

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

June 12, 2019, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99,

www.youtube.com/user/JESDDalyCityCA

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:08 p.m.

2. Members Present

Shakeel Ali

Marie Brizuela

Clayton Koo

Manufou Liaiga-Anoa'i

Maybelle Manio

3. Pledge of Allegiance

A. Marjorie H. Tobias Elementary School

HELD

4. Governance Team Meeting Guidelines

Governance team members will review the Governance Team Meeting Guidelines.

HELD

5. Approval of Agenda

APPROVED

6. SPECIAL PRESENTATIONS

A. Marjorie H. Tobias Elementary School Student Council

The MHT Student Council will present their experiences as school leaders, decision makers, and student government.

INFORMATION

B. Certificate of Recognition for Lou Lucca, Crossing Guard at Benjamin Franklin Intermediate School

The Board will extend Mr. Lou Lucca, Crossing Guard at Benjamin Franklin Intermediate School, a Certificate of Recognition for his exceptional service and dedication to the children and community. Mr. Lucca was recently selected as "Crossing Guard of the Year" from among 23 crossing guards.

INFORMATION

7. PUBLIC HEARING

A. Public Hearing on 2019-2020 Local Control Accountability Plan

The Governing Board of the Jefferson Elementary School District will hear public comments on the Local Control Accountability Plan (LCAP). The LCAP is an accountability plan that requires districts to disclose how Local Control Funding Formula (LCFF) funds are spent to provide high-quality education programs.

HELD

B. Public Hearing on District Reserves in Excess of Minimum Requirements

The Governing Board of the Jefferson Elementary School District will hear public comments on the District Reserves in Excess of Minimum Requirements.

HELD

C. Public Hearing on FY 2019-20 Proposed Budget

The Governing Board of the Jefferson Elementary School District will hear public comments on the FY 2019-20 proposed District budget.

HELD

8. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

B. Correspondence and Superintendent Comments

C. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

9. GENERAL FUNCTIONS - Bernardo Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Contracted Services - Morgan Autism Center - ACTION

The Administration recommends acceptance of a contract in the amount of \$102,624.35 with Morgan Autism Center to provide educational services to a Jefferson Elementary School District student for FY 2019-2020. The contract is to be funded through the Special Education budget.

APPROVED

C. * Contracted Services - Ed Support Services dba Juvo Autism & Behavioral Health - ACTION

The Administration recommends acceptance of a contract in the amount of \$74,002.05 with Ed Support Services dba Juvo Autism & Behavioral Health to provide applied Behavior Analysis Direct and Consultation to four Jefferson Elementary School District students. The contract is to be funded through the Special Education budget.

APPROVED

D. * Contracted Services - Santa Clara County Office of Education - ACTION

The Administration recommends acceptance of a contract in the amount of \$68,411.00 with Santa Clara County Office of Education to provide educational services for a Jefferson Elementary School District student. The cost is for the full academic year of 2019-2020 and 19 days of Extended School year for 2018-2019. The contract is to be funded through the Special Education budget.

APPROVED

10. EDUCATIONAL & STUDENT SERVICES

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

Ben Franklin:

\$1,000.00 from KNBR, SF Giants and Wells Fargo to be used for the garden at the school.

\$1,000.00 from the Silicon Valley Community Foundation that was used for an Academy of Science field trip.

Drum set from Michael Slater to be used in school music program.

\$315.96 from Donor's Choose to be used by ReyChris Domingo, Science Teacher with his students.

Art supplies from Donor's Choose to be used by Julie Gesin with her afterschool class.

Daniel Webster:

\$5,000.00 from Lowe's Toolbox for Education to be used to upgrade the Makerspace program at the school.

Special Education:

\$50.00 from Joann Ferrera in Memory of Rena Cortopassi, former Special Education Teacher's Aide of Jefferson Elementary School District, to be used by the Special Education Department.

\$30.00 from Salvatore and Evelyn Defilippis in Memory of Rena Cortopassi, former Special Education Teacher's Aide of Jefferson Elementary School District, to be used by the Special Education Department.

APPROVED

B. * State Preschool Agency Annual Report - ACTION

The Administration recommends acknowledging the receipt of the State Preschool Agency Annual Report submitted for the Board's information, as directed by the California Department of Education.

ACKNOWLEDGED

C. Special Education Committee Presentation (30 min.) - INFORMATION

Dr. James Adams, Special Education Director, will present with members of the Committee, comprised of General Education and Special Education teachers, site and District Office administrators, findings and ideas of next steps to support students with disabilities as part of the Performance Indicator Review.

INFORMATION

11. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$1,369,931.66.

APPROVED

B. * Surplus Equipment - DO Technology Department - ACTION

The Administration recommends the Board declare the computer equipment from the District Office Technology Department, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

C. * Surplus Equipment - M. Pauline Brown Elementary School - ACTION

The Administration recommends the Board declare the equipment from M. Pauline Brown Elementary School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

D. * Jefferson Elementary School District - Construction Drawing, Bidding and Construction Administration of Central Kitchen Exterior Freezer Replacement - ACTION

The Administration recommends approval of a contract with Weston Miles Architects to provide construction drawings, bidding services and construction administration services for the replacement of the existing Central Kitchen Exterior Freezer with the addition of a structural overhang and ramp for an amount not to exceed \$45,050 and Reimbursable Expenses not to exceed \$2,500. This will be funded by Fund 21 (Measure I). Existing freezer is over 38 years old and in poor condition.

APPROVED

E. * Thomas Edison Elementary School - Partial Topographic and Underground Utility Surveys - ACTION

The Administration recommends approval of a contract with Carroll Engineering, Inc., to provide partial topographic and underground utility surveys at Thomas Edison Elementary School for an amount not to exceed \$13,600. In the event that extra work is needed, a summary of the hourly rates for Consultant shall be used. Reimbursable Expenses are: cost + 10% and mileage of \$0.58/mile. This will be for studying placement of staff parking and creation of new student drop-off zones funded by Fund 21 (Measure U).

APPROVED

F. FY 2019-20 Budget Development Presentation (30 min.) - INFORMATION

The Administration will present the FY 2019-20 Proposed Budget based on District's FY 19-20 LCAP and preliminary multi-year financial projection for the District.

INFORMATION

12. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. * Certificated Resignation 2018-2019 - ACTION

The Administration recommends acceptance of the following certificated resignations:

GARY DUMPIT, Temp. Status, 4th grade teacher, DW, effective June 14, 2019.

Mr. Dumpit has been employed by the District since August 17, 2017.

JERMEL AURE, Tenured, currently on Personal LOA, DW, effective May 23, 2019. Ms. Aure has been employed by the District since September 7, 2011.

KAREN TOBENER, (Ret.), .2 FTE, 1st gr. Job Share, SBA, effective June 14, 2019. Ms. Tobener has been employed by the District since August 18, 2017.

APPROVED

B. * Unpaid Personal Leave of Absence 2018-2019 - ACTION

The Administration recommends approval of a request for an unpaid personal leave of absence received from: Carolyn Barbour, Speech Pathologist, SPED, June 3 - June 28, 2019.

APPROVED

C. * Hire Certificated Substitute Teacher 2018-2019 - ACTION

The Administration recommends hiring the following certificated substitute teacher at the rate of \$164 per day: JACE MARZAN.

APPROVED

13. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Resignation - Classified Personnel - ACTION

The Administration recommends approval of the resignation from the following classified employee:

SOLEDAD REYES, SCIA, JFK, effective 6/14/19, date of hire: 1/04/2016.

APPROVED

B. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Sub.) Inst. Asst.-SPED, \$19.43/hr., as needed, effective 5/01/19: MA TERESA SAMSON;

(Sub.) Custodian II, \$20.98/hr., Custodian III, \$22.02/hr., as needed, effective 4/01/19: MARIO SALVADOR CRUZ;

(Sub.) Office Asst. I, \$19.24/hr., School Admin. Asst., \$22.91/hr., Attendance Tech., \$21.50/hr., as needed, effective 4/15/19: PAULACLAUDINE HOBSON-COARD;

(Sub.) Inst. Asst.-After School Program, \$17.10/hr., as needed, effective 3/15/19: MICHELLE C. CHAVEZ.

APPROVED

14. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. Board Policies/Administrative Regulations: December 2018 CSBA Board Policy Revisions - Second Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from December 2018 CSBA Board Policy Revisions as stated in a second reading.

APPROVED

15. BOARD GOVERNANCE MATTERS

**A. District Programs, Services, and Commitments Reduction (60 min.) -
DISCUSSION/ACTION**

The Board will review 2020-21 budgeted items and determine ways to reduce district commitments, programs, and services in order to meet expenditure goals and for inclusion in 2020-21 LCAP.

APPROVED (Eliminate contribution for .5 FTE Dean at SBA, .5 FTE Dean at JFK, .5 FTE Assistant Principal at FDR, and reduce contribution for .5 FTE Assistant Principal at FDR to .5 FTE Dean; Reduce contributions to school sites by 5%; Eliminate contributions to fund 7 Instructional Support Teachers; Eliminate contributions to fund extra Music Teacher and reconfigure program to match pre-2015 staffing and service levels; Eliminate contributions to contract Soul Shoppe with district funds.)

**16. Governance Team Member Comments, Reports and Board Meeting Reflection
HELD**

**17. Persons Wishing to Address the Board on Closed Session Items
NONE**

**18. Convene to Closed Session
10:20 p.m.**

19. CLOSED SESSION

A. AFT Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Brent Marquez-Valenti, AFT

NO ACTION

**20. Report Out of Closed Session
NONE**

**21. ADJOURN
10:45 p.m.**