

**Jefferson Elementary School District**  
**BOARD ACTIONS**

**Regular Governing Board Meeting**  
**05/27/2020 07:00 PM**  
No Physical Location  
Due to COVID-19 Shelter in Place Order  
LIVE TELECAST: <https://bit.ly/jesdyoutube>

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*If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.*

1. 7:00 p.m. Call to Order  
**7:02 p.m.**
2. Members Present  
**Shakeel Ali**  
**Marie Brizuela**  
**Clayton Koo**  
**Maybelle Manio**
3. Pledge of Allegiance  
**HELD**
4. Governance Team Meeting Guidelines  
Governance team members will review the Governance Team Meeting Guidelines.  
**HELD**
5. Approval of Agenda  
**APPROVED as amended**
6. PUBLIC HEARING
  - A. Public Hearing for 2020-2021 AFT, Local #3267, Contract Proposal  
A Public Hearing will be held to receive public input on the AFT, Local #3267, Contract Proposal for the 2020-2021 school year. AFT is proposing to open negotiations on Article II - Wages; Article VI - Health and Welfare; Article VII - Leave Provisions; and the Memorandum of Understanding RE: Substitute Coverage for IEP Prep and Meetings.  
**HELD**
  - B. Public Hearing for Jefferson Elementary School District's Counter Proposal to AFT, Local #3267  
A Public Hearing will be held to receive public input on the Jefferson Elementary School District's Counter Proposal to AFT, Local #3267 for the 2020-2021 school year. JESD is proposing to re-open negotiations on Article II - Wages; Article III - Hours of Employment; and Article VI - Health and Welfare.  
**HELD**

7. COMMUNICATIONS (20 min.)

- A. Board Member Acknowledgements and Commendations
- B. Superintendent Comments
- C. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. Please submit Speaker Card located here. The maximum time allowed for any speaker is usually two minutes.

**HELD**

8. GENERAL FUNCTIONS - Bernardo Vidales

- A. Consent Agenda - ACTION

The Administration recommends approval of the starred (\*) items on the rest of the agenda.

**APPROVED**

9. EDUCATIONAL & STUDENT SERVICES - Heidi Joyner

- A. Student and Family At-Home Learning Survey Outcomes - INFORMATION

Dr. Heidi Joyner, Assistant Superintendent of Educational Services, will share the results of the At-Home Learning Student and Family survey.

**INFORMATION**

- B. COVID-19 Operations Written Report - ACTION

The Administration recommends Governing Board approval of the COVID-19 Operations Written Report. This report is in lieu of the LCAP for now and describes the actions Jefferson Elementary School District has taken in response to the COVID-19 pandemic.

**TABLED**

- C. Middle School Science Adoption - ACTION

The Administration recommends adoption of the following Science instructional materials: Inspire Science (6th-8th grade) by McGraw Hill. The selection of these instructional materials are a result of a middle school selection committee, guided by the Educational Services Department, reviewing available curriculums, applying a district lens to materials, piloting two different curriculums and incorporating community input.

**APPROVED**

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

- A. \*2020 Annual Backflow Testing and Certification and Other Projects with Ciari Plumbing & Heating - ACTION

The Administration recommends approval of a contract with Ciari Plumbing & Heating, Inc., for the 2020 District-wide backflow testing and certification for an amount not to exceed \$20,405 plus a 10% contingency to cover additional work due to unforeseen conditions to be preapproved by the District.

**APPROVED**

B. Food Service Management Contract Selection - ACTION

The Administration recommends the Governing Board authorize District personnel to negotiate the final contract with the provider recommended by the evaluation committee.

**APPROVED (Sodexo; Base Level Program)**

C. General Pershing State Preschool ADA Ramp Project - ACTION

The bid opening for the General Pershing State Preschool ADA Ramp Project will be held on May 26, 2020 at 2:00 p.m. at the District Office. The Administration recommends the project be awarded to the low responsible bidder. The updated bid sheet, amount, and recommended awardee will be uploaded by 7:00 p.m. on Wednesday, May 27, 2020. An additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. The recommended contractor has submitted the low valid bid. This will be funded by Fund 21.

**APPROVED (Dryco Construction, Inc.; Not to exceed \$313,500)**

D. \*Resolution No. 20-05-27, Resolution for Temporary Interfund Transfer (Loan) at Year End from Fund 40 to Fund 01 - ACTION

The Administration recommends approval of Resolution No. 20-05-27, Resolution for Temporary Interfund Transfer (Loan) at Year End from Fund 40 to Fund 01 to cover year end cashflow shortfalls as a result of State deferrals.

**APPROVED**

E. \*Resolution No. 20-05-27A, Resolution for Temporary Interfund Transfer (Loan) at Year End from Fund 01 to Fund 13 - ACTION

The Administration recommends approval of Resolution No. 20-05-27A, Resolution for Temporary Interfund Transfer (Loan) from General Fund 01 to Cafeteria Fund 13 to accommodate lagging federal reimbursements.

**APPROVED**

F. \*Resolution No. 20-05-27B, Authorizing Exemption From Local Zoning Ordinances - ACTION

The Administration recommends adoption of Resolution No. 20-05-27B, authorizing exemption from local zoning ordinances (and adherence to regulations overseen by the California Department of State Architects) for the modifications to existing parking lots and student drop-off areas at Garden Village Elementary School in the unincorporated Colma area in San Mateo County.

**ADOPTED**

G. Update on May Revision of the State Budget - INFORMATION

Julie Kessler, Assistant Superintendent of Business Services, will present an update on the May Revision of the State Budget for fiscal year 2020-21.

**INFORMATION**

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. \*Certificated Family Medical Leave Act Request 2019-2020 - ACTION

The Administration recommends approval of a request for Paid FMLA from the following certificated personnel:

JACLYN TRASMER, Preschool teacher, GP, paid FMLA, 6/11-6/12/2020;  
KAYLA MONTIEL, Speech Pathologist, GP, paid FMLA, 6/3-6/12/2020 and 8/14-10/27/2020;

ELYSE SAMUELS, Counselor, MPB, paid FMLA 8/7-10/30/2020.

**APPROVED**

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. Retirement - Classified Personnel - ACTION

The Administration recommends approval of the retirement request from the following classified employee and requests an appropriate resolution be prepared commending employees with 10 or more years of service with the District: JACQUELINE M. BYRNS, Instructional Asst., JFK, effective 6/13/2020, date of hire 3/01/1976.

**APPROVED**

B. \*Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:  
(Prob.) MICHAEL LAURO, Director of Fiscal Services, DO, Step 1, \$121,294/yr., effective 6/1/2020.

**APPROVED**

13. Governance Team Member Comments, Reports and Board Meeting Reflection

**HELD**

14. Persons Wishing to Address the Board on Closed Session Items

**NONE**

15. Convene to Closed Session

**9:43**

16. CLOSED SESSION

A. AFT Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Brent Marquez-Valenti, AFT

**NO ACTION**

B. Superintendent Evaluation

**NO ACTION**

17. Report Out of Closed Session

**NONE**

18. ADJOURN

**10:05 p.m.**