

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

September 12, 2018, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

NEW VIEWING OPTION LIVE STREAM: www.youtube.com/user/JESDDaly

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:03 p.m.

2. Members Present

Shakeel Ali

Marie Brizuela

Clayton Koo

Manufou Liaiga-Anoa'i

Maybelle Manio

3. Pledge of Allegiance

A. Garden Village Elementary School

HELD

4. Board Meeting Guidelines

Board members will review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.

HELD

5. Approval of Agenda

APPROVED

6. SPECIAL PRESENTATIONS

A. Principal Carolyn Casey and Students of Garden Village Elementary School (15 min.)

Garden Village Elementary School students will present about the Dairy Council's Cow Visit and Principal Carolyn Casey will share her reflections.

INFORMATION

7. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

B. Correspondence and Superintendent Comments

C. Administrator Comments

D. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

8. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Approval of Minutes - ACTION

Minutes of Regular Governing Board Meetings April 25, 2018, May, 9, 2018, and May 23, 2018.

APPROVED

C. * San Francisco State University - Student Internship Placement Agreement for Special Education Teachers, June 15, 2018 to June 30, 2021 - ACTION

The Administration recommends approval of the student internship placement agreement for Special Education intern teachers for the term of June 15, 2018 through June 30, 2021 with San Francisco State University.

APPROVED

D. * Contracted Services - Peninsula YMCA at Fernando Rivera Middle School - ACTION

The Administration recommends approval of the contract with Peninsula YMCA in the amount not to exceed \$50,500 to provide After School Enrichment Program at Fernando Rivera Middle School for 2018-19 school year.

APPROVED

E. * Contracted Services - Daly City Peninsula Partnership for Homework Center Services at Susan B. Anthony School - ACTION

The Administration recommends approval of a contract in the amount not to exceed \$9,000 with the Daly City Peninsula Partnership for Homework Center Services at Susan B. Anthony School for the 2018-2019 school year.

APPROVED

F. * Contracted Services - Ro Health, Inc. - ACTION

The Administration recommends acceptance of a contract in the amount of \$201,978.00 with Ro Health, Inc., to provide nursing services. The Board has already approved \$55,566.00 on 7/18/2018 meeting. The increase of \$149,058.00 was due to the increase of 3 students. The contract is to be funded through the Special Education Department.

APPROVED

9. EDUCATIONAL & STUDENT SERVICES - Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

Ninety-one backpacks and one case of copy paper from Gateway Church in Daly City given to George Washington School (20 backpacks), John F. Kennedy School (46 backpacks), and Susan B. Anthony School (25 backpacks and one case of copy paper). Westlake:

\$958.70 from LinkedIn Corporation and The Benevity Community Impact Fund to be used at the school.

\$104.16 from William Maes through America's Best Local Charities to be used at the school.

APPROVED

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$6,948,486.58.

APPROVED

B. * Surplus Equipment - District Office - ACTION

The Administration recommends the Board declare the computer equipment from the DO Tech Office, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

C. * Surplus Equipment - DO Technology Department - ACTION

The Administration recommends the Board declare the equipment from the Technology Department as surplus and authorize the sale of said equipment.

APPROVED

D. * Board Resolution No. 18-09-12, Appropriations "GANN" Limit - ACTION

The Administration recommends approval of Resolution No. 18-09-12 for the annual Appropriations "GANN" Limit for fiscal year 2017-18 actuals and fiscal year 2018-19 estimate.

APPROVED

E. Fiscal Year 2017-18 Unaudited Actuals (20 min.) - ACTION

The Administration recommends approval of the Unaudited Actuals for fiscal year 2017-18.

APPROVED

F. * Board Resolution No. 18-09-12A, Support of Applications for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents - ACTION

The Administration recommends adoption of Resolution No. 18-09-12A, Support of Applications for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents for School Facility Program.

ADOPTED

G. * Provide and Install High Definition Security Camera System at M. Pauline Brown Elementary School - ACTION

The Administration recommends approval of a contract with AVF Systems, Inc., for installation of high definition security camera system at M. Pauline Brown Elementary School for an amount not to exceed \$32,807. This will be funded by Fund 21.

APPROVED

H. * Contracted Services - Music for Minors - ACTION

The Administration recommends approval of a contract with Music for Minors, to provide music enrichment programs at Daniel Webster for \$11,935.17, M. Pauline Brown for \$18,106.83, and Thomas Edison for \$21,218.08, for a total amount not to exceed \$51,260.08. This contract will be funded by school site funds.

APPROVED

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. Certificated Retirements 2018-2019 - ACTION

The Administration recommends approval of the retirement request from the following Certificated employees and requests appropriate resolutions be prepared commending them for their years of service with the District:

CAROLYN CASEY, Principal of Garden Village School, effective January 5, 2019. Ms. Casey has been employed by the District since August 12, 2002.

TAMBRA VOIGT, 1st grade teacher, Thomas Edison School, effective September 11, 2018. Ms. Voigt has been employed by the District since August 31, 1990.

APPROVED

B. Certificated Resignation 2018-2019 - ACTION

The Administration recommends acceptance of the following resignation and requests an appropriate resolution be prepared commending for years of service with the District: JENNIFER NGUYEN, Instructional Support Teacher, District Office, effective August 17, 2018. Ms. Nguyen has been employed by the District since August 25, 2008.

APPROVED

C. * Hire Certificated Teachers & Counselors 2018-2019 - ACTION

The Administration recommends hiring the following Certificated staff for the 2018-2019 school year:

CASEY BAKER, Temp Status, MHT, Kindergarten, effective August 16, 2018, CLS1A, Step 1, \$54,645.

ANGELINE OSANA, Temp Status, GW, SDC, effective August 16, 2018, CLS1A, Step 4, \$58,799.

JENNIFER RAMBERG, Temp Status, MPB/SPED School Counselor, effective August 27, 2018, CLS2B, Step 1, \$57,217, pro-rated to start date.

APPROVED

D. * Hire Certificated Substitute Teacher 2018-2019 - ACTION

The Administration recommends hiring the following Certificated substitute teacher for the 2018-2019 school year at the rate of \$162 per day: VICTORIA FOSSETT.

APPROVED

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. Retirement - Classified Personnel - ACTION

The Administration recommends approval of the retirement requests from the following classified employees and requests an appropriate resolution be prepared commending them for their years of service with the District:

MARGIE CHU, Inst. Asst.-ASP, TE, effective 8/20/18, date of hire, 4/03/1995;

VINCENT M. WALLIS, Maintenance Tech., MN, effective 11/09/2018, date of hire, 10/27/1980;

ROBERT RICCI, JR., Maintenance Tech., MN, effective 12/31/2018, date of hire, 1/06/1969.

APPROVED

B. * Resignations - Classified Personnel - ACTION

The Administration recommends approval of the resignations from the following classified employees:

Inst. Asst., MHT, effective 8/15/18, date of hire, 10/14/13: ERICA OLIVARES;

Office Asst. I- 12 Months, SPED, effective 8/17/18, date of hire, 8/22/12: ROCIO SEGOVIA LOPEZ;
Campus Safety Asst., TRP, effective 8/17/18, date of hire, 11/10/14: OFELIA CAICEDO.

APPROVED

C. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Prob.) Inst. Tech, \$19.24/hr., FR, 5 hrs./day, 10 mos./yr., effective 8/21/18: MARITES BANDOLIN;

(Prob.) Inst. Asst., \$18.30/hr., MHT, 3 hrs./day, 10 mos./yr., effective 8/21/18: KIM LEE;

(Sub.) Spec. Circ. Inst. Asst., \$20.78/hr., as needed, effective 8/28/18: LIWAYWAY MALIBIRAN;

(Sub.) Spec. Circ. Inst. Asst., \$20.78/hr., as needed, effective 8/22/18: ROSY LEE-CHOO;

(Sub.) Attendance Tech, \$21.29/hr., Inst. Asst., \$17.10/hr., Office Asst., \$18.86/hr., as needed, effective 8/22/18: MARIA ELENITA CRUZ ROSARIO;

(Sub.) Food Services Asst., \$16.68/hr., as needed, effective 8/22/18: ROMA D. DAY;

(Sub.) Office Asst., \$22.25/hr., School Parent Comm. Liaison, \$22.25/hr., School Admin. Asst., \$22.91/hr., as needed, effective 8/21/18: JODI GOTELLI;

(Sub.) Spec. Circ. Inst. Asst., \$23.38/hr., as needed, effective 8/17/18: HEATHER BRODIE.

APPROVED

13. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. Board Policies/Administrative Regulations: March 2018 CSBA Board Policy Revisions - First Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from March 2018 CSBA Board Policy Revisions as stated in a first reading.

APPROVED

B. Board Policies/Administrative Regulations: May 2018 CSBA Board Policy Revisions - First Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from May 2018 CSBA Board Policy Revisions as stated in a first reading.

APPROVED

14. Governance Team Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

15. Persons Wishing to Address the Board on Closed Session Items

NONE

16. Convene to Closed Session

8:24 p.m.

17. CLOSED SESSION

A. Superintendent Evaluation

NO ACTION

B. Employment Agreement - Superintendent

Conference with Labor Negotiators: Agency Designated Representatives, Manufou
Liaiga-Anoa'i and Clayton Koo

NO ACTION

18. Report Out of Closed Session

NONE

**19. Letter of Agreement Between JESD and Superintendent Rectifying Uncredited
Vacation**

APPROVED

20. ADJOURN

9:35 p.m.