

**Jefferson Elementary School District**

**BOARD ACTIONS**

Regular Governing Board Meeting

09/27/2023 07:00 PM

Jefferson Elementary School District

101 Lincoln Avenue, Daly City, CA 94015

Watch meeting live stream on YouTube:

<https://youtube.com/live/-8rxrs1cn7w>

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*If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.*

**1. 7:00 p.m. Call to Order**

**7:02 p.m.**

**2. Members Present**

**Shakeel Ali**

**Andrea Jordan**

**Manufou Liaiga-Anoa'i**

**Aaron Rashba**

**Anthony Tsujisaka**

**3. Pledge of Allegiance**

**A. Fernando Rivera Intermediate School**

**HELD**

**4. Approval of Agenda**

**APPROVED**

**5. SPECIAL PRESENTATIONS**

**A. Fernando Rivera Intermediate School's Student Government**

Sue McMahon-Dyogi, teacher, and students from Fernando Rivera Intermediate School's student government will demonstrate how the exercise of student voice has the power to make FRS a better place for each student.

**INFORMATION**

**6. COMMUNICATIONS (20 mins.)**

**A. Board Member Acknowledgements and Commendations**

**HELD**

**B. Superintendent Comments**

**HELD**

**C. Persons Wishing to Address the Board**

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

**NONE**

**7. GENERAL FUNCTIONS - Sandy Mikulik**

**A. Consent Agenda - ACTION**

The Administration recommends approval of the starred (\*) items on the rest of the agenda.

**APPROVED**

**B. \*Approval of Minutes - ACTION**

Minutes of Regular Governing Board Meeting September 13, 2023.

**APPROVED**

**C. Resolution No. 23-09-27 to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting September 13, 2023 - ACTION**

Pursuant to Education Code 35120 (9)(c), the Board will consider a request for passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on September 13, 2023, due to illness.

**APPROVED**

**D. Resolution No. 23-09-27A, Informing Parents and Other Adults in the County of Their Obligations Regarding the Secure Storage of Firearms in Their Homes - ACTION**

The Administration recommends approval of the resolution to inform parents and other adults in the county of their obligations regarding the secure storage of firearms in their homes.

**APPROVED**

**E. Resolution No. 23-09-27B, Week of the School Administrator (5 mins.) - ACTION**

The Administration recommends adoption of Resolution No. 23-09-27B, designating the week of October 8-14, 2023, as Week of the School Administrator.

**APPROVED**

**8. EDUCATIONAL & STUDENT SERVICES - Pamela Scott**

**A. \*Acceptance of Donations - ACTION**

The Administration recommends acceptance of the following donations:

District:

\$120.00 from the Blackbaud Giving Program and Pacific Gas and Electric to be used in the district.

School supplies from an Anonymous Donor to be used in the district.

Franklin D. Roosevelt:

\$1,850.00 from the Blackbaud Giving Program to be used at the school.

Susan B. Anthony:

\$475.00 from the San Francisco Giants Baseball Club LLC to be used by the school.

Woodrow Wilson:

\$865.50 from the Coastside State Parks Association to be used for a field trip.

**APPROVED**

**B. Summer Programs Update - INFORMATION**

Ms. Jennifer Larocque, Administrative Lead for Big Lift and ELOP Summer Programming, will provide an overview of Summer 2023 Learning Programs and enrichment activities.

**INFORMATION**

**9. BUSINESS & FINANCIAL PROCEDURES - Michael Lauro**

**A. \*Approval of Warrants - ACTION**

Warrants totaling \$5,179,523.07.

**APPROVED**

**B. \*Surplus Equipment - Maintenance Department - ACTION**

The Administration recommends the Board declare two 40 ft. shipping containers at Fernando Rivera School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

**APPROVED**

**C. \*Surplus Equipment - Central Kitchen Department - ACTION**

The Administration recommends the Board declare the equipment from Central Kitchen Department as surplus and authorize the sale of said equipment.

**APPROVED**

**D. \*JESD Faculty and Staff Housing Project Fire Construction Review Fee - ACTION**

The Administration recommends ratification of the approval for issuance of a check paid to the City of Daly City for the fire construction review fee in the amount of \$284. The payment is for the JESD Faculty and Staff Housing project. This will be funded by Measure U.

**APPROVED**

**E. \*Additional Services Request #3 for Lowney Architecture - ACTION**

The Administration recommends the Governing Board authorize Lowney Architecture ASR #3 for the additional services pertaining to the extended construction support budget of the Faculty and Staff Housing Project for an amount of \$45,500. This will be funded by Measure U.

**APPROVED**

**F. \*Change Order #1 for Ciari Plumbing & Heating, Inc., Purchase Order - ACTION**

The Administration recommends approval of change order #1 to the open purchase order #240159 of Ciari Plumbing & Heating, Inc., from \$40,000 to \$60,000 for plumbing repairs and other services. This will be funded by the General Maintenance fund.

**APPROVED**

**G. \*BSK Associates for Material Testing and Special Inspections Services - ACTION**

The Administration recommends approval of a contract with BSK Associates to provide materials testing and special inspections services for the Thomas Edison School/Fernando Rivera School Safety Site Work project for a total amount of \$71,588.00. An additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. This will be funded by Measure J.

**APPROVED**

**H. \*BSK Associates for Material Testing and Special Inspections Services - ACTION**

The Administration recommends approval of a contract with BSK Associates to provide materials testing and special inspection services for the Daniel Webster Elementary School Safety Site Work project for a total amount of \$82,588.00. An additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. This will be funded by Measure J.

**APPROVED**

**I. \*BSK Associates for Material Testing and Special Inspection Services - ACTION**

The Administration recommends approval of a contract with BSK Associates to provide materials testing and special inspection services for the George Washington Elementary School Fencing project for a total amount of \$27,626.00. An additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. This will be funded by General Maintenance funds.

**APPROVED**

**J. AVF Systems, Inc., Upgrade to Centralized Cloud Connector Storage Array - ACTION**

The Administration recommends approval of a contract with AVF Systems, Inc., for a three (3) year license subscription to Ava Aware Cloud per camera and to upgrade to centralized cloud connector storage array in the amount of \$157,525.00. An additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. This will be funded by Routine Restricted Maintenance funds.

**APPROVED**

**K. AVF Systems, Inc., to Provide and Install the Avigilon Alta Video Intercoms - ACTION**

The Administration recommends approval of a contract with AVF Systems, Inc., to provide and install the Alta cloud based video intercoms at Garden Village School and Marjorie H. Tobias School with annual subscription fees for a total amount of \$3,640.00. An additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. This will be funded by General Maintenance funds.

**APPROVED**

**10. CERTIFICATED PERSONNEL - Brent Marquez-Valenti**

**A. \*Hire Certificated Substitute Teachers 2023-2024 - ACTION**

The Administration recommends hiring the following substitute teachers for the 2023-2024 school year at the rate of \$200 per day: GABRIEL BERNAL, FREDERICK ARMAS, JULIA BIRDSEYE, DYLAN RIGLING.

**APPROVED**

**B. \*Status Change - Probationary II to Tenure 2023-2024 - ACTION**

The following teachers are eligible for tenure status. The Administration requests Board approval for the status change from Probationary II to Tenure: CHAZ CHAN, SPED, 8/5/2021; STEPHANIE SIU, TRP, 8/5/2021; KATIE BIBLE, TE, 8/12/2021; CHRISTOPHER LOYD DOONG, DW, 8/12/2021; SARAH GOULART,

TE, 8/12/2021; SABRINA GRIFFIN, DW, 8/12/2021; AUDRA KELLY, FDR, 8/12/2021; BRIDGETTE KING, JFK, 8/12/2021; DENNIS KOBZA III, FR, 8/12/2021; JAMES KONTONIS, BF, 8/12/2021; PAULINE LOUIE, WE, 8/12/2021; LEAH MURPHY, FR, 8/12/2021; LAURA ROSE, BF, 8/12/2021; JESUS SEDANO, JR., GV, 8/12/2021; CATHERINE SIEFERT, DW, 8/12/2021; TAYLOR THIBODEUX, JFK, 8/12/2021; SARAH YAM, TE, 8/12/2021; ABIGAIL ZAEHRINGER, JFK, 08/12/2021; BETSY CARRION, JFK, 8/12/2021.

**APPROVED**

**C. Single Subject Waiver - ACTION**

A Single Subject Waiver is required for NIKIL DUTTA, 6th grade Math teacher, FDR, in order to meet the requirements to get into his internship credential program. The Administration recommends approval of the request for the Waiver.

**APPROVED**

**11. CLASSIFIED PERSONNEL - Brent Marquez-Valenti**

**A. \*Resignation - Classified Personnel - ACTION**

The Administration recommends acceptance of the following resignation: OLIVER QUESADA, Inst. Asst.-PE, WW, date of hire 8/24/2011, effective 8/31/2023.

**APPROVED**

**12. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Sandy Mikulik**

**A. June 2023 CSBA Board Policy Updates - Second Reading (5 mins.) - DISCUSSION/ACTION**

The Board will review and revise Board Policies/Administrative Regulations/Board Bylaws from June 2023 CSBA Board Policy Updates, as stated in a second reading.

**APPROVED**

**13. Governance Team Member Comments, Reports and Board Meeting Reflection**

**HELD**

**14. Persons Wishing to Address the Board on Closed Session Items**

**NONE**

**15. Convene to Closed Session**

**8:15 p.m.**

**16. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code Section 54956.9(d)(1))**

Name of case: In Re: Juul Labs, Inc., Marketing, Sales Practices, and Products Liability Litigation – Case No. 3:19-md-02913-WHO

**APPROVED (Settlement with Altria Group, Inc. [JUUL Labs, Inc.]**

**17. Report Out of Closed Session**

**HELD**

**18. ADJOURN**

**8:28 p.m.**