

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

June 28, 2017, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

If available, the video recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:03 p.m.

2. Members Present

Shakeel Ali

Marie Brizuela

Rebecca Douglass

Clayton Koo

Manufou Liaiga-Anoa'i

3. Pledge of Allegiance

HELD

4. Review Board Meeting Guidelines

Board members will silently review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.

HELD

5. Approval of Agenda

APPROVED

6. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

B. Correspondence and Superintendent Comments

C. Administrator Comments

D. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

7. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Resolution No. 17-06-28B to Excuse Shakeel Ali from Regular Board Meeting June 14, 2017 - ACTION

Pursuant to Education Code 35120 (9)(c), the Board will consider passage of a resolution to excuse Shakeel Ali's absence on June 14, 2017, due to hardship.

APPROVED

C. * Resolution No. 17-06-28C to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting June 14, 2017 - ACTION

Pursuant to Education Code 35120 (9)(c), the Board will consider passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on June 14, 2017, due to hardship.

APPROVED

D. Adoption of 2017-20 Local Control Accountability Plan - ACTION

Jefferson Elementary School District administration recommends the Governing Board approve the LCAP for the 2017-20 school years. The Local Control Accountability Plan (LCAP) is an accountability plan that requires districts to disclose how Local Control Funding Formula (LCFF) funds are spent to provide high-quality education programs. The plan activities were developed with broad community input through the 2016-17 year and will be adjusted in subsequent years.

APPROVED

E. Adoption of FY 2017-18 Proposed Budget for Active District Funds - ACTION

The Administration recommends that the Board of Trustees adopt the FY 2017-18 Proposed Budget for all active District funds.

ADOPTED

F. CSBA Annual Conference (15 min.) - DISCUSSION/ACTION

In the past, Board members have attended the CSBA Annual Education Conference to receive ongoing professional development in a variety of Board member competencies. This year, the conference will be held in San Diego on November 30 - December 2, 2017. There will be discussion to determine whether Board members would like to attend this year. The estimated cost of attending the conference for each person is \$1785 (\$510 Regular Registration 8/2-11/8 [\$495 Early Registration]; \$175 Airfare, roundtrip; \$850 Lodging, 3 nights; \$250 Meals, 3 days) funded through the Board Conference Budget (2017-18 Conference Budget is \$9600). Board members can also opt to attend a pre-conference seminar (\$250) and one ticketed meal function (\$79).

APPROVED (4 Board members to attend from 11/29-12/2, with option to add one more Board member)

G. * Public Engagement and Communication Contract with Voler Strategic Advisors - ACTION

The Administration recommends continuing in partnership for the 2017-2018 school year with Voler Strategic Advisors, a Bay Area communications firm specializing in school district and public agency support. This activity is included in District LCAP and is in support of the District's goal to continue engaging the local community and promoting the District's successes through newer and traditional media channels. The contract cost is \$5500 per month.

APPROVED

8. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

George Washington:

\$419.70 from Dorian Artistry in Photography to be used for instructional materials at the school.

\$350.00 from the San Mateo County Historical Association for a 3rd grade field trip to the museum.

M.P. Brown:

\$500.00 from Dorian Artistry in Photography to be used at the school.

\$402.00 from Lifetouch to be used at the school.

APPROVED

B. * Resolution No. 17-06-28 to Approve Child Care and Development Services with CDE for the 2017-2018 Fiscal Year - ACTION

The Administration recommends approval of this resolution to provide child care and development services with the California Department of Education and to authorize the designated personnel to sign contract documents for fiscal year 2017-2018. This is an annual authorization for the state-funded preschool program.

APPROVED

C. * 2017-2018 Consolidated Application for Funding Categorical Aid Programs - ACTION

The Administration recommends approval for the Superintendent to be authorized to apply for Federal and State Program funding through submission of the Consolidated Application on behalf of the District.

APPROVED

D. * State Preschool Agency Annual Report - ACTION

The Administration recommends acknowledging the receipt of the State Preschool Agency Annual Report submitted for the Board's information, as directed by the California Department of Education.

APPROVED

E. * Approval of Contract Between Front Row Education and Jefferson Elementary School District for Online Mathematics Assessments and Interventions - ACTION

The Administration recommends the approval of the contract in the amount not to exceed \$60,000 with Front Row Education for providing staff training and district math benchmark support for the 2017-2018 school year. This is an annual contract.

APPROVED

9. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$1,703,857.80.

APPROVED

B. * Surplus Equipment - District Office - ACTION

The Administration recommends the Board declare the equipment from the District Office, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

C. * Surplus Equipment - Garden Village School - ACTION

The Administration recommends the Board declare the equipment from Garden Village Elementary School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

D. * Surplus Equipment - George Washington School - ACTION

The Administration recommends the Board declare the computer equipment from George Washington School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

E. * Surplus Equipment - John F. Kennedy Elementary School - ACTION

The Administration recommends the Board declare the equipment from John F. Kennedy Elementary School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

F. * Board Resolution No. 17-06-28A for Budgetary Increases and Transfers at Year End - ACTION

The Administration recommends the annual adoption of Board Resolution No.17-06-28A for Budgetary Increases and Transfers at Year End.

ADOPTED

10. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. Certificated Retirements 2016-2017 - ACTION

The Administration recommends approval of the retirement requests from SUSAN KORENICH, Kindergarten teacher, M.H. Tobias School, effective June 10, 2017 and COLLEEN DUGGAN, 4th grade teacher, Garden Village School, effective June 10, 2017 and that appropriate resolutions be prepared commending them for their years of service with the District. Ms. Korenich has been employed by the District since August 31, 1999 and Ms. Duggan has been employed by the District since August 30, 1991.

APPROVED

B. * Certificated Resignations 2016-2017 - ACTION

The Administration recommends acceptance of the following Certificated resignations:

JI YOUNG HAN, 3rd grade teacher, WE, effective June 9, 2017. Ms. Han has been employed by the District since August 11, 2016.

NARI LEE, Speech Pathologist, WE, effective June 19, 2017. Ms. Lee has been employed by the District since January 17, 2017.

STE HANY SEDLMAYER, Speech Pathologist, MPB, effective June 19, 2017. Ms. Sedlmayer has been employed by the District since August 18, 2014.

ANGELINA PHAN, Inclusion Specialist, SPED, effective June 9, 2017. Ms. Phan has been employed by the District since August 7, 2015.

APPROVED

C. * Administrative Appointments 2017-2018 - ACTION

The Administration recommends approval of the following Administrative appointments:

PETER CLIFFORD, Vice Principal, Ben Franklin, effective August 2, 2017, 208 Work Days, Step 3, \$109,080 plus \$1100 for MA.

NUALA O'SULLIVAN-HALEY, Vice Principal, Fernando Rivera, effective August 2, 2017, 208 Work Days, Step 1, \$102,123 plus \$1100 for MA.

LIZ O'NEILL, Vice Principal, F.D. Roosevelt, effective August 2, 2017, 208 Work Days, Step 3, \$109,080 plus \$1100 for MA.

MAYLEEN MALONE, Dean of Academics, Ben Franklin, effective August 8, 2017, 200 Work Days, Step 1, \$95,508 plus \$1100 for MA.

APPROVED

D. * Hire Special Education Extended School Year Teachers 2016-2017 - ACTION

The Administration recommends hiring the following Certificated teachers for the Special Education Extended School Year Program 2016-2017 at the rate of \$2,860: MELISSA FLORES, SUZANNE CHARON, LEILANI ESTELLA, JEFF REHLING, ROBERT ALDEGUER, SASHA SAIBI, MERCEDES STA ANA, and PEGGY YANG.

APPROVED

E. * Limited Term Employment of CELDT/ELPAC Testers - ACTION

The Administration recommends approval of Limited Term Employment for the following retirees and substitutes as CELDT/ELPAC testers for the 2017-2018 school year. Participants work a 30-day maximum not to exceed \$8,500.00 unless otherwise specified:

Retirees: DIANA DONATI, JEANNIE DRISCOLL, KAY GORDON, JOAN GREEN, ANN HALE, SUZANNE McSPADDEN, LUZ VALENTIN, and REGINA WORTHY.

Substitutes: TINA DEA, DIANE MARTYN, DAVID McSPADDEN, and LYNN MOROSI-ALLISON.

APPROVED

F. * Memorandum of Understanding Between Azusa Pacific University and Jefferson Elementary School District - ACTION

The Administration recommends approval of the Memorandum of Understanding between Azusa Pacific University and Jefferson Elementary School District to employ Intern School Counselors and Intern School Psychologists.

APPROVED

11. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Prob.) Spec. Cir. Inst. Asst., \$18.41/hr., TRP, 5 hrs./day, 10 mos./yr., effective 8/22/17: CHRISTIAN I. GARCIA;

(Prob.) Spec. Cir. Inst. Asst., \$18.41/hr., JFK, 5 hrs./day, 10 mos./yr., effective 8/22/17: HUIPING HE;

(Sub.) Custodian I, \$19.40/hr., Custodian II, \$20.36/hr., Custodian III, \$21.37/hr., as needed, effective 6/19/17: RALPH CARRASCO, JR.

APPROVED

12. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. Board Policies/Administrative Regulations: March 2017 Board Policy Revisions - Second Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from March 2017 CSBA Board Policy Revisions as stated in a second reading.

APPROVED

13. Board Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

14. ADJOURN

7:35 p.m.