

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

March 14, 2018, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. **7:00 p.m. Call to Order**
7:01 p.m.
2. **Members Present**
Shakeel Ali (arrived 7:10 p.m.)
Marie Brizuela
Rebecca Douglass
Clayton Koo
Manufou Liaiga-Anoa'i
3. **Pledge of Allegiance**
HELD
4. **Review Board Meeting Guidelines**
Board members will review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.
HELD
5. **Approval of Agenda**
APPROVED
6. **SPECIAL PRESENTATIONS**
 - A. **2018 JESD Science, Technology, Engineering, Mathematics (STEM) Fair (15 min.)**
Ms. Nuala O'Sullivan, STEM Fair Facilitator and Vice Principal at Fernando Rivera Intermediate School, will give a presentation on the 2018 JESD STEM Fair as well as acknowledge the winners of the 2018 JESD STEM Fair and participants in the San Mateo County STEM Fair.
INFORMATION
7. **COMMUNICATIONS (20 min.)**
 - A. **Board Member Acknowledgements and Commendations**
 - B. **Correspondence and Superintendent Comments**
 - C. **Administrator Comments**
 - D. **Persons Wishing to Address the Board**
This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.
HELD

8. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. Daniel Webster and Thomas Edison School Grade Reconfiguration (10 min.) - ACTION

Daniel Webster and Thomas Edison Schools are experiencing growth so that libraries and other instructional spaces are being utilized for instructional spaces. The two School communities request Board approval to modify the grade configuration from K-6 to PK-5 beginning in the 2018-19 school year to mitigate most of the encroachment caused by this growth in the coming years. The proposed changes are a result of several community meetings as well as formal and informal community feedback.

APPROVED

C. * Denial of Claim #2018-01049 - ACTION

The Administration recommends the denial of claim #2018-01049, as per the recommendation of our insurance carrier, San Mateo County Schools Insurance Group.

APPROVED

D. Jefferson Elementary School District March 14th Events - INFORMATION

The Board will review actions and activities Jefferson Elementary School District schools undertook to commemorate March 14, 2018 #Enough.

INFORMATION

9. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik

A. Beginning Teacher Support and Assessment (BTSA) Induction and Summer Learning Program Updates (20 min.) - INFORMATION

Jennifer Larocque, Jefferson Elementary School District principal on special assignment in charge of the Beginning Teacher Support and Assessment (BTSA) induction program and summer learning, will share updates about the BTSA program and information about our district's plans for summer learning including the Big Lift Inspiring Summers program for rising kindergarten through second grade students and JESD's extension Inspiring Summers for 3-8 graders.

INFORMATION

B. * Single Plan for Student Achievement 2017-2018 - ACTION

The Administration recommends approval of the Single Plan for Student Achievement Report for the following JESD schools: Daniel Webster, Susan B. Anthony, Westlake, and Woodrow Wilson, as developed by their School Site Council and school staff.

APPROVED

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$1,521,592.07.

APPROVED

B. * Surplus Equipment - District Office - ACTION

The Administration recommends the Board declare the equipment from the District Office, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

C. * New Play Structure for Thomas Edison School - ACTION

The Administration recommends the Governing Board approve the purchase of New Play Structures for Thomas Edison School - upper grades. The cost is \$128,402.76. This purchase will be funded by Fund 21 and is part of the playground improvement program.

APPROVED

D. FY 2017-18 Second Interim Budget Review (25 min.) - ACTION

Julie Kessler, Assistant Superintendent of Business Services, will present highlights of the 2017-18 Second Interim Financial Report for period ending January 31, 2018. The Administration recommends that the Board of Education:

- a. Review the Second Interim;
- b. Approve the filing of positive certification of financial condition;
- c. Approve the revision to the working budget to correspond with the projected year totals;
- d. Approve the projected amount for 2019-20 budget reductions.

APPROVED

E. * Revised Contracted Services - Daly City Peninsula Partnership - ACTION

The Administration recommends approval of the contract with Daly City Peninsula Partnership in the amount not to exceed \$175,000. The previously approved contract is being increased by \$5,000 for Literacy Day services, funded through Title I.

APPROVED

F. * Addendum to the Agreement with BSK Associates for Additional Geotechnical Investigation at F.D. Roosevelt School - ACTION

The Administration recommends the approval of an addendum to the contract with BSK Associates for additional Geotechnical Investigation and Fault Trenching Evaluation at F.D. Roosevelt School for an additional amount of \$94,900. This work will be funded by Fund 21 (Measure I).

APPROVED

G. * Contracted Services Agreement with AVF Systems, Inc., for Video Surveillance at T.R. Pollicita School and at Maintenance & Operations Yard and Central Kitchen - ACTION

The Administration recommends approval of two contracts with AVF Systems for Video Surveillance Systems at T.R. Pollicita School for an amount not to exceed \$39,600 and at the Maintenance and Operations yard and Central Kitchen for an amount not to exceed \$35,500. This is a piggyback contract under CMAS Contract No. 3-17-84-0066A. This will be funded by Fund 21 (Measure I).

APPROVED

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. * Certificated Resignation 2017-2018 - ACTION

The Administration recommends approval of the following Certificated resignation: ALEXANDRA PASFIELD, Speech Pathologist, GV/MPB, effective June 29, 2018. Ms. Pasfield has been employed by the District since August 5, 2016.

APPROVED

B. * Hire Certificated Substitute Teacher 2017-2018 - ACTION

The Administration recommends hiring the following Certificated substitute teacher for the 2017-2018 school year at the rate of \$162 per day: HSIEN HUI CHIU.

APPROVED

C. * Certificated Leave of Absence 2017-2018 - ACTION

The Administration recommends approval of a request for Leave of Absence received from: LOY LINEBARGER, Kindergarten teacher, FDR, FMLA - Paternity, March 12 - April 6, 2018.

APPROVED

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following:
(Prob.) Inst. Asst.-ASP, MHT, \$17.45/hr., 1.5 hrs./day, 10 mos./yr., effective 2/26/18: CARRISSA BUCUD;
(Prob.) Inst. Asst.-ASP, JFK, \$17.45/hr., 3 hrs./day, 10 mos./yr., effective 2/26/18, JOSE CHAVARRIA-AGUILAR;
(Prob.) Inst. Asst.-ASP, JFK, \$17.45/hr., 3 hrs./day, 10 mos./yr., effective 3/01/18: EMILY MARTINEZ;
(Sub.) Spec. Circ. Inst. Asst., \$20.78/hr., Inst. Asst.-SPED, \$17.93/hr., Inst. Asst.-Bilingual, \$17.50/hr., Inst., Asst., \$17.10/hr., Inst. Asst.-Preschool, \$17.10/hr., as needed, effective 2/22/18: YASMIN BASHIR;
(Sub.) Noonyard Supv., \$11.00/hr., Office Asst., \$18.86/hr., Inst. Asst.-SPED, \$17.93/hr., Inst. Asst.-Bilingual, \$17.50/hr., Campus Safety Asst., \$17.93/hr., effective 2/22/2018: SONIA MARITZA ESPINOZA RAUDEZ;
(Sub.) Snack Bar Manager, \$17.93/hr., Food Svcs. Asst., \$16.68/hr., effective 2/22/18: JOHN J. ACEDILLO;
(Sub.) Noonyard Supv., \$11.00/hr., Inst. Asst.-P.E., \$17.10/hr., Inst. Asst.-SPED, \$17.93/hr., School Admin. Asst., \$22.91/hr., Office Asst., \$18.86/hr., effective 2/22/2018: SANDRA RIOS-TABOADA.

APPROVED

13. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. Board Policies/Administrative Regulations: July 2017 CSBA Board Policy Revisions - Second Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from July 2017 CSBA Board Policy Revisions as stated in a second reading.

APPROVED

14. Board Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

15. Persons Wishing to Address the Board on Closed Session Items

NONE

16. Convene to Closed Session

8:48 p.m.

17. CLOSED SESSION

A. Superintendent Evaluation

NO ACTION

18. Report Out of Closed Session

NONE

19. ADJOURN

9:12 p.m.