

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

August 15, 2018, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

NEW VIEWING OPTION LIVE STREAM: www.youtube.com/user/JESDDaly

1. **7:00 p.m. Call to Order**
7:03 p.m.
2. **Members Present**
Shakeel Ali
Marie Brizuela
Clayton Koo
Manufou Liaiga-Anoa'i
Maybelle Manio
3. **Pledge of Allegiance**
A. Thomas R. Pollicita Middle School
HELD
4. **Board Meeting Guidelines**
Board members will review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.
HELD
5. **Approval of Agenda**
APPROVED
6. **SPECIAL PRESENTATIONS**
A. Photo Contest at Thomas R. Pollicita Middle School
JCYC and Daly City Prevention Collaborative partnered to run an after school program at Thomas R. Pollicita. The culminating activity was a Photo Contest that focused on: *Think Healthy and Active: Here is what Pollicita youth do instead of drinking or smoking.*
INFORMATION
7. **COMMUNICATIONS (20 min.)**
A. Board Member Acknowledgements and Commendations
B. Correspondence and Superintendent Comments
C. Administrator Comments
D. Persons Wishing to Address the Board
This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.
HELD

8. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED as amended

B. * Resolution No. 18-08-15 to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting July 18, 2018 - ACTION

Pursuant to Education Code 35120 (9)(c), the Board will consider a request for passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on July 18, 2018, due to illness.

APPROVED

C. * Contracted Services - Spectrum Center - ACTION

The Administration recommends acceptance of a contract in the amount of \$303,845.00 with Spectrum Center to provide educational services to 5 Jefferson Elementary School District students. The contract is to be funded through the Special Education budget.

APPROVED

D. Administrative Appointment 2018-2019 - ACTION

The Administration recommends approval of the following Administrative appointment:

BETTINA M. LOPEZ, Principal, Benjamin Franklin Middle School, effective August 16, 2018, 219 work days, Step 10 with a salary of \$143,009, plus \$1100 for Master's Degree (Pro-rated to start date).

APPROVED

E. CSBA Call for Nominations for Directors-at-Large - INFORMATION

CSBA is seeking nominations for Directors-at-Large Asian/Pacific Islander and Hispanic. The Administration recommends that the Board considers making a nomination. Nomination packets are due to the Superintendent by September 13, 2018 for consideration at the September 26th Board meeting. This is submitted for the Board's information.

INFORMATION

9. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

George Washington:

\$172.99 from Dorian Studios to be used at the school.

M.H. Tobias:

\$500.00 from Mosher Financial Group, c/o Nathan Ladyzhensky, to be used for repairing and establishing the entrance of our Native Plant Garden and for signage at the school.

APPROVED

B. * Williams Uniform Complaints - April 1, 2018 through June 30, 2018 - Quarter 4 - ACTION

The Administration is required to report the number of complaints and whether the complaints have been resolved. This Quarter, April 1, 2018 through June 30, 2018, the District did not receive any Williams Uniform Complaints. The District is also required to report any teacher misassignments and teacher vacancies if a review is conducted in the quarter. No review has been conducted this quarter.

APPROVED

C. English Language Development Updates (15 min.) - INFORMATION

Benjamin Moser, English Language Development (ELD) Program Director, will provide updates on: 1) English Learner annual progress, 2) the English Language Proficiency Assessments for California (ELPAC) transition, and EL Reclassification updates.

INFORMATION

D. * Contracted Services Agreement - Education Outside - ACTION

The Administration recommends acceptance of four contracts with Education Outside each for \$17,500 for a total of \$70,000 to provide educational services integrating Science instruction with garden experiences at F.D. Roosevelt, George Washington, J.F. Kennedy, and Westlake schools. These contracts will be funded by site and matched by district funds.

APPROVED

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Surplus Equipment - District Office - ACTION

The Administration recommends the Board declare the equipment from the District Office, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

B. * Cisco Smart Net Total Care Service Maintenance Agreement - ACTION

The Administration recommends acceptance of a contract with Converge One to provide Cisco Smart Net Total Care protection on all of our Cisco network equipment to ensure the continued operability of our network infrastructure for an amount not to exceed \$64,000. This will be funded through the general fund in support of LCAP goal 1.1.3.

APPROVED

C. * Contracted Services Agreement with Crown Building Maintenance, Co., dba Able Building Maintenance and Jefferson Elementary School District - ACTION

The Administration recommends approval of a contract with Crown Building Maintenance, Co., dba Able Building Maintenance for the amount not to exceed \$186,000.00.

APPROVED

D. * Contracted Services - Zum Services, Inc. - ACTION

The Administration recommends approval of two contracts with Zum Services, Inc., for a total amount not to exceed \$55,000 to provide transportation services to homeless students and foster youth when needed and transportation of one Special Education student. This will be funded out of Title I and Special Education.

APPROVED

E. * Provide and Install High Definition Security Camera System at Marjorie H. Tobias Elementary School and Benjamin Franklin Intermediate School - ACTION

The Administration recommends approval of two contracts with AVF Systems, Inc., for installation of high definition security camera system at Marjorie H. Tobias Elementary School for an amount not to exceed \$27,387 and at Benjamin Franklin Intermediate School for an amount not to exceed \$62,414. The total price for an amount not to exceed \$89,801. This will be funded by Fund 21.

APPROVED

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. Certificated Resignations 2017-2018 - ACTION

The Administration recommends acceptance of the following resignations and requests appropriate resolutions be prepared commending those with 10 or more years of service with the District:

JAMES PARRISH, III, Principal, BF, resignation effective June 29, 2018. Mr. Parrish has been employed by the District since September 4, 1992.

REBECCA BRICKHILL, K teacher, MHT, resignation effective June 15, 2018. Ms. Brickhill has been employed by the District since August 16, 2016.

APPROVED

B. * Hire Certificated Teachers 2018-2019 - ACTION

The Administration recommends hiring the following teachers for the 2018-2019 school year:

MARLENA MORAN-RAMIREZ, Temp Status, GV, SSRT, effective August 10, 2018, CLS1A, Step 1, \$56,114.

SAMANTHA MAR, Temp Status, MPB, 4th grade, effective August 16, 2018, CLS1A, Step 1, \$54,645.

MACKENZIE LARA, Temp Status, WW, 3rd grade, effective August 16, 2018, CLS1A, Step 1, \$54,645.

CHLOE STEIN, Temp Status, WE, 5th grade, effective August 16, 2018, CLS1A, Step 1, \$54,645.

SAMANTHA PERREAULT, Temp Status, TRP, 6-8 ELA/ELD, effective August 16, 2018, CLS3A, Step 1, \$55,925.

KATHLEEN KOLLING, Temp Status, TRP Librarian, effective August 16, 2018, CLS2B, Step 1, \$55,750.

CRISTINA LOSADA, Temp Status, MPB, 3rd grade, effective August 16, 2018, CLS1A, Step 1, \$54,645.

MARY ANN SHARKAWY, Temp Status, TE, 4th grade, effective August 16, 2018, CLS1A, Step 1, \$54,645.

ALYSA SUTTER, Temp Status, TE, 5th grade, effective August 16, 2018, CLS1A, Step 1, \$54,645.

KENNY LUDLOW, Temp Status, FR, SSRT, effective August 10, 2018, CLS1A, Step 1, \$56,114.

TANYA SOOHOO, Temp Status, DW, ECE SPED, effective August 16, 2018, CLS3B, Step 1, \$57,025.

PAULA ANTRAM, Temp Status, SBA, 5th grade, effective August 16, 2018, CLS1A, Step 1, \$54,645.

EDWARD ARIAS, Temp Status, SPED, Adaptive PE, effective August 16, 2018, CLS1A, Step 1, \$54,645.

APPROVED

C. Hire Certificated Teacher with Provisional Internship Permit - Multiple Subject Credential 2018-2019 - ACTION

The Administration recommends hiring Jules Dizon with a Provisional Internship Permit, effective August 16, 2018, CLS1A, Step 1, \$54,645. The District has been unsuccessful in recruiting a fully credentialed Multiple Subject teacher to fill the TIG position at SBA. Mr. Dizon is scheduled to complete his program and apply for his Preliminary Credential in December 2018.

APPROVED

D. Adaptive PE Variable Term Waiver Request 2018-2019 - ACTION

The Administration recommends approval of the request for an Adaptive Physical Education Variable Term Waiver for Multi Subject Credentialed teacher, Mr. Edward Arias, for the 2018-2019 school year. The Waiver is required while Mr. Arias is enrolled in the Adaptive PE Program at San Francisco State University. The Administration recommends approval of the Waiver request.

APPROVED

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. Retirement - Classified Personnel - ACTION

The Administration recommends approval of the retirement requests from the following classified employees and requests appropriate resolutions be prepared commending them for their years of service with the District:

ULPIANO NAVARRO, JR., Inst. Asst.-SPED, effective 7/21/18, hire date: 12/06/2004;

YENNY KWAN, Admin. Asst., Maintenance, effective 10/11/18, hire date: 8/01/1988.

APPROVED

B. Resignations - Classified Personnel - ACTION

The Administration recommends approval of the resignations from the following classified employees and requests appropriate resolutions be prepared commending those with 10 or more years of service with the District:

Spec. Circ. Inst. Asst., FDR, effective 6/15/18, date of hire, 2/27/2008: KARYN KHAN;

Food Svcs. Asst., GP, effective 6/15/18, date of hire, 2/27/2014: ANNA SANDOVAL-HARVEY;

Spec. Circ. Inst. Asst., BF, effective 6/15/18, date of hire, 5/15/17: ALANA O'NEILL;

Maintenance Tech., Maintenance Dept., effective 7/27/18, date of hire, 10/10/2005: BRIAN CONROW.

APPROVED

C. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Sub.) Office Assistant I, \$23.38/hr., as needed, effective 6/20/18: CHERYL FOLSOM;

(Sub.) Custodian I, \$19.80/hr.; Custodian II, \$20.78/hr.; Custodian III, \$21.81/hr., as needed for Summer Work, effective 7/11/18: ROSA A. PEREZ DE DELGADO;

(SWC) Summer Work Crew 2018 (New), \$11.00/hr., effective 7/6/18: JACOB TYLER OLSEN;

(SWC) Summer Work Crew 2018 (New), \$11.00/hr., effective 7/13/18: BENJAMIN VIRAY;

(Prob.) Library Tech., \$20.20/hr., FR, 3.5 hrs./day, 10 mos./yr., effective 8/21/18: JENNIFER DRENNAN;

(Prob.) Library Tech., \$20.20/hr., JFK, 3 hrs./day, 10 mos./yr., effective 8/21/18: SOFIA RODRIGUEZ;

(Prob.) Office Asst. I, \$19.24/hr., SBA, 3 hrs./day, 10 mos./yr.; effective 8/21/18: BEATRIZ BARBA HARO;

(Prob.) Office Asst. I, \$19.24/hr., JFK, 3 hrs./day, 10 mos./yr.; effective 8/21/18: BERNADETTE DEE;

(Prob.) Office Asst. I, \$19.24/hr., JFK, 3 hrs./day, 10 mos./yr., effective 8/21/18: ENEYDA GOMEZ;

(Prob.) SCIA (Spec. Assignment), \$21.20/hr., SPED, 5 hrs./day, 10 mos./yr., effective 8/21/18: TOMOKO MATSUI;

(Prob.) SCIA (Spec. Assignment), \$21.20/hr., SPED, 5 hrs./day, 10 mos./yr., effective 8/21/18: ANGELINA SANCHEZ;

(Prob.) Cust. I, \$20.20/hr., DW/WE, 8 hrs./day, 12 mos./yr., effective 7/16/18: RONALD TOM;

(Prob.) Cust. I, \$20.20/hr., TRP, 8 hrs./day, 12 mos./yr., effective 8/1/18: NORBERTO GALBADORES, JR;

(Prob.) Sr. Dept. Acct. Asst., \$26.41/hr., CK, 7.5 hrs./day, 12 mos./yr., effective 7/17/18: MARYANI SUKRI;

(Prob.) Food Svcs. Asst., \$17.02/hr., FR, 3.75 hrs./day, 10 mos./yr., effective 8/20/18: MARIA CALERO;

(Prob.) Office Asst. I, \$19.24/hr., SPED, 3 hrs./day, 10 mos./yr., effective 8/21/18: CINDY ROTH.

APPROVED

13. Governance Team Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

14. Persons Wishing to Address the Board on Closed Session Items

NONE

15. Convene to Closed Session

8:25 p.m.

16. CLOSED SESSION

A. Superintendent Contract

Conference with Labor Negotiators: Agency Designated Representatives, Manufou Liaiga-Anoa'i and Clayton Koo

NO ACTION

17. Report Out of Closed Session

NONE

18. ADJOURN

10:03 p.m.