YourCause LLC Trustee for PG&E to be used at the school.

\$300.00 from Christine Lame through YourCause LLC Trustee for PG&E to be used at the school.

Color Pencil Kits from Carlos Sandoval to be used at the school.

Woodrow Wilson:

\$500.00 from Philanthropic Ventures Foundation to be used for Dreambox Software for 3rd graders in Ms. Jones' class.

\$500.00 from Philanthropic Ventures Foundation to be used for Dreambox Software for 3rd graders in Ms. Tsagarakis' class.

APPROVED

B. * Williams Uniform Complaints - Quarterly Report for October 1, 2019 through December 31, 2019 -

ACTION

The Administration is required to report the number of complaints and whether the complaints have been resolved. This Quarter, October 1, 2019 through December 31, 2019, the District received zero complaints. The District is also required to report any teacher misassignments and teacher vacancies and there were no teacher misassignments for this quarter.

APPROVED

C. * Single Plan for Student Achievement 2019-2020 - ACTION

The Administration recommends approval of the Single Plan for Student Achievement for the following JESD schools: George Washington, Fernando Rivera, Franklin D. Roosevelt, Susan B. Anthony, Thomas Edison, Thomas R. Pollicita, Westlake, and Woodrow Wilson, as developed by their School Site Councils and site staff members.

APPROVED

9. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$3,118,508.94.

APPROVED

B. * FY 2018-19 Financial Audit Report and 2019-20 First Interim Financial Report for CAVA@San Mateo - INFORMATION/ACTION

CAVA@San Mateo's 2018-19 Financial Audit Report and 2018-19 First Interim Report are being provided to the Board for information. All reports are reviewed by the JESD Business Department and are approved by the CAVA Board of Trustees and submitted to the SMCOE for review and approval. The Administration recommends the Governing Board acknowledge receipt of these reports.

APPROVED

C. * Surplus Equipment - Thomas Edison School - ACTION

The Administration recommends the Board declare the equipment from Thomas Edison School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

D. * Addendum to Contractual Services Agreement Between Daly City Partnership and John F. Kennedy School - ACTION

The Administration recommends approval of an addendum to the contract services agreement between Daly City Partnership and John F. Kennedy School for After School Academic Program. The contract was previously approved on September 6, 2019 for \$2,800 and is now being increased to \$3,480.

APPROVED

E. * Contractual Services Agreement - Daly City Partnership - ACTION

The Administration recommends approval of two contracts with Daly City Partnership for After School Academic Programs at F.D. Roosevelt School and Garden Village School for \$3,272.52 and \$6,578.55 respectively.

APPROVED

F. * General Pershing State Preschool ADA Ramp - ACTION

The Administration recommends approval of a contract with Weston Miles Architects to prepare documents for new ADA ramp and guardrails based for General Pershing State Preschool from pre-design through project closeout for an amount not to exceed \$38,700 plus 10% contingency to cover unforeseen conditions to be approved by the District. This will be funded by Fund 21.

APPROVED

G. * Margaret P. Brown Elementary School Playground, Student Drop-Off/Parking, Campus Entrance Remodel Project Additional Service Request and Contingency Allowance - ACTION

The Administration recommends approval of an Additional Service Request and Contingency allowance from Weston Miles Architects for the Margaret P. Brown Elementary School project for new playground, student drop-off/parking, campus entrance remodel. The total amount of the ASR is \$28,440.00 plus 10% contingency to cover unforeseen conditions to be approved by District. This will be funded by Fund 21.

APPROVED

H. * Marjorie H. Tobias Elementary School Fencing - ACTION

The Administration recommends approval of a contract with Weston Miles Architects to prepare documents based on approved schematic design for the site security for Marjorie H. Tobias

Elementary School from design development through project closeout for an amount not to exceed \$62,850 plus 10% contingency to cover unforeseen conditions to be approved by District. This will be funded by Fund 21.

APPROVED

I. * Woodrow Wilson Elementary School Fencing Construction Documents Revised - ACTION

The Administration recommends approval of a contract with Weston Miles Architects to prepare documents based on approved schematic design for site security for Woodrow Wilson Elementary School from design development through project closeout for an amount not to exceed \$31,200 plus 10% contingency to cover unforeseen conditions to be approved by District. This will be funded by Fund 21.

APPROVED

J. * Provide and Install High Definition Security Camera System at Garden Village Elementary School - ACTION

The Administration recommends approval of a contract with AVF Systems, Inc., for installation of high definition camera system at Garden Village Elementary School for an amount not to exceed \$59,934 plus 10% contingency to cover unforeseen conditions to be approved by the District. This will be funded by Fund 21.

APPROVED

K. Resolution No. 20-01-22, Resolution for Temporary Interfund Transfer (Loan) at Year End - ACTION

The Administration recommends approval of Resolution No. 20-01-22, Resolution for Temporary Interfund Transfer (Loan) at Year End.

APPROVED

L. Governor's Budget Update (30min.) - INFORMATION

Ms. Julie Kessler, Assistant Superintendent of Business Services, will present an update on the Governor's January Budget Proposal for 2020-2021 school year.

TABLED

10. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. * Hire Certificated Substitute Teacher 2019-2020 - ACTION

The Administration recommends hiring the following substitute teacher for the 2019-2020 school year at the rate of \$170 per day: DIANA MIHAILOVICH.

APPROVED

B. * Certificated Leave of Absence 2019-2020 - ACTION

The Administration recommends approval of a request for Family Leave of Absence and Unpaid Child Care Leave of Absence received from BRIGETTE LI, TIG Teacher, WE, effective 1/28/20-4/30/20 Family Leave and 5/1/20-6/12/20 Unpaid Leave.

APPROVED

C. Education Specialist, CLAD & CBEST Waiver - ACTION

Education Specialist Mild/Moderate Program Coursework, CBEST Exam and CLAD waiver is required for AUDREY ANN BOBIS BAYOGOS, Education Specialist, SDC teacher, JFK for the 2019-2020 school year in order to pass CBEST, CLAD exam or CTEL coursework and additional Education Specialist Program coursework to obtain her Education Specialist Level I Credential. The Administration recommends approval of this Waiver request.

APPROVED

11. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified employees: (Sub.) Inst. Asst.-Preschool, \$17.27/hr., as needed, effective 1/06/20: CARLOS ARMANDO CAMACHO;

(Sub.) Inst. Asst.-Afterschool Prog., \$17.27/hr., as needed, effective 12/18/19: EUNICE A. GATPANDAN CAYCO;

(Sub.) Custodian I, \$19.99/hr., Custodian II, \$20.98/hr., Custodian III, \$22.02/hr., as needed, effective 12/18/19: DA SHENG SUN;

(Sub.) SCIA, \$20.98/hr., Inst. Asst.-SPED, \$18.11/hr., Inst. Asst., \$17.27/hr., Inst. Asst.-Afterschool Prog., \$17.27/hr., Noonyard Supervisor, \$12.00/hr., as needed, effective 12/10/19: JUDY JENNIFER A. STEWART;

(Sub.) Inst. Asst.-SPED, \$18.11/hr., as needed, effective 12/10/19: ALAINA ERICKSON;
(Sub.) Office Asst., \$19.04/hr., Campus Safety Asst., \$18.11/hr., SICA, \$20.98/hr., Inst. Asst.-BIL., \$17.68/hr., as needed, effective 12/10/19: ISRAA K. A. MIHYAR;
(Sub.) Food Svcs. Asst., \$16.85/hr.; Sr. Food Svcs. Asst., \$18.11/hr., Snack Bar Operator, \$18.11/hr., as needed, effective 12/5/19: GEARY KAISEN CHEN;
(Sub.) Inst. Asst.-Preschool, \$17.27/hr., as needed, effective 12/05/19: SANDRA RIOS-TABOADA;
(Sub.) Campus Safety, \$18.11/hr., SCIA, \$20.98/hr., Inst. Asst., \$17.27/hr., as needed, effective 12/02/19: MAURICE E. MILBURN;
(Sub.) Food Svcs. Asst., \$16.85/hr., Sr. Food Svcs. Asst., \$18.11/hr., Snack Bar Operator, \$18.11/hr., as needed, effective 11/25/19: SONIA ESPINOZA RAUDEZ.

APPROVED

B. * Family Medical Leave of Absence - Classified Personnel - ACTION

The Administration recommends approval of the Family Medical Leave of Absence request from:
NADIA FALLAHA, Executive Asst. II/Confidential, DO, effective 1/13/2020 through 6/30/2020;
JOHN PETERSEN, School Admin. Asst., WW, effective 1/27/2020 through 5/08/2020.

APPROVED

12. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernardo Vidales

A. Board Policies/Administrative Regulations: October 2019 CSBA Board Policy Revisions - First Reading (10 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from October 2019 CSBA Board Policy Revisions as stated in a first reading.

APPROVED

13. REPORTS FROM BOARD MEMBERS ON PROFESSIONAL DEVELOPMENT

A. Board Study Session: CSBA 2019 Annual Education Conference (20 min.) - INFORMATION/DISCUSSION

Board Members Clayton Koo and Shakeel Ali will highlight some of their learnings as well as give a report about their attendance at the California School Boards Association (CSBA) 2019 Annual Education Conference and Trade Show in San Diego from December 5-December 7, 2019.

INFORMATION

14. Governance Team Member Comments, Reports and Board Meeting Reflection

HELD

15. Persons Wishing to Address the Board on Closed Session Items

NONE

16. Convene to Closed Session

8:11 p.m.

17. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One case

APPROVED (Direct legal counsel to initiate litigation.)

B. Public Employee Discipline/Dismissal/Release

APPROVED (Suspension of Employee ID #4703 for nine [9] days.)

18. Report Out of Closed Session

HELD

19. ADJOURN

9:19 p.m.