

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

February 15, 2017, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

If available, the video recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:02 p.m.

2. Members Present

Shakeel Ali

Marie Brizuela

Rebecca Douglass

Clayton Koo

Manufou Liaiga-Anoa'i

3. Pledge of Allegiance

HELD

4. Review Board Meeting Guidelines

HELD

5. Approval of Agenda

APPROVED

6. COMMUNICATIONS (15 min.)

A. Board Member Acknowledgements and Commendations

B. Administrator Comments

C. Correspondence and Superintendent Comments

D. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The Board may not discuss or comment on any items in this section.

The maximum time allowed for any speaker is usually two minutes.

HELD

7. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

- B. * Approval of Minutes - ACTION**
Minutes of Regular Governing Board Meeting January 18, 2017.
APPROVED
- C. * Resolution No. 17-02-15 to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting February 1, 2017 - ACTION**
Pursuant to Education Code 35120 (9)(c), the Board will consider passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on February 1, 2017, due to illness.
APPROVED
- D. Measure I Citizens' Bond Oversight Committee Report to the Board (10 min.) - INFORMATION**
Members of the Measure I Citizens' Bond Oversight Committee will present their annual report to the Board.
INFORMATION
- E. Governance Handbook 2017 Updates (15 min.) - DISCUSSION/ACTION**
The Administration recommends the Board review and adopt the Jefferson Elementary School District Governance Handbook 2017 Updates discussed and developed with the assistance from the California School Boards Association at a Governance Leadership Workshop on January 7, 2017. New, revised or updated information is highlighted.
ADOPTED
- F. 2017 CSBA Delegate Assembly Election (5 min.) - DISCUSSION/ACTION**
The Board will select up to three candidates to be considered as delegates to the CSBA Delegate Assembly.
APPROVED (Nomination of Clayton Koo - Jefferson ESD, Davina Drabkin - Burlingame SD, Kevin Martinez - San Bruno Park SD)
- 8. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik**
- A. * Acceptance of Donations - ACTION**
The Administration recommends approval of the following donations:
John F. Kennedy:
\$1,000.00 from the Wells Fargo Foundation to be used at the school.
M.H. Tobias:
\$46.14 from Mrs. Nga Le Guan to be used at the school.
APPROVED
- B. Thomas R. Pollicita School Uniforms - ACTION**
With the support of staff and families, Thomas R. Pollicita Middle School is requesting Governing Board approval to adopt a Uniform Procedure beginning in the 2017-18 school year to help build a positive school climate, bridge the socio-economic differences between children, and promote positive student behavior.
APPROVED
- C. Technology Integration Update (20 min.) - INFORMATION**
Toni Barone, Technology and Curriculum Integration Director, will provide a progress update to the Board and public on the current JESD Classroom Technology Plan and plans for the future.
INFORMATION

D. Digital Promise: Educational Technology Plan Development - ACTION

The Administration recommends approval of the Digital Promise contract to work in partnership with and assist our District's technology department and school site staff in developing an Educational Technology Plan for the next three years (not to exceed \$20,000). This activity is part of JESD 2016-17 LCAP.

APPROVED

9. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$2,022,698.40.

APPROVED

10. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. Certificated Retirement 2016-2017 - ACTION

The Administration recommends approval of the retirement request from BEVERLY WILLIAMS, 6th grade teacher, WE, effective June 10, 2017. Ms. Williams has been employed by the District since August 29, 1997. The Administration also requests an appropriate resolution be prepared commending Ms. Williams for her service to the District.

APPROVED

B. Certificated Resignations 2016-2017 - ACTION

The Administration recommends acceptance of the following resignations and appropriate resolutions be prepared commending those with 10 or more years of service to the District:

MARK TAKAHASHI, 4th grade teacher, DW, resignation effective June 9, 2017.

Mr. Takahashi has been employed in the District since September 19, 2005.

JENNIFER BAKER, 3rd grade teacher, SBA, resignation effective June 9, 2017.

Ms. Baker has been employed in the District since August 31, 1999.

JOHN DOMINE, T-K teacher on Personal Leave of Absence, TE, resignation effective June 9, 2017. Mr. Domine has been employed in the District since August 21, 2002.

ASHLEY PONS, 2nd grade teacher on Personal Leave of Absence, DW, resignation effective June 9, 2017. Ms. Pons has been employed in the District since September 18, 2012.

APPROVED

C. * Certificated Personal/Child Care Unpaid Leave of Absence 2017-2018 - ACTION

The Administration requests approval of Unpaid Personal/Child Care Leave of Absence received from MOLLY ZARZAR, Kindergarten teacher, GV, for the 2017-2018 school year.

APPROVED

11. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Prob.) Campus Safety Asst., FDR, \$17.94/hr., 3 hrs./day, 10 mos./yr., effective 2/6/17: MICHELLE HENG;

(Prob.) Custodian I, GV/MPB, \$19.80/hr., 8 hrs./day, 12 mos./yr., effective 1/30/17: ELIAS VILLASENOR;

(Sub.) Inst. Asst.-P.E., \$16.77/hr., Inst. Asst.-Sped., \$17.58/hr., Spec. Circ. Inst. Asst., \$18.04/hr., Office Assistant, \$18.48/hr., as needed, effective 1/31/17: GLORIA DELEON;

(Sub.) Custodian I, \$19.40/hr., Custodian II, \$20.36/hr., Custodian III, \$21.37/hr., as needed, effective 2/1/17: GABRIEL A. DEGADO-MURCIA;

(Sub.) Inst. Asst.-After School Program, \$16.77/hr., as needed, effective 1/25/17: SILVIA HERNANDEZ-ARAMBURO.

APPROVED

12. REPORTS FROM BOARD MEMBERS ON PROFESSIONAL DEVELOPMENT

A. Board Study Session: 2016 CSBA Conference and MIG Course 1: Foundations of Effective Governance/Setting Direction (10 min.) - INFORMATION/DISCUSSION

Board Member Manufou Liaiga-Anoa'i will highlight some of her learnings as well as give a report about her attendance at the California School Boards Association (CSBA) 2016 Annual Education Conference and Trade Show in San Francisco from December 1-3, 2016, as well as the Masters in Governance Course 1: Foundations of Effective Governance/Setting Direction in San Rafael on January 21, 2017.

INFORMATION

13. Board Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

14. Persons Wishing to Address the Board on Closed Session Items

NONE

15. Convene to Closed Session

8:42 p.m.

16. CLOSED SESSION

A. Public Employee Discipline/Dismissal/Release

APPROVED (Non-reelect 8 temporary and 6 probationary certificated employees at end of 2016-17 school year, and give 2 certificated employees notices of reassignment for 2017-18 school year)

17. Report Out of Closed Session

HELD

18. ADJOURN

9:30 p.m.