

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

September 13, 2017, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:02 p.m.

2. Members Present

Shakeel Ali (arrived at 7:20 p.m.)

Marie Brizuela

Rebecca Douglass

Clayton Koo

Manufou Liaiga-Anoa'i

3. Pledge of Allegiance

HELD

4. Review Board Meeting Guidelines

Board members will silently review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.

HELD

5. Approval of Agenda

APPROVED

6. SPECIAL PRESENTATIONS

A. Summer Learning in JESD 2017 (20 min.) - INFORMATION

JESD Summer Learning Programs administrators will share about program offerings with Big Lift Inspiring Summers (BLIS), Extended School Year, and 2017 pilot program with ALearn and Think Together.

INFORMATION

7. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

B. Correspondence and Superintendent Comments

C. Administrator Comments

D. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

8. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Approval of Minutes - ACTION

Minutes of Special Governing Board Meeting August 16, 2017.

APPROVED

C. * Resolution No. 17-09-13A to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting August 23, 2017 - ACTION

Pursuant to Education Code 35120 (9)(c), the Board will consider passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on August 23, 2017, due to hardship.

APPROVED

D. * Contracted Services - Wings Learning Center - ACTION

The Administration recommends acceptance of a contract in the amount of \$65,357.00 with Wings Learning Center to provide education to a Jefferson Elementary School District student. The education will be funded through the Special Education Department budget.

APPROVED

E. * Contracted Services - Peninsula Family YMCA - ACTION

The Administration recommends approval of the contract with Peninsula Family YMCA in the amount not to exceed \$76,000 to provide After School Enrichment Program at Fernando Rivera Middle School for 2017-18 school year. This contract to be funded by site funds.

APPROVED

F. Jefferson Elementary School District Response to 2016-17 Grand Jury Report: "How Have San Mateo County Public Schools Responded to the Epinephrine Auto-Injector Law, SB 1266?" - ACTION

The Administration recommends the Board approve Jefferson Elementary School District's Response to 2016-17 Grand Jury Report: "How Have San Mateo County Public Schools Responded to the Epinephrine Auto-Injector Law, SB 1266?"

APPROVED

G. Resolution No. 2017-09-13B, Jefferson Elementary School District Board of Education's Unwavering Support for Undocumented Students and Their Families - ACTION

The Governing Board will consider adoption of Resolution No. 2017-09-13B, Jefferson Elementary School District Board of Education's Unwavering Support for Undocumented Students and Their Families.

ADOPTED

9. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends acceptance of the following donations:

District:

Eighty (80) backpacks filled with school supplies from the Daly City Pastors Association for students in the district.

Garden Village:

\$2,110.00 from the Benevity Community Impact Fund to be used at the school.

APPROVED

B. * Contracted Services - CircleUp Education LLC - ACTION

The Administration recommends the approval of this contract in the amount not to exceed \$62,375 with CircleUp Education LLC, for services to provide training, coaching, and consulting support on Positive School Climate, Restorative Practices, Diversity Awareness, and Equity for district and site administrators, counselors, district-wide parent nights (district funded), and Fernando Rivera, George Washington, and Thomas R. Pollicita schools (site funded) for the 2017-2018 school year. These services are included in the 2017-18 Local Control Accountability Plan and school site plans.

APPROVED

C. * Contracted Services - City of Daly City for After School Program Services - ACTION

The Administration recommends approval of a contract in the amount not to exceed \$83,450 with the City of Daly City Park and Recreation Department for the services provided to operate the After School Enrichment and Safety program funded through Proposition 49 at four JESD school sites for the 2017-2018 school year.

APPROVED

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$2,534,139.72.

APPROVED

B. * Board Resolution No. 17-09-13, Appropriations "GANN" Limit - ACTION

The Administration recommends approval of Resolution No. 17-09-13 for the annual Appropriations "GANN" Limit for fiscal year 2016-17 actuals and fiscal year 2017-18 estimate.

APPROVED

C. Fiscal Year 2016-17 Unaudited Actuals (20 min.) - ACTION

The Administration recommends approval of the Unaudited Actuals for fiscal year 2016-17.

APPROVED

D. * AB 1200 - Disclosure of Collective Bargaining Agreement with AFT, Chapter #3267, Non-Management Unrepresented Certificated and Classified Employees, Board Members and Personnel Commissioners for the 2017-18 School Year - ACTION

As required by AB 1200, the District is providing public disclosure of the costs of the Collective Bargaining Agreement approved by JESD Board on June 14, 2017, regarding the increase in the ongoing cost of employee benefits, with the exclusive bargaining representatives of AFT, Chapter #3267, Non-Management Unrepresented Certificated and Classified Employees, Board Members and Personnel Commissioners for the 2017-18 school year. Agreement costs are also available to the public.

APPROVED

E. * AB 1200 - Disclosure of Agreement with Classified and Certificated Management for the 2017-18 School Year - ACTION

As required by AB 1200, the District is providing public disclosure of the costs of the Agreement approved by JESD Board on June 14, 2017, regarding the increase in the cost of employee salary (in lieu of increased benefit contributions) with the Classified and Certificated Management for the 2017-18 school year. Agreement costs are also available to the public.

APPROVED

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. Administrative Resignation 2017-2018 - ACTION

The Administration recommends acceptance of the following resignation: BRIAN ALLEN, Principal, Woodrow Wilson School, effective August 25, 2017. Mr. Allen has been employed by the District since September 3, 1998. The Administration also requests an appropriate resolution be prepared commending Mr. Allen for his years of service with the District.

APPROVED

B. * Hire Certificated Teachers 2017-2018 - ACTION

The Administration recommends hiring the following Certificated teachers for the 2017-2018 school year:

KELLY BOHM, 8th grade Science, FDR, effective August 17, 2017, CLS1A, Step 1, \$53,574.

TANA SIEBERT, 7th grade Science, TRP, effective August 17, 2017, CLS1A, Step 9, \$69,230.

APPROVED

C. * Hire Certificated Substitute Teachers for the 2017-2018 School Year - ACTION

The Administration recommends hiring the following Certificated substitute teachers at the rate of \$158 per day for the 2017-2018 school year: JULES DIZON, TIM RUDD, VICKI SMITH, and MICHELLE BELLUSCI.

APPROVED

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Prob.) Special Circumstance Inst. Asst., \$18.41/hr., MPB, 5 hrs./day, 10 mos./yr., effective 8/22/17: MEGON ALLEN;

(Sub.) Campus Safety Asst., \$17.58/hr., as needed, effective 8/23/17: ANGELA DEL PILAR ESCOBEDO;

(Sub.) Inst. Asst. P.E., \$16.77/hr., as needed, effective 8/23/17: JEANNA RUSHLOW;

(Sub.) Special Circumstance Inst. Asst., \$18.04/hr., Inst. Asst.-SPED, \$17.58/hr., as needed, effective 8/23/17: AVELINA CONVENTO;

(Sub.) Inst. Tech., \$18.48/hr., as needed, effective 8/23/17: MARITES ESPERON BANDOLIN;

(Sub.) Office Asst. I, \$18.48/hr., as needed, effective 8/22/17: BEATRIZ BARBA HARO;

(Sub.) Special Circumstance Inst. Asst., \$20.78/hr., Inst. Asst.-SPED, \$20.78/hr., as needed, effective 8/22/17: MARIA MACALISANG;

(Sub.) Office Asst. I, \$18.48/hr., Campus Safety Asst., \$17.58/hr., Inst. Asst. ASP, \$16.77/hr., Food Svcs. Asst., \$16.36/hr., as needed, effective 8/21/17: ELIZABETH BEATRIZ ZAMBRANO;

(Sub.) Inst. Asst. ASP, \$16.77/hr., Food Svcs. Asst., \$16.36/hr., as needed, effective 8/21/17: MARIA ADALID CALERO;

(Sub.) Custodian I, \$19.40/hr., Custodian II, \$20.36/hr., Custodian III, \$21.37/hr., as needed, effective 8/21/17: CONRADO MADRI GAGO, JR.;

(Sub.) Custodian I, \$19.40/hr., Custodian II, \$20.36/hr., Custodian III, \$21.37/hr., as needed, effective 8/18/17: ROBERT HINKLE BUNAG;

(Sub.) Office Asst. I, \$18.48/hr., Campus Safety Asst., \$17.58/hr., Lib. Tech., \$19.40/hr., Inst. Asst. BIL, \$17.16/hr., as needed, effective 8/18/17: ANA CAROLIN ENCISO;

(Sub.) Custodian I, \$19.40/hr., as needed, effective 8/16/17: XIAOFENG YE;

(Sub.) Office Asst. I, \$20.78/hr., as needed, effective 7/01/17: TANYA GALVANTE SETH;

(Sub.) Custodian I, \$19.40/hr., Custodian II, \$20.36/hr., Custodian III, \$21.37/hr., as needed, effective 6/20/17: RACHEL RAMIREZ.

APPROVED

13. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. Board Policies/Administrative Regulations: May 2016 CSBA Board Policy Revisions - Second Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations and Minor Revisions from May 2016 CSBA Board Policy Revisions as stated in a second reading.

APPROVED

14. Board Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

15. Persons Wishing to Address the Board on Closed Session Items

HELD

16. Convene to Closed Session

8:27 p.m.

17. CLOSED SESSION

A. Public Employee Appointment: Principal

APPROVED (Sara Rich, Elementary School Principal, Woodrow Wilson)

B. AFT Negotiations

Conference with Labor Negotiators: Agency Designated Representative,
Brent Marquez-Valenti, AFT

NO ACTION

C. CSEA Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Julie
Kessler, CSEA

NO ACTION

D. Superintendent Evaluation

APPROVED

18. Report Out of Closed Session

HELD

19. ADJOURN

9:30 p.m.