

**Jefferson Elementary School District**  
**BOARD ACTIONS**  
**Regular Governing Board Meeting**  
September 09, 2015, 7:00 PM  
City Hall, Council Chambers  
333 - 90th Street, Daly City, CA 94015  
LIVE TELECAST: Comcast Channel 27 or RCN Channel 26

*If available, the video recording archive of this meeting can be found at:*  
<http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. **7:00 p.m. Call to Order**  
**7:01 p.m.**
2. **Members Present**  
**Shakeel Ali**  
**Marie Brizuela**  
**Rebecca Douglass**  
**Manufou Liaiga-Anoa'i**
3. **Pledge of Allegiance**  
**HELD**
4. **Review Board Meeting Guidelines**  
**HELD**
5. **Approval of Agenda**  
**APPROVED**
6. **SPECIAL PRESENTATIONS**
  - A. **Recognition of Retiring Board Member: Joseph Otayde**  
**HELD**
7. **COMMUNICATIONS (15 min.)**
  - A. **Persons Wishing to Address the Board**

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The Board may not discuss or comment on any items in this section. The maximum time allowed for any speaker is usually three minutes.
  - B. **Administrator Comments**
  - C. **Board Member Acknowledgements and Commendations**
  - D. **Correspondence**
  - E. **Superintendent Comments**  
**HELD**

**8. GENERAL FUNCTIONS - Bernie Vidales**

**A. Consent Agenda - ACTION**

The Administration recommends approval of the starred (\*) items on the rest of the agenda.

**APPROVED**

**B. \* Approval of Minutes - ACTION**

Minutes of Regular Governing Board Meeting May 13, 2015.

**APPROVED**

**C. \* Resolution #15-09-09A to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting August 26, 2015 - ACTION**

Pursuant to Education Code 35120 (9)(c), the Board will consider passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on August 26, 2015, due to illness.

**APPROVED**

**D. Board Development 2015-16 (10 min.) - INFORMATION**

The Board will review training opportunities offered through the California School Boards Association (CSBA) and discuss whether any Board members would like to attend. Updated course offerings will be available later this fall. Board members shall report to the Board, orally or in writing, as soon as possible on the inservice activities they attend, as per BB 9240 - Board Development.

**INFORMATION**

**E. Resolution Commending Melinda Dart, Language Arts Coach and President of AFT 3267 - ACTION**

The Administration recommends adoption of a resolution commending Melinda Dart, Language Arts Coach and President of AFT 3267, for her dedication and support of Public Education and as a recent recipient of San Mateo Labor Council's Unity Award.

**ADOPTED**

**F. Appointment of Member to the Measure I Citizens' Oversight Committee - Parent Member (5 min.) - ACTION**

The Administration recommends the appointment of Lilian Peña as a Parent Member to fill the vacancy on the Measure I Citizens' Oversight Committee.

**APPROVED**

**G. Resolution #15-09-09B to Deny Authority for a Gun Shop to Operate within Close Proximity to Schools and Residential Communities (10 min.) - ACTION**

The Board will consider adoption of Resolution #15-09-09B to deny authority for a gun shop to operate within close proximity to schools and within residential communities at 7345 Mission Street (close to Market) decreasing the availability and access to firearms in our community.

**ADOPTED**

**9. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik**

**A. Acceptance of Donation - ACTION**

The Administration recommends acknowledgment and approval of the donation of 600 children books and 200 adult books from Ms. Karen Wiggins-Dowler, Adjunct Faculty, Early Childhood Education Department of Skyline College, for students and families which were used at "Family Ed Night" at Westlake School.

**APPROVED**

**B. \* Approval of Contract Between City of Daly City and Jefferson Elementary School District for After School Program Services - ACTION**

The Administration recommends the approval of this contract in the amount not to exceed \$114,180 with the City of Daly City Park and Recreation Department for the services provided to operate the After School Enrichment and Safety program funded through Proposition 49 at five JESD school sites for the 2015-2016 school year.

**APPROVED**

**C. \* Approval of Contracts Between Youth for Fitness and Education (YFE) for After School Services - ACTION**

The Administration recommends the approval of two contracts in the amounts not to exceed \$23,477 and \$86,969.67 with Youth for Fitness and Education (YFE) for the services provided to operate an ASES-compliant basic after school program for 80 students. 20 students will be funded through the ASES Grant and an additional 60 students are funded through site funds. In addition, the contractor agrees to provide an enhanced after school experience for all 80 students arranging for enrichment classes, family nights, and field trips for all the students in the after school program as specified in the contract.

**APPROVED**

**10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler**

**A. \* Approval of Warrants - ACTION**

Warrants totaling \$2,225,417.99.

**APPROVED**

**B. \* License Agreement - Josephine Chetty at Colma Elementary School - ACTION**

The Administration recommends approval of the license agreement between Josephine Chetty and Jefferson Elementary School for the use of two (2) K-classrooms at Colma ES site on a month-to-month basis from October 1, 2015 through June 30, 2016.

**APPROVED**

**C. \* Board Resolution #15-09-09, Appropriations "GANN" Limit - ACTION**

The Administration recommends approval of Resolution #15-09-09 for the Appropriations "GANN" Limit for fiscal year 2014-15 actuals and fiscal year 2015-16 estimate.

**APPROVED**

**D. Fiscal Year 2014-15 Unaudited Actuals (15 min.) - ACTION**

The Administration recommends approval of the Unaudited Actuals for fiscal year 2014-15.

**APPROVED**

**E. \* Contract Services Amendment - The Ray Morgan Company - ACTION**

The Administration recommends acceptance of a contract amendment in the amount of an additional \$15,000 with The Ray Morgan Company to provide Laserfiche forms and work process development services. New total amount for 2015-16 is \$56,234.

**APPROVED**

**11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti**

**A. \* Certificated Resignations 2015-2016 - ACTION**

The Administration recommends acceptance of the following Certificated resignation and requests an appropriate resolution be prepared commending him for his years of service with the District: DAVID PETTINARI, 5th grade teacher, J.F. Kennedy School, effective August 21, 2015. Mr. Pettinari has been employed by the District since December 7, 2005.

**ACCEPTED**

**B. Administrative Appointment 2015-2016 - ACTION**

The Administration recommends approval of the following appointment: WILLIAM WEST, Vice Principal of Fernando Rivera School, effective Tuesday, September 15, 2015, 208 work days, 1MWMA Step 2, \$102,464 pro-rated to start date.

**APPROVED**

**C. \* Hire Certificated Teachers 2015-2016 - ACTION**

The Administration recommends hiring the following Certificated teachers for the 2015-2016 school year:

AMANDA RYAN, 1st grade teacher, George Washington School, effective August 13, 2015, CLS1A Step 2, \$52,015.

VIRGINIA YOON, 6/7/8 Art teacher, Ben Franklin School, effective August 25, 2015, CLS1B Step 1, \$53, 114 (pro-rated).

HELEN WI, 6/7 English/LA teacher, T.R. Pollicita School, effective August 14, 2015, CLS1A Step 1, \$52,014 (pro-rated).

LELAND OSHINS, 7/8 Science teacher, T.R. Pollicita School, effective August 18, 2015, CLS1A Step 1, \$52,014 (pro-rated).

PATRICIA WOODING, 7/8 English/LA teacher, Ben Franklin School, effective August 31, 2015, CLS1A Step 1, \$52,014 (pro-rated).

MORGAN DOX, 4th grade teacher, J.F. Kennedy School, effective August 31, 2015, CLS1A Step 1, \$52,014 (pro-rated).

NANCY ZERNER, Librarian, Fernando Rivera School, effective August 13, 2015, CLS2A Step 5, \$59, 506.

CHIELO YUSTA, Preschool teacher, Preschool, effective September 2, 2015, BA +15 ECE, Step 1, \$35,014 (pro-rated).

**APPROVED**

**D. \* Hire Certificated Substitute Teachers 2015-2016 - ACTION**

The Administration recommends hiring the following Certificated Substitute Teachers 2015-2016 at the rate of \$154 per day: KATIE THI and BROGAN BEGLEY.

**APPROVED**

**12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti**

**A. \* Working Out of Class Salary Correction - Classified Personnel - ACTION**

The Administration recommends approval of the salary correction for the following classified employee to work out of class: MORGAN T. EMLAY, from Maintenance III, to Director of Maintenance & Operations, \$40.97/hr., 8 hrs./day, up to 50%, as needed, effective 07/01/15 to 6/30/16.

**APPROVED**

**13. Board Member Comments and Reports and Reflection on Board Meeting Guidelines**

**HELD**

**14. Persons Wishing to Address the Board on Closed Session Items**

**NONE**

**15. Convene to Closed Session**

**8:35 p.m.**

**16. CLOSED SESSION**

**A. Superintendent Evaluation**

**NO ACTION**

**17. Report Out of Closed Session**

**NONE**

**18. ADJOURN**

**9:40 p.m.**