

Jefferson Elementary School District
BOARD ACTIONS
Regular Governing Board Meeting
September 27, 2017, 7:00 PM
City Hall, Council Chambers
333 - 90th Street, Daly City, CA 94015
LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. **7:00 p.m. Call to Order**
7:04 p.m.
2. **Members Present**
Shakeel Ali
Marie Brizuela
Rebecca Douglass
Clayton Koo
3. **Pledge of Allegiance**
A. Fernando Rivera Intermediate School
HELD
4. **Review Board Meeting Guidelines**
Board members will silently review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.
HELD
5. **Approval of Agenda**
APPROVED
6. **SPECIAL PRESENTATIONS**
A. Fernando Rivera Intermediate School's CREW
Fernando Rivera Intermediate School will share about CREW (Community, Respect, Empathy, Wellness), an integration of social-emotional learning, restorative practices, positive behavior supports, and community building that work together to strengthen relationships between teachers and students and foster a positive school climate.
INFORMATION
7. **COMMUNICATIONS (20 min.)**
A. Board Member Acknowledgements and Commendations
B. Correspondence and Superintendent Comments
C. Administrator Comments
D. Persons Wishing to Address the Board
This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.
HELD

8. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Approval of Minutes - ACTION

Minutes of Regular Governing Board Meeting August 23, 2017.

APPROVED

C. Resolution No. 17-09-27, Week of the School Administrator (5 min.) - ACTION

The Administration recommends adoption of Resolution No. 17-09-27, designating the week of October 8-14, 2017, as Week of the School Administrator.

ADOPTED

D. Update on Workforce Housing Feasibility Study (20 min.) - INFORMATION

Representatives from Education Housing Partners will provide an update on initial findings and pending next steps on workforce housing feasibility analysis.

INFORMATION

9. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

Garden Village:

\$680.00 from the Benevity Community Impact Fund to be used at the school.

\$403.00 from Lifetouch to be used at the school.

M.H. Tobias:

Seeds and fifteen (15) bags of soil from Sloat Gardening Center to be used for the school's gardening program.

APPROVED

B. California Assessment of Student Performance and Progress (CAASPP) Results (25 min.) - INFORMATION

The Administration will share the results of the 2016-17 California Assessment of Student Performance and Progress (CAASPP) for grades 3 through 8.

INFORMATION

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$2,809,125.10.

APPROVED

B. * Surplus Equipment - George Washington ES - ACTION

The Administration recommends the Board declare the computer equipment from George Washington Elementary School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

C. Appointment of Members to Measure I Citizen Oversight Committee - ACTION

The Administration recommends the Board reappoint the following individuals to the Measure I Citizen Oversight Committee: Rosie Tejada, At-large; Adrienne Zanini, Tax Payer Association; Tony Bayudan, At-large; and Lilian Pena, At-large. In addition, the Administration recommends approval of an initial appointment for Daniel Vinculado, Parent Member - PTA, and Katherine Padilla, Parent Member.

APPROVED

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. Administrative Appointment 2017-2018 - ACTION

The Administration recommends approval of the following Administrative appointment: SARA SHENKAN, Principal of Woodrow Wilson School, effective September 18, 2017, 216 work days, 1MWDMA, Step 10, \$135,221 plus \$2200 for Double Master's Degree (pro-rated to start date).

APPROVED (Sara Shenkan-Rich)

B. * Hire Certificated Substitute Teachers 2017-2018 - ACTION

The Administration recommends hiring the following Certificated substitute teachers for the 2017-2018 school year at the rate of \$158 per day: KAMI FRANKEL, BRIAN PARKER, and JESSICA TABARES.

APPROVED

C. * Certificated Family Leave of Absence 2017-2018 - ACTION

The Administration recommends approval of a request for Paid and Unpaid Family Leave of Absence received from the following Certificated teachers:

SARAH DOWLING, Unpaid FMLA, 1st grade teacher, GW, September 20, 2017 - December 15, 2017.

CHRISTINA CRISOSTOMO, Paid FMLA (Maternity), IT, September 25, 2017 - December 21, 2017.

TAMMY OKADA, Paid FMLA (Maternity), BF, September 18, 2017 - December 15, 2017.

APPROVED

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Prob.) Custodian I, \$19.80/hr., FDR/BF, 8 hrs./day, 12 mos./yr., effective 9/18/17:

DIOSDADO GRUELA;

(Sub.) Inst. Asst.-P.E., \$16.77/hr., as needed, effective 9/08/17: EDGAR PAEZ;

(Sub.) School Parent Liaison, \$18.86/hr., as needed, effective 9/06/17: MONICA MARTINEZ;

(Sub.) Inst. Asst., Inst. Asst.-Preschool, Inst. Asst.-After-School Program, \$16.77/hr., as needed, effective 9/05/17: JOSEPHINE HARRINGTON;

(Sub.) Inst. Asst.-After-School Program, \$16.77/hr., as needed, effective 9/05/17: JUVINA BENITEZ;

(Sub.) Spec. Circ. Inst. Asst., \$18.04/hr., Inst. Asst.-SPED., \$17.58/hr., as needed, effective 9/05/17: VICENTE SORIANO;

(Sub.) Inst. Asst., Inst. Asst.-Preschool, \$16.77/hr., Inst. Asst.-SPED., Inst. Asst. Campus Safety Asst., \$17.58/hr., Spec. Cir. Inst. Asst., \$18.04/hr., as needed, effective 8/30/17: ANGELINA SANCHEZ;

(Sub.) Inst. Asst., After-School Program, \$20.78/hr., as needed, effective 8/23/17: CAROL JONES-BROWN;

(Sub.) Custodian II, \$20.36/hr., Custodian III, \$21.37/hr., as needed, effective 8/23/17: ALEXIS ANGULO;

(Sub.) Inst. Asst., Inst. Asst.-After-school Program, Inst. Asst.-P.E., \$16.77/hr., Spec. Circ. Inst. Asst., \$18.04/hr., as needed, effective 8/23/17: RUBEN A. GUADAMUZ.

APPROVED

13. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. Board Policies/Administrative Regulations: December 2016 CSBA Board Policy Revisions - First Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from December 2016 CSBA Board Policy Revisions as stated in a first reading.

APPROVED (with suggested amendments)

14. Board Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

15. Persons Wishing to Address the Board on Closed Session Items

NONE

16. Convene to Closed Session

9:20 p.m.

17. CLOSED SESSION

A. AFT Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Brent Marquez-Valenti, AFT

NO ACTION

B. CSEA Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Julie Kessler, CSEA

NO ACTION

C. Superintendent Contract

Conference with Labor Negotiators: Agency Designated Representatives, Marie Brizuela and Clayton Koo

NO ACTION

18. Report Out of Closed Session

NONE

19. ADJOURN

10:04 p.m.