

## Jefferson Elementary School District

### BOARD ACTIONS

#### Regular Governing Board Meeting

March 22, 2017, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

*If available, the video recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.*

**1. 7:00 p.m. Call to Order**

**7:01 p.m.**

**2. Members Present**

**Shakeel Ali**

**Marie Brizuela**

**Clayton Koo**

**Manufou Liaiga-Anoa'i**

**3. Pledge of Allegiance**

**A. Westlake Elementary School**

**HELD**

**4. Review Board Meeting Guidelines**

**HELD**

**5. Approval of Agenda**

**APPROVED**

**6. SPECIAL PRESENTATIONS**

**A. Westlake Elementary Next Generation Science Standards with Stanford University (20 min.)**

Westlake teachers and students have been learning Science and Engineering Practices (Next Generation Science Standards) with the support of SMCOE and Stanford University. As budding scientists, they have spent the year investigating the natural world and complex engineering concepts.

**INFORMATION**

**B. Fostering Community and Diversity at Thomas Edison School (15 min.)**

Mrs. Riza Bell, Principal of Thomas Edison Elementary School, and the winners of the Thomas Edison Diversity Poster Contest, will present how they are building diversity through school community events.

**INFORMATION**

**7. COMMUNICATIONS (15 min.)**

**A. Board Member Acknowledgements and Commendations**

**B. Administrator Comments**

**C. Correspondence and Superintendent Comments**

**D. Persons Wishing to Address the Board**

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

**HELD**

**8. GENERAL FUNCTIONS - Bernie Vidales**

**A. Consent Agenda - ACTION**

The Administration recommends approval of the starred (\*) items on the rest of the agenda.

**APPROVED as amended**

**B. \* Approval of Minutes - ACTION**

Minutes of Regular Governing Board Meeting February 15, 2017.

**APPROVED**

**C. \* 2016-17 Second Interim Financial Report for CAVA@San Mateo - INFORMATION/ACTION**

CAVA@San Mateo's 2016-17 Second Interim Report is being provided to the Board for information. The report is reviewed by the JESD Business Department and is approved by the CAVA Board of Trustees and submitted to the SMCOE for review and approval. The Administration recommends the Governing Board acknowledge receipt of this report.

**ACKNOWLEDGED**

**D. Resolution #17-03-22, Classified Administrative Professionals Day (5 min.) - ACTION**

The Administration recommends adoption of Resolution #17-03-22, designating April 26, 2017, as Classified Administrative Professionals Day.

**ADOPTED**

**E. Extended Summer Learning for JESD Students Grades 3-8 - ACTION**

The Administration recommends approval of a contract with Think Together to provide enrichment and extension activities during the afternoons of summer programming for selected students in grades 3-8 participating in the FR and TE summer learning programs.

**APPROVED (not to exceed \$56,000.00)**

**F. Youcubed Maths Day for Middle School Girls (15 min.) - INFORMATION**

On March 10, 2017, 35 Middle School girls across JESD and four teachers participated in an event sponsored by the Graduate School of Education at Stanford University. Debbie Borda and selected students will share their experience from this day of inspirational maths at Stanford University.

**INFORMATION**

**9. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik**

**A. \* Acceptance of Donations - ACTION**

The Administration recommends approval of the following donations:

General Pershing:

\$500.00 from The Heising-Simons Foundation for math manipulatives for Ms. Kelsi Moore's class at the school.

John F. Kennedy:

\$700.00 from Scholarship America to be used for Ms. Dumpit's first grade class at the school.

**APPROVED**

**B. \* Single Plan for Student Achievement 2016-17 - ACTION**

The Administration recommends approval of the Single Plan for Student Achievement Report for the following JESD schools: Daniel Webster, Franklin D. Roosevelt, George Washington, and Westlake, as developed by their School Site Council and school staff.

**APPROVED**

**C. Beginning Teacher Support and Assessment (BTSA) Induction and Summer Learning Program Updates (20 min.) - INFORMATION**

Jennifer Larocque, Jefferson Elementary School District principal on special assignment in charge of the Beginning Teacher Support and Assessment (BTSA) induction program and summer learning, will share updates about the BTSA program and information about our district's plans for summer learning including the Big Lift Inspiring Summers program for rising kindergarten through second grade students.

**INFORMATION**

**D. \* Contracted Services - Mid-Peninsula Boys & Girls Club, Inc., for After School Services for 2016-17 - ACTION**

The Administration recommends the approval of a contract not to exceed \$65,987 with Mid-Peninsula Boys & Girls Club, Inc. Mid-Peninsula Boys & Girls Club, Inc., will provide services to develop and expand comprehensive daily after-school enrichment programs for students in grades 6th - 8th attending Thomas R. Pollicita Middle School. This contract is funded from ASES and site funds.

**APPROVED**

**10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler**

**A. \* Approval of Warrants - ACTION**

Warrants totaling \$1,544,179.86.

**APPROVED**

**B. Local Funding Spending Proposal - ACTION**

The Administration recommends approval of the spending plan for Measure T local funding measure to both protect and support existing activities and promote new district programs proposed at the March 8, 2017 Board meeting.

**APPROVED**

## **11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti**

### **A. Certificated Retirements 2016-2017 - ACTION**

The Administration recommends approval of the retirement request from ELENI TOURLOS, 3rd grade teacher at M.H. Tobias School, effective June 10, 2017, and an appropriate resolution be prepared commending Ms. Tourlos for her years of service with the District. Ms. Tourlos has been employed by the District since September 22, 1987.

**APPROVED**

### **B. \* Certificated Resignation 2016-2017 - ACTION**

The Administration recommends acceptance of the following resignation: CHRISTINA CLAMPETT, School Psychologist, Special Education, effective June 19, 2017. Ms. Clampett has been employed by the District since August 13, 2014.

**APPROVED**

### **C. \* Hire Certificated Substitute Teachers 2016-2017 - ACTION**

The Administration recommends hiring the following Certificated substitute teachers for the 2016-2017 school year at the rate of \$158 per day: MARY ANN DELOSO and SABRINA GRIFFIN.

**APPROVED**

### **D. \* Certificated Family Leave of Absence 2016-2017 - ACTION**

The Administration recommends approval of a request for Paid Family Leave of Absence received from:

MARICEL LATOZA, Kindergarten teacher, TE, February 6, 2017 - May 12, 2017.

JODEE BURGER, K-2 SDC teacher, WE, March 8, 2017 - April 27, 2017.

**APPROVED**

### **E. Declaration of Need for Fully Qualified Educators 2017-2018 - ACTION**

The California Commission on Teacher Credentialing requires the Governing Board to vote annually to approve the attached Declaration certifying there may be an insufficient number of certificated persons.

**APPROVED**

### **F. \* CBEST Waiver Declaration 2017-2018 - ACTION**

The Governing Board of Jefferson Elementary School District declares the District is unable to recruit teachers and substitutes who have not had an opportunity to take and pass the California Basic Education Skills Test (CBEST). The District anticipates employing 6 substitutes and 4 teachers on variable term CBEST waivers for the 2017-2018 school year.

**APPROVED**

## **12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti**

### **A. \* Employment - Classified Personnel - ACTION**

The Administration recommends approval of employment of the following classified personnel:

(Sub.) Campus Safety Asst., \$17.58/hr., as needed, effective 3/13/17: PEARL B. PACHECO;

(Sub.) Custodian I, \$19.40, Custodian II, \$20.36, Custodian III, \$21.37, as needed, effective 3/2/17: CARLOS MERCADO HERNANDEZ;

(Sub.) Spec. Cir. Inst. Asst., \$18.04/hr., Inst. Asst. ASP, \$16.77/hr., as needed, effective 3/1/17: SHELLEY ESKRIDGE;  
(Sub.) Campus Safety Asst., \$20.78/hr., as needed, effective 3/1/17: DONNA SIU;  
(Sub.) Inst. Asst. ASP, \$16.77/hr., as needed, effective 2/6/17: CINTHIA CASTILLO;  
(Sub.) Noonyard Supv., \$10.50/hr., effective 1/5/17, and Inst. Asst. P.E., Spec. Cir., Inst. Asst., \$10.78/hr., as needed, effective 1/23/17: TANYA GALVANTE.

**APPROVED**

**B. \* Resignations - Classified Personnel - ACTION**

The Administration recommends approval of the resignations from the following classified personnel:

Jacqueline Polonski, Inst. Asst.-PE, GW, effective 3/15/17. Ms. Polonski was hired on 9/23/16;

Tiffany Gomez-Tolentino, Inst. Asst.-ASP, SBA, effective 3/8/17. Ms. Gomez Tolentino was hired on 4/14/08.

**APPROVED**

**13. Board Member Comments, Reports and Reflection on Board Meeting Guidelines**

**HELD**

**14. ADJOURN**

**8:59 p.m.**