

BOARD ACTIONS

Jefferson Elementary School District

101 Lincoln Avenue, Daly City, CA 94015

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1. 7:00 p.m. Call to Order

7:00 p.m.

2. Members Present

Shakeel Ali

Andrea Jordan

Eileen Policarpio

Aaron Rashba

Anthony Tsujisaka

3. Pledge of Allegiance

HELD

4. Approval of Agenda

The Administration recommends approval of the agenda.

APPROVED

5. SPECIAL PRESENTATIONS

A. After School Program Updates (20 mins.) - INFORMATION

Ms. Jennifer Larocque, Program Director of Expanded Learning and Staff Supports, and After School Program Staff, will provide updates on these After School Programs at all JESD schools. *[Goals 1,2 - Equity BP 0415 #1,2,3,4,6,9]*

INFORMATION

B. Summer Programs Update (15 mins.) - INFORMATION

Ms. Jennifer Larocque, Program Director of Expanded Learning and Staff Supports, will provide an overview of Summer 2025 Learning Programs and enrichment activities. *[Goals 1,2,3 - Equity BP 0415 #1,2,3,4,6,9]*

INFORMATION

6. COMMUNICATIONS (15 mins.)

A. Board Member Acknowledgements and Commendations

HELD

B. Superintendent Comments

HELD

C. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

7. CONSENT AGENDA

The Administration recommends approval of the following consent (*) agenda items.

APPROVED as amended

A. General Functions

a. *Approval of Minutes - ACTION

Minutes of Regular Governing Board Meeting September 10, 2025.

APPROVED

B. Educational & Student Services

a. *Acceptance of Donations - ACTION

The Administration recommends acceptance of the following donations:

District Office:

\$50.00 from The Blackbaud Giving Fund to be used in the district.

Systematic ELD Materials from the San Mateo Union High School

District to be used by our students.

F.D. Roosevelt:

\$300.00 from The Blackbaud Giving Fund to be used at the school.

APPROVED

b. *Resolution No. 25-09-24, Authorizing Continued Funding Application (CFA) to California Department of Education (CDE) - ACTION

The Administration recommends that the Board adopt Resolution No. 25-09-24, authorizing signatories for Jefferson Elementary School District to submit CFA applications for the California State Preschool Program (CSPP). *[Goal 4]*

APPROVED

c. *Corrected Contracted Services - City of Daly City, Parks and Recreation (AYRP) - ACTION

The Administration recommends approval of a correction to the contract with the Daly City Parks and Recreation (AYRP) Afterschool and Intersession contract to reflect accurate calculations. The original contract was for \$1,041,701.57 and was approved at the May 14, 2025 Board meeting. The corrected calculation to the contract is for \$1,086,101.57. This will be funded by ASES and ELOP.

APPROVED

d. *Amended Contracted Services - KCE Champions, LLC - ACTION

The Administration recommends approval of Amendment One to the KCE Champions, LLC, contract to add additional students served as follows: Ben Franklin - increase of 20 students, \$1,711.00 per student per year for a total of \$34,227.00. The original contract was for \$676,000.00, approved June 25, 2025. This will be funded by ASES and ELOP.

APPROVED

e. *Contracted Services - Creative Learning Center - ACTION

The Administration recommends acceptance of a contract in the amount of \$214,172.10 with Creative Learning Center to provide educational and related services to a Jefferson Elementary School District student. The cost is for the full academic year 2025-26. The contract is to be funded through the Special Education budget. *[Goal 1]*

APPROVED

C. Business & Financial Procedures

a. *Approval of Warrants - ACTION

Warrants totaling \$2,921,798.27. *[Goal 4]*

APPROVED

b. *AVF Systems, Inc., to Provide and Install Analytic and Perimeter Protection - ACTION

The Administration recommends approval of a contract with AVF Systems, Inc., to provide and install analytic and perimeter protection at (1) Benjamin Franklin Intermediate School for an amount of \$24,620, (2) Garden Village Elementary School for an amount of \$8,300, and (3) Susan B. Anthony School for an amount of \$8,295. The total amount is \$41,215. An additional 10% contingency will be included to cover unforeseen conditions to be preapproved by the District Administration. This will be funded by the Routine Restricted Maintenance fund. *[Goal 2]*

APPROVED

**c. *AVF Systems, Inc., Garden Village Bosch Intrusion Upgrade (PW)
- ACTION**

The Administration recommends approval of a contract with AVF Systems, Inc., to replace the existing intrusion alarm system with a new Bosch 6512 series control panel at Garden Village Elementary School for an amount of \$19,595. An additional 10% contingency will be included to cover unforeseen conditions to be preapproved by the District Administration. This will be funded by the Routine Restricted Maintenance fund. *[Goal 2]*

APPROVED

D. Certificated Personnel

a. *Certificated Leave of Absence - ACTION

The Administration recommends approval of the following request for a Leave of Absence received from: LISA FRIAS, 6-8th Grade Dance/PE Teacher, TRP, Unpaid Leave of Absence, January 27, 2026 - February 10, 2026.

APPROVED

E. Classified Personnel

a. *Resignations - Classified Personnel - ACTION

The Administration recommends approval of the resignations of the following classified employees:

GULISTAN ILZE, BCBA, date of hire: 8/05/2024, effective 09/12/2025;
KATHERINE NEWSOM, SCIA, FDR, date of hire: 4/12/2022, effective 09/05/2025.

APPROVED

b. *Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified employees as detailed in the attached documentation: (Probationary:) JOSEPHINE JACOB, JOSEPHINE OSORIO; (Substitutes:) FAITH GONZALES BARON, ZIN MAR MYINT, OTTO LEONEL TRUJILLO TRABANINO, and ELSA MARIA TORRES ZELEDON.

APPROVED

8. GENERAL FUNCTIONS

A. Resolution No. 25-09-24A, Week of the School Administrator (5 mins.) - ACTION

The Administration recommends adoption of Resolution No. 25-09-24A, designating the week of October 12-18, 2025, as Week of the School Administrator.

APPROVED

9. CLASSIFIED PERSONNEL

A. Retirements - Classified Personnel - ACTION

The Administration recommends approval of the retirement requests from the following classified employees and requests that appropriate resolutions be prepared commending them for their years of service with the District:

CLOREDA LAUDERDALE, HR Asst., DO, date of hire: 1/22/1997, effective 11/30/2025;

JOANNE SAHOURIEH, Instr. Asst. - SPED, date of hire: 9/25/1996, effective 1/05/2026.

APPROVED

10. BOARD GOVERNANCE MATTERS

A. JESD Annual Board Governance Workshop - DISCUSSION/ACTION

The Board will discuss selecting a date for the annual governance workshop from the following Saturdays: January 24, January 31, or February 7, 2026 (the same day as the STEM Fair).

APPROVED (January 31, 2026, 9:00 a.m. - 3:00 p.m.)

11. BOARD POLICIES/ADMINISTRATIVE REGULATIONS

A. August 2025 CSBA Special Board Policy Updates - First Reading (10 mins.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations/Board Bylaws from August 2025 CSBA Special Board Policy Updates, as stated in a first reading.

APPROVED

12. Governance Team Member Comments, Reports, Future Agenda Items and Board Meeting Reflection

HELD

13. Persons Wishing to Address the Board on Closed Session Items

This portion of the agenda is available for individuals to comment on or address the Board on an item addressed in Closed Session. The maximum time allowed for any speaker is usually two minutes.

NONE

14. Recess

8:40 p.m.

15. Convene to Closed Session

8:48 p.m.

16. CLOSED SESSION

A. AFT Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Brent Marquez-Valenti, AFT

NO ACTION

B. CSEA Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Josie Peterson, CSEA

NO ACTION

17. Reconvene to Open Session

9:13 p.m.

18. Report Out of Closed Session

HELD (No action was taken in Closed Session.)

19. ADJOURN

9:13 p.m.