

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

July 18, 2018, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

NEW VIEWING OPTION LIVE STREAM: www.youtube.com/user/JESDDaly

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:02 p.m.

2. Members Present

Shakeel Ali

Marie Brizuela

Clayton Koo

Maybelle Manio

3. Pledge of Allegiance

HELD

4. Board Meeting Guidelines

Board members will review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.

HELD

5. Approval of Agenda

APPROVED

6. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

B. Correspondence and Superintendent Comments

C. Administrator Comments

D. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

7. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Contracted Services - Ro Health, Inc. - ACTION

The Administration recommends acceptance of a contract in the amount of \$55,566.00 with Ro Health, Inc., to provide nursing service to a Jefferson Elementary School District student. The contract is to be funded through the Special Education Department.

APPROVED

C. * Contracted Services - Esther B. Clark School - ACTION

The Administration recommends acceptance of a contract in the amount of \$98,804.00 with Esther E. Clark School to provide Educational Services to a Jefferson Elementary School District student. The contract is to be funded through the Special Education budget.

APPROVED

D. * Contracted Services - Morgan Autism Center - ACTION

The Administration recommends acceptance of a contract in the amount of \$100,296.20 with Morgan Autism Center to provide Educational Services to a Jefferson Elementary School District student. The contract is to be funded through the Special Education budget.

APPROVED

E. * Student Teaching Agreement Between San Francisco State University and Jefferson Elementary School District for 2017-2020 - ACTION

The Administration recommends approval of the Student Teaching Agreement between San Francisco State University and Jefferson Elementary School District for 2017-2020.

APPROVED

F. FCMAT Presentation (20 min.) - INFORMATION

FCMAT will provide a presentation on Maintenance and Operations Department's staffing analysis and operations review/recommendations.

INFORMATION

G. Board Resolution No. 18-07-18, Resolution of the Board of Education of Jefferson Elementary School District Ordering an Election, and Establishing Specifications of the Election Order - ACTION

The Governing Board will consider adoption of Resolution No. 18-07-18, Resolution of the Board of Education of Jefferson Elementary School District Ordering an Election, and Establishing Specifications of the Election Order.

TABLED

H. * Board Policies/Administrative Regulations: BB/E 9270 Conflict of Interest - Biennial Review - ACTION

The Administration recommends biennial approval of the attached Board Policies/Administrative Regulations: BB/E 9270 Conflict of Interest.

APPROVED

8. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik

A. * English Language Learner Reclassification Criteria - ACTION

The Administration recommends approval of the Jefferson Elementary School District English Learner reclassification criteria. This is an updated reclassification transition plan to address the change from the California English

Language Development Tests (CELDT) to the new English Language Proficiency Assessments for California (ELPAC) and governing board approval is required by the State in order to use this criteria to reclassify English Learners.

APPROVED

B. * 2018-2019 Professional Development Plan for Jefferson Elementary School District Staff - INFORMATION

Jefferson Elementary School District's Educational Services Department has calendared professional development opportunities for teachers and administrators. The professional development reflects the Local Control Accountability Plan action items.

INFORMATION

C. * Identifying TK-8 Math and 6-8 English Language Arts New Adoption Core Instructional Materials - ACTION

The Administration recommends approval of the following student instructional materials as the core program components for the newly adopted TK-5, 6-8 Math and 6-8 English Language Arts programs: TK-5 Math Bridges (The Learning Center): Bridges Student Book, Home Connections, Number Corner Student Book; 6-8 Math CMP3 (Pearson): Additional Practice and Skills Student Workbook; 6-8 ELA StudySync (McGraw Hill Education): Reading and Writing Companions.

APPROVED

D. Contracted Services Agreement - Latino Film Institute Youth Cinema Pilot Project - ACTION

The Administration recommends the approval of a contract not to exceed \$79,852 with Latino Film Institute Youth Cinema Project. Latino Film Institute Youth Cinema Project will provide instructional services in cinematic film making including: screenwriting, storyboarding, casting, directing, production, editing, sound recording/engineering, and other post production skills. This contract is funded from Local Funding Initiative Measure T.

APPROVED

E. * Circle Up Education Foundation Contract - ACTION

The Administration recommends approval of a contract with Circle Up Education to provide consulting services to provide training, coaching, and consulting support on Positive School Climate, Restorative Practices, Diversity Awareness and Equity to district and site staff. The entire contract with Circle Up for district and site agreements shall not exceed \$169,550 for the entire contract. These services are included in the 2017-20 LCAP.

APPROVED

F. * Approval of Contract Between Soul Shoppe and Jefferson Elementary School District for Positive School Climate Support - ACTION

The Administration recommends the approval of the contract for providing workshops, staff trainings, and parent nights in all Jefferson Elementary School District elementary and middle schools for the 2018-2019 school year as specified in the 2017-2020 LCAP. The entire contract with Soul Shoppe for all

district and school site agreements shall not exceed \$122,400 for the 2018-19 school year.

APPROVED

G. * Contracted Services - Playworks - ACTION

The Administration recommends approval of a contract with Playworks, Inc., in the amount not to exceed \$54,000 to provide educational program enrichment at F.D. Roosevelt K-8 and Westlake Schools. This will be funded by school site budget.

APPROVED

H. * Approval of Contract Between Daly City Peninsula Partnership and Jefferson Elementary School District for Mental Health/Counseling Services - ACTION

The Administration recommends the approval of the contract for counseling services through DCP's Licensed Marriage and Family Counselor for students experiencing adverse childhood experiences or behavior challenges that have not been addressed through therapy outside of the school system or through counseling on-site at various Jefferson Elementary School District elementary and middle schools for the 2018-2019 school year as specified in the 2017-2020 LCAP. The amount of the contract not to exceed \$35,000.

APPROVED

I. * Daly City Peninsula Partnership Big Lift Coordinator and Summer Program Contract 2018-19 - ACTION

The Administration recommends Governing Board approval of the Daly City Peninsula Partnership Collaborative contract with Jefferson Elementary School District to provide coordination support for the Big Lift grant and support for Big Lift Inspiring Summers not to exceed \$35,408. This is funded by the Big Lift Grant through the Silicon Valley Community Foundation.

APPROVED

J. * Contracted Services - Daly City Peninsula Partnership Extended Day Care at Multiple Sites - ACTION

The Administration recommends approval of multiple contracts for after school Extended Day Care (EDC) with Daly City (Peninsula) Partnership for an amount not to exceed \$30,000 for various school programs at elementary school sites. These services will be funded through districtwide and school site budgets.

APPROVED

K. * Contracted Services - The City of Daly City - ACTION

The Administration recommends acceptance of a contract in the amount of \$71,471 with The City of Daly City to provide Afterschool Services at George Washington, Margaret P. Brown, and John F. Kennedy for the 2018-2019 school year. This contract will be funded by the ASES grant.

APPROVED

L. * Contracted Services - Peninsula Family YMCA at Benjamin Franklin School - ACTION

The Administration recommends approval of the contract with Peninsula Family YMCA in the amount not to exceed \$75,000 to provide After School Enrichment

Program at Benjamin Franklin Middle School for 2018-19 school year to be funded by ASES and site funds.

APPROVED

9. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$1,755,133.13.

APPROVED

B. * FY 2018-19 Adopted Budget and 2017-20 Local Control Accountability (LCAP) for CAVA @ San Mateo - ACTION

The Administration recommends the Governing Board acknowledge receipt of the CAVA @ San Mateo FY 2018-19 Adopted Budget and 2017-20 LCAP reports.

ACKNOWLEDGED

C. * Site Work at Fernando Rivera MS for New Classroom Wing - Negotiated Bid Acceptance - ACTION

The Administration recommends the project be awarded to Cal-Pacific Construction, Inc., for the amount of \$1,377,000. This project will be funded by Fund 21 and Fund 25.

APPROVED

D. * FY 2018-19 Transportation Services Agreement for Special Education Students - ACTION

The Administration recommends approval of the FY 2018-19 Transportation Services Agreement between Jefferson Elementary School District and San Mateo County Office of Education, Special Education Transportation Department through Durham School Services. Current estimated ridership is 98 students and estimated cost is \$1,333,640. Actual costs will be determined based on actual number of students transported. This contract is funded through the Special Education budget.

APPROVED

E. Construction Management Services for the Workforce Housing Project at Margaret Pauline Brown School - ACTION

The Administration recommends approval of the Construction Management Services Agreement with RGM and Associates for the Workforce Housing Project at Margaret Pauline Brown School.

APPROVED

10. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. * Certificated Resignations 2017-2018 - ACTION

The Administration recommends acceptance of the following Certificated resignations and an appropriate resolution be prepared commending those with 10 or more years of service with the District:

EMILY BLANZY, PS SDC teacher, JFK, effective June 15, 2018. Ms. Blanzky has been employed by the District since August 17, 2017.

ANDRAS KOVESDY, RSP teacher, WW, effective June 15, 2018. Mr. Kovesdy has been employed by the District since August 20, 2012.

NICHOLAS WOLF, PE teacher, BF, effective June 15, 2018. Mr. Wolf has been employed by the District since August 23, 2006.

APPROVED

B. Administrative Appointments 2018-2019 - ACTION

The Administration recommends approval of the following Administrative appointments:

JARED BERK, Vice Principal, FDR, effective 8/1/18, 208 work days, 1MWMA, Step 3, \$111,551 plus \$1100 for MA.

GREGORY KONTZER, Program Coordinator/Special Assignment, effective 8/1/18, 208 work days, 1MWMA, Step 3, \$111,551 plus \$1100 for MA.

ROXANNE HANNAN, Dean of Academics, SBA, effective 8/7/18, 200 work days, 1MWMA, Step 1, \$97,671 plus \$1100 for MA.

PAUL ALEXANDER DELANDA, Dean of Academics, TRP, effective 8/7/18, 200 work days, 1MWMA, Step 1, \$97,671 plus \$1100 for MA.

APPROVED

C. * Hire Certificated Teachers 2018-2019 - ACTION

The Administration recommends hiring the following Certificated teachers, Inclusion Specialist, and Speech Pathologist for the 2018-2019 school year:

JULIA GESIN, Temp Status, BF, 6th grade, LA/Sci., effective August 16, 2018, CLS1A, Step 1, \$54,645;

REBECCA BALESTIERI, Temp Status, GV, 4th grade, effective August 16, 2018, CLS1A, Step 1, \$54,645;

CRYSTAL SERRANO, Temp Status, TRP, 6th grade, R/LA, effective August 16, 2018, CLS2B, Step 1, \$55,750;

HIROKO LIPPEY, Temp Status, BF, RSP, effective August 16, 2018, CLS3C, Step 1, \$58,125;

MICHELLE CRISAN, Temp Status, TRP RSP, effective August 16, 2018, CLS3B, Step 10, \$79,183;

DENNIS LEE, Temp Status, FDR, 7th grade Math/Sci., effective August 16, 2018, CLS3B, Step 1, \$57,025;

MEGHAN ORTH, Temp Status, JFK, 5th grade, effective August 16, 2018, CLS1A, Step 1, \$54,645;

FLORDELLYN CASTILLO, Temp Status, FR, 7/8, R/LA, effective August 16, 2018, CLS1A, Step 1, \$54,645;

BRIDGET SHEA, Temp Status, FDR, K, effective August 16, 2018, CLS1A, Step 1, \$54,645;

SHERI FABBRI, Temp Status, FR, 6, R/LA, effective August 16, 2018, CLS1A, Step 1, \$54,645;

ABIGAIL NORTON, Temp Status, FDR 1st grade, effective August 16, 2018, CLS3A, Step 9, \$75,276;

CHERYL HENDRICKSON, Temp Status, SPED, Inclusion Specialist, effective August 10, 2018, CLS2B, Step 1, \$57,217;

SARAH BAILEY, Temp Status, SPED, Speech Pathologist, effective August 16, 2018, CLS2B, Step 3, \$80,799.

APPROVED

D. * Hire School Psychologists for 2018-2019 School Year - ACTION

The Administration recommends hiring the following School Psychologists for the 2018-2019 school year:

CAROLINE KOLENDA, Special Education, effective August 13, 2018, 1MWMA, Step 1, \$93,579 plus \$1100 for MA Degree.

SERENA LAU-BRAZELL, Special Education, effective August 13, 2018, 1MWMA, Step 1, \$93,579 plus \$1100 for MA Degree.

APPROVED

E. * ESY Summer School Program Administrator and Teachers 2018 - ACTION

The Administration recommends hiring COLLEEN MILLER as ESY Summer School Principal for a stipend of \$4,000 (ESY Dates: June 22, 2018 - July 20, 2018) and also recommends hiring the following Special Education ESY teachers 2018 for a stipend of \$3,500: Westlake School: SUSAN MCMAHON-DYOGI, PEGGY YANG, LAILANI ESTELLA, SASHA SAIBI, SUZANNE CHARON, MERCEDES STA ANA, DANIELLE MARTY, LISA NATOLI.

APPROVED

F. * Limited Term Employment of ELPAC Testers - ACTION

The Administration recommends approval of Limited Term Employment for the following retirees and substitutes as ELPAC testers for the 2018-2019 school year. Participants work a 30-day maximum not to exceed \$8,500.00 unless otherwise specified:

Retirees: DIANA DONATI, JEANNIE DRISCOLL, KAY GORDON, JOAN GREEN, ANN HALE, SUZANNE MCSPADDEN, LUZ VALENTIN, and REGINA WORTHY, ELENI TOURLOS, ZYLVA MORGANTI.

APPROVED

G. * Big Lift Summer Program - Administrator and Teachers 2018 - ACTION

The Administration recommends hiring the following teachers for the Big Lift Summer Program 2018 at the rate of \$40 per hour and Big Lift Administrators with a stipend of \$9,000: DW Administrator: KAREN HONG; DW Teachers: RYAN LINK, MIRANDA CORRELL, KAREN BAKER, DEBORAH WHITE, MICHELLE BEAUCHEMIN, JAMIE MASTRANGELO, JILL GUNTER, SARAH DOWLING, MARY HAGEN (Coach); SBA Administrator: ROXANNE HANNAN; SBA Teachers: RICHARD WAGMAN, GIGI MALUNAY, FIONA HANSEN, AMY TRUONG-VARGAS, JOVI PATRON, ARLENE MONROY, CHRISTINE ADORNETTO, JOVITA MELAR, ELLEN TOMASELLO, BRIGETTE SCHMITZ, ERNESTINE FLORES, RACHEL CARION (Coach).

APPROVED

H. * Leave of Absence 2018-2019 - ACTION

The Administration recommends approval of a request for Leave of Absence received from the following Certificated teachers:

BRIAN WON, 4th grade teacher, TE, Paid Paternity/FMLA August 27 - October 5, 2018.

JOHN ABRAMS, PE teacher, BF, Personal Unpaid Leave of Absence, September 5 - December 20, 2018.

APPROVED

11. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. Retirement - Classified Personnel - ACTION

The Administration recommends approval of retirement requests for the following classified personnel and requests appropriate resolutions be prepared commending them for their years of service with the District:

FRANCIS ROONEY, Maintenance Tech, MAINTENANCE DEPT., effective July 1, 2018. Mr. Rooney has been employed by the District since 7/08/1999; RUTH E. ROGERS, Library Tech, BF, effective June 16, 2018. Ms. Rogers has been employed with the District since 8/29/2003.

APPROVED

B. * Employment - Classified Personnel - ACTION *

The Administration recommends approval of employment of the following classified personnel:

(Sub.) Inst. Asst.-ASP, \$17.10/hr., as needed, effective 6/11/18: ROSY LEE-CHOO;

(Sub.) Custodian I, \$19.80/hr., Custodian II, \$20.78/hr., Custodian III, \$21.81/hr., as needed, effective 6/1/18: GEMMA GRILLEY;

(Sub.) Spec. Circ. Inst. Asst., \$22.25/hr., as needed, effective 5/31/18: LORRACE ANG.

APPROVED

C. * Employment - Summer Work Crew 2018 - Classified Personnel - ACTION

The Administration recommends approval of employment for the following classified personnel for Summer Work Crew 2018:

Returning Summer Work Crew, \$12.00/hr.: EVAN TAYLOR BRUNI (effective 6/11/18), MA TERESA C. SAMSON (effective 6/18/18), RUBEN E. SIMBULAS (effective 6/4/18-6/27/18), MICHAEL V. WALLIS (6/11/18-6/27/18).

New Summer Work Crew, \$11.00/hr.: DAULTON STOLTZ (effective 6/18/18), JOHN ACEDILLO (effective 6/20/18), IAN CHRISTOPHER GRAVEN (effective 6/25/18).

APPROVED

12. Governance Team Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

13. Persons Wishing to Address the Board on Closed Session Items

NONE

14. Convene to Closed Session

8:34 p.m.

15. CLOSED SESSION

A. COMPREHENSIVE SCHOOL SAFETY PLANS AND SECURITY OF SCHOOL FACILITIES (Education Code section 32281(f) and Government Code section 54957(a))

The Administration recommends the Comprehensive School Safety Plans and Security of School Facilities for the following schools:

Benjamin Franklin Intermediate
Daniel Webster Elementary
Fernando Rivera Intermediate
Franklin D. Roosevelt
Garden Village Elementary
George Washington Elementary
John F. Kennedy Elementary
M. Pauline Brown Elementary
Marjorie H. Tobias Elementary
Susan B. Anthony Elementary
Thomas Edison Elementary
Thomas R. Pollicita Middle
Westlake Elementary
Woodrow Wilson Elementary
General Pershing Preschool

APPROVED

B. Superintendent Contract

Conference with Labor Negotiators: Agency Designated Representatives,
Manufou Liaiga-Anoa'i and Clayton Koo

NO ACTION

16. Report Out of Closed Session

HELD

17. ADJOURN

9:17 p.m.