Jefferson Elementary School District

BOARD ACTIONS

Special Governing Board Meeting
07/28/2026 05:30 PM
Jefferson Elementary School District
101 Lincoln Avenue, Daly City, CA 94015
Boardroom

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1. **5:30 p.m. Call to Order**
   5:30 p.m.

2. **Members Present**
   Shakeel Ali
   Andrea Jordan
   Eileen Policarpio
   Aaron Rashba (absent)
   Anthony Tsujisaka

3. **Pledge of Allegiance**
   HELD

4. **Approval of Agenda**

   The Administration recommends approval of the agenda.
   APPROVED

5. **CONSENT AGENDA**

   The Administration recommends approval of the following consent (*) agenda items.
   APPROVED

   A. **Business & Financial Procedures**

      a. ***Change Order #1 for M&G Quality Cleaning LLC Purchase Order - ACTION**

      The Administration recommends ratification of Change Order #1 to PO #26-00260 for M&G Quality Cleaning LLC from $100,000 to $110,000 to cover custodial staff when substitutes are not available through the end of summer cleaning. The original contract was approved on June 25, 2025. This will be funded by the General Maintenance fund. *[Goals 2,4]*
      APPROVED

      b. ***Request for PO Change Order #1 For Frank & Grossman - ACTION**

      The Administration recommends ratification of Change Order #1 to Purchase Order #26-00273 for Frank & Grossman from $20,000 to $30,000 to cover landscape maintenance services not included in the original scope of work through June 30, 2026. This will be funded by

the General Maintenance fund. *[Goals 2,4]*
APPROVED

c. *Change Order #3 for Service Unlimited, Inc., Purchase Order - ACTION

The Administration recommends ratification of Change Order #3 to Purchase Order #26-00373 of Service Unlimited, Inc. This change increases the amount from $100,000 to $120,000 to cover ongoing air handling HVAC, boiler repairs, and other services through June 30, 2026. This will be funded by the Routine Restricted Maintenance funds (RRMA). *[Goal 2]*
APPROVED

d. *Request for PO Change Order #3 for Resource Solutions of SF Group, Inc. - ACTION

The Administration recommends ratification of Change Order #3 to Purchase Order #26-00258 for Resource Solutions of SF Group, Inc. This change increases the amount from $247,000 to $262,000 to cover custodial materials and supplies through the end of summer cleaning. This will be funded by the General Maintenance fund. *[Goals 2,4]*
APPROVED

e. *Request for PO Change Order #4 for Resource Solutions of SF Group, Inc. - ACTION

The Administration recommends ratification of Change Order #4 to Purchase Order #26-00258 for Resource Solutions of SF Group, Inc. This change increases the amount from $262,000 to $270,000 to cover custodial materials and supplies through the end of summer cleaning. This will be funded by the General Maintenance fund. *[Goals 2,4]*
APPROVED

f. *Installation of Chain-Link Fence at Westlake Elementary School - ACTION

The Administration recommends ratification of a contract with Joe's Landscaping & Concrete, Inc., to install a chain-link fence on the existing concrete curb at Westlake Elementary School for an amount of $32,500. An additional 10% contingency will be included to address unforeseen conditions to be preapproved by the District Administration. This will be funded by Fund 40. *[Goal 2]*
APPROVED

6. BUSINESS & FINANCIAL PROCEDURES

A. Resolution No. 26-07-28, Resolution of the Board of Education of the Jefferson Elementary School District Entering the Election Results into the

Minutes and Authorizing and Directing the Parcel Tax to be Placed on the San Mateo County Tax Roll - ACTION

The Administration recommends approval of Resolution No. 26-07-28, Resolution of the Board of Education of the Jefferson Elementary School District Entering the Election Results into the Minutes and Authorizing and Directing the Parcel Tax to be Placed on the San Mateo County Tax Roll.
APPROVED

7. ADJOURN
5:32 p.m.