

Jefferson Elementary School District
BOARD ACTIONS

Regular Governing Board Meeting
06/09/2021 06:00 PM

No Physical Location

Due to Governor's Executive Order N-35-20

Watch meeting live stream on YouTube:

<https://youtu.be/qoginmQlweI>

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 6:00 p.m. Call to Order
6:01 p.m.
2. Members Present
Marie Brizuela
Andrea Jordan
Clayton Koo
Manufou Liaiga-Anoa'i
Maybelle Manio
3. Public Comment on Closed Session Items
NONE
4. Closed Session
 - A. Superintendent Evaluation
NO ACTION
 - B. Public Employee Appointment: Principal
NO ACTION
5. 7:00 p.m. Reconvene to Open Session
7:00 p.m.
6. Report Out of Closed Session
HELD (No action was taken in Closed Session.)
7. Call to Order
7:00 p.m.

8. Members Present

Marie Brizuela
Andrea Jordan
Clayton Koo
Manufou Liaiga-Anoa'i
Maybelle Manio

9. Pledge of Allegiance

HELD

10. Governance Team Meeting Guidelines

Governance team members will review the Governance Team Meeting Guidelines.

HELD

11. Approval of Agenda

APPROVED (With correction to last name under item No. 17C to Marie Joy Maestro.)

12. PUBLIC HEARING

A. Public Hearing on 2021-2024 Local Control Accountability Plan (LCAP)

The Governing Board of the Jefferson Elementary School District will hear public comments on the Local Control Accountability Plan (LCAP). The LCAP is an accountability plan that requires districts to disclose how Local Control Funding Formula (LCFF) funds are spent to provide high-quality education programs.

HELD

B. Public Hearing on Fiscal Year 2021-22 Proposed Budget

The Governing Board of the Jefferson Elementary School District will hear public comments on the Fiscal Year 2021-22 proposed District budget.

HELD

C. Public Hearing on District Reserves in Excess of Minimum Requirements

The Governing Board of the Jefferson Elementary School District will hear public comments on the District Reserves in Excess of Minimum Requirements.

HELD

13. COMMUNICATIONS (15 min.)

A. Board Member Acknowledgements and Commendations

HELD

B. Superintendent Comments

HELD

14. GENERAL FUNCTIONS - Bernardo Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. Resolution No. 21-06-09A to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting May 26, 2021- ACTION

Pursuant to Education Code 35120 (9)(c), the Board will consider a request for passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on May 26, 2021, due to hardship.

APPROVED

C. *Contracted Services - Pioneer Healthcare Services, LLC - ACTION

The Administration recommends acceptance of a contract in the amount of \$108,290 with Pioneer Healthcare Services to provide Speech and Language Pathology services to Jefferson Elementary School District students. The Board has previously approved \$107,100 at its regular meeting on July 22, 2020. The increase of \$1,190 represents additional Speech and Language services for students in Special Education. The contract is to be funded through the Special Education budget.

APPROVED

D. *Contracted Services - Wings Learning Center - ACTION

The Administration recommends acceptance of a contract in the amount of \$70,883 with Wings Learning Center to provide educational services to a Jefferson Elementary School District student. The cost is for the full academic year of 2021-22. The contract is to be funded through the Special Education budget.

APPROVED

E. *Comprehensive School Safety Plans and Security of School Facilities (Education Code Section 32281(f) and Government Code Section 54957(a)) - ACTION

The Administration recommends approval of the Comprehensive School Safety Plans and Security of School Facilities for District schools: Ben Franklin, Daniel Webster, Fernando Rivera, Franklin D. Roosevelt, Garden Village, George Washington, John F. Kennedy, Margaret P. Brown, Marjorie H. Tobias, Susan B. Anthony, Thomas Edison, Thomas R. Pollicita, Westlake, and Woodrow Wilson.

APPROVED

15. EDUCATIONAL & STUDENT SERVICES - Heidi Joyner

A. *Acceptance of Donations - ACTION

The Administration recommends acceptance of the following donations:

F.D. Roosevelt:

\$300.00 from The Blackbaud Giving Fund to be used for school supplies.
\$540.00 from The Blackbaud Giving Fund to be used for school supplies.
General Pershing:
\$500.00 from The Heising-Simons Foundation to be used for supplies for
Karen Bugante's classroom.

APPROVED

16. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. *Approval of Warrants - ACTION

Warrants totaling \$1,121,119.84.

APPROVED

B. *Contracted Services Agreement - Greenfield Learning - ACTION

The Administration recommends approval of a contract with Greenfield Learning to provide access to the online Lexia Core5 Reading (TK-5) and Lexia PowerUp Literacy (Grade 6 + struggling and non-proficient readers) programs to all elementary sites and limited access for secondary sites. The contract with Greenfield Learning shall not exceed \$108,614.

APPROVED

C. *Benjamin Franklin Intermediate School Administration Roof Replacement Project
- Bid Acceptance - ACTION

The bid opening for the Benjamin Franklin Intermediate School Administration Roof Replacement Project was held on May 25, 2021 at 2:30 p.m. at the District Office. The Administration recommends the project be awarded to the low responsible bidder, Stronger Builder Services, in the amount of \$835,000, plus an additional 10% contingency to cover work to address unforeseen conditions to be preapproved by the District Administration. The recommended contractor has submitted the low valid bid. A bid summary is attached.

APPROVED

D. *RGM Kramer, Inc., Proposal for Prequalification and CUPCCAA List Services - ACTION

The Administration recommends approval of the Proposal for Prequalification and CUPCCAA list services with RGM Kramer, Inc., to maintain the preapproved, CUPCCAA compliant, multiple trade contractor list and other project related services for the District for fiscal year 2021-22 for an amount not to exceed \$25,000. The amount for these services is subject to increase if the total number of applications requires an increase.

APPROVED

- E. *Additional Service Request #1 for Weston Miles Architects Project at Garden Village Elementary School - ACTION

The Administration recommends approval of ASR#1 with Weston Miles Architects to design and provide management construction for the storm water detention project as required by the San Mateo County for an amount of \$23,000. Original contract for the Master Plan Construction Documents was approved on March 13, 2019 for a contract sum of \$126,629. This will be funded by Fund 21.

APPROVED

- F. Keygent Presentation on Certificates of Participation (20 min.) - INFORMATION
A representative from Keygent will provide a presentation on the opportunity to issue Certificates of Participation to provide additional funds needed to complete the District's Workforce Housing Project.

INFORMATION

- G. Resolution No. 21-06-09, Resolution of the Board of Education of the Jefferson Elementary School District Authorizing the Execution and Delivery of Documents Relating to the Sale and Delivery of Jefferson Elementary School District Certificates of Participation (2021 Workforce Housing Project), and Authorizing and Directing Certain Actions in Connections Therewith - ACTION

The Administration recommends approval of Resolution No. 21-06-09, Resolution of the Board of Education of the Jefferson Elementary School District Authorizing the Execution and Delivery of Documents Relating to the Sale and Delivery of Jefferson Elementary School District Certificates of Participation (2021 Workforce Housing Project), and Authorizing and Directing Certain Actions in Connection Therewith.

APPROVED

- H. Fiscal Year 2021-22 Budget Development Presentation (40 min.) - INFORMATION
The Administration will present the Fiscal Year 2021-22 Proposed Budget and multi-year financial projection for the District.

INFORMATION

17. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

- A. Certificated Retirement 2020-2021 - ACTION

The Administration recommends approval of the retirement request from JANET HARRISON, 3rd grade teacher, FDR, effective 6/12/2021. Ms. Harrison has been employed by the District since 9/1/1988. The Administration also requests an appropriate resolution be prepared commending Ms. Harrison for her years of service with the District.

APPROVED

B. *Certificated Resignation 2020-2021 - ACTION

The Administration recommends acceptance of the following resignation:
ERIN DURAM, 4th grade teacher, VS, resignation effective 6/11/2021. Ms. Duram has been employed by the District since 9/17/2012.

APPROVED

C. Variable Term Waivers 2021-2022 - ACTION

The Administration recommends approval of the following Subsequent Variable Term Waivers for the 2021-2022 school year for the following Special Education teachers while they pass the necessary exams (CBEST, CLAD and Program Coursework) for their Preliminary Education Specialist Credentials: AUDREY BAYOGOS - JFK, MARIE JOY MALINAO - TRP, RENELLE OJANO - BF, and APRIL L. HOLLIVERSE, Subsequent Variable Term Waiver to complete coursework for Speech-Language Pathology and Internship.

APPROVED (As amended under item No. 11 with correction to last name: Marie Joy Maestro.)

18. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. *Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified employees:

(Sub.) JON TULIO, Warehouse Worker/Delivery Driver, \$21.63/hr., as needed, effective 5/17/2021;

(Sub.) CALVIN MA, School Admin. Asst., \$23.85/hr., Office Asst. I, \$19.63/hr., as needed, effective 5/19/2021.

APPROVED

19. Persons Wishing to Address the Board

NONE

20. Governance Team Member Comments, Reports and Board Meeting Reflection

HELD

21. ADJOURN

8:27 p.m.