

Jefferson Elementary School District
BOARD ACTIONS
Regular Governing Board Meeting
September 28, 2016, 7:00 PM
City Hall, Council Chambers
333 - 90th Street, Daly City, CA 94015
LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

If available, the video recording archive of this meeting can be found at:
<http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. **7:00 p.m. Call to Order**
7:02 p.m.
2. **Members Present**
Shakeel Ali
Marie Brizuela
Rebecca Douglass
Clayton Koo
Manufou Liaiga-Anoa'i
3. **Pledge of Allegiance**
A. **John F. Kennedy Elementary School**
HELD
4. **Review Board Meeting Guidelines**
HELD
5. **Approval of Agenda**
APPROVED
6. **PUBLIC HEARING**
A. **Public Hearing to Review and Approve a Resolution on the District's Sufficiency of Pupil's Textbooks**
The Governing Board of the Jefferson Elementary School District will hear public comments on the resolution stating sufficiency of textbooks and instructional materials at every school for the 2016-17 school year is consistent with their alignment to state content standards and most recent adoption cycles.
HELD
7. **SPECIAL PRESENTATIONS**
A. **John F. Kennedy's Dragon Patrol (20 min.)**
Mr. Matt Harris, Principal of John F. Kennedy Elementary School, along with students, will share about their lunchtime program, Dragon Patrol, older students partnering with younger students to improve student engagement and safety on the school yard.
INFORMATION

8. COMMUNICATIONS (15 min.)

A. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The Board may not discuss or comment on any items in this section. The maximum time allowed for any speaker is usually three minutes.

B. Administrator Comments

C. Board Member Acknowledgements and Commendations

D. Correspondence

E. Superintendent Comments

HELD

9. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. Resolution No. 16-09-28A, Week of the School Administrator (5 min.) - ACTION

The Administration recommends adoption of Resolution No. 16-09-28A, designating the week of October 9-15, 2016, as Week of the School Administrator.

ADOPTED

C. Solar Energy Production and Savings Update (15 min.) - INFORMATION

Board will receive report on JESD Solar Energy Production for end of second year of full implementation and compare with projected production estimates.

INFORMATION

10. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

District:

\$1,122,495.19 Renewal Grant Award from the Silicon Valley Community Foundation Big Lift Collaborative for the grant period of September 1, 2016 - August 31, 2017.

M.P. Brown:

\$1,000.00 from the Philanthropic Ventures Foundation to be used for three second grade classrooms to go on a field trip to the CuriOdyssey Museum.

\$1,000.00 from the Philanthropic Ventures Foundation to be used for three first grade classrooms to go to the Oakland Zoo.

\$401.13 from Lifetouch to be used at the school.

M.H. Tobias:

\$68.88 from the Wells Fargo Community Support Campaign to be used at the school.

One bag of double sided bright markers from Mr. Keith A. Young to be used at the school.

APPROVED

B. * Resolution No. 16-09-28, Availability of Textbooks and Instructional Materials - ACTION

The Administration recommends adoption of Resolution No. 16-09-28, that ensures that students in the District have enough textbooks and other instructional materials in each subject area that are consistent with their alignment to state content standards and most recent adoption cycles.

ADOPTED

11. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$1,739,243.37.

APPROVED

B. * Surplus Equipment - George Washington School - ACTION

The Administration recommends the Board declare the computer equipment from George Washington School, having a total value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

C. Affidavit of Governing Board Affirming that the Foregoing Statements on Form J-13A, Request for Allowance of Attendance Because of Emergency Conditions, are True and are Based on Official District Record - ACTION

The Administration recommends that the Board approve the affidavit affirming that the foregoing statements on Form J-13A, Request for Allowance of Attendance Because of Emergency Conditions, are true and based on official District records.

APPROVED

12. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. * Certificated Resignation 2016-2017 - ACTION

The Administration recommends acceptance of the following Certificated resignation: NARI LEE, Speech Pathologist, JFK, resignation effective September 1, 2016. Ms. Lee has been employed by the District since August 5, 2016.

ACCEPTED

B. * Hire Certificated Teachers 2016-2017 - ACTION

The Administration recommends hiring the following Certificated teachers for the 2016-2017 school year:

JAMES FERRIGNO, SDC 3-5, FDR, Temp Status, effective September 12, 2016, CLS3C, Step 1, \$57,028, pro-rated to start date.

KATHERINE RICHERT, 1st Grade, GW, Temp Status, effective September 13, 2016, CLS1A, Step 1, \$53,574, pro-rated to start date.

ROBERTA ROCHETTI, Speech Pathologist, JFK, Temp Status, effective September 19, 2016, CLS2B, Step 1, \$78,665, pro-rated to start date.

APPROVED

C. * Hire Certificated Substitute Teachers 2016-2017 - ACTION

The Administration recommends hiring the following Certificated Substitute Teachers for the 2016-2017 school year at the rate of \$158 per day: RACHEL deWITTE, JENNY CHU, KIMBERLIE MOUTOUX, and JOHN O'BRIAN.

APPROVED

D. * Adaptive PE Variable Term Waiver Request 2016-2017 - ACTION

The Administration recommends approval of the request for an Adaptive Physical Education Variable Term Waiver for current PE teacher, SISILO AQUINO, FDR School, for the 2016-2017 school year. The Waiver is required while Mr. Aquino is enrolled in the Adaptive PE Credential Program at San Francisco State University.

APPROVED

13. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment for the following classified personnel:

(Prob.) Spec. Cir. Inst. Asst., \$18.41/hr., JFK, 5 hrs./day, 10 mos./yr., effective 9/12/16: JILLIAN MCCOY;

(Prob.) Spec. Cir. Inst. Asst., \$18.41/hr., GP, 5 hrs./day, 10 mos./yr., effective 9/12/16: NOLA SLATTERY;

(Prob.) Food Services Asst., \$16.69/hr., GP, 3 hrs./day, 10 mos./yr., effective 9/12/16: ANA MAGALLANES;

(Prob.) Spec. Cir. Inst. Asst., \$18.41/hr., JFK, 5 hrs./day, 10 mos./yr., effective 9/19/16: LINDA SISSON;

(Sub.) Spec. Cir. Inst. Asst., \$18.04/hr., Inst. Asst.-SPED., \$17.58/hr., Inst. Asst.-PE, \$16.77/hr., effective 9/1/16: JAMES OWEN KWOK;

(Sub.) Spec. Cir. Inst. Asst., \$18.04/hr., Inst. Asst.-PE/ASP/Preschool, \$16.77/hr., effective 9/14/16: JESSICA AQUINO.

APPROVED

B. * Working out of Class - ACTION

The Administration recommends approval of the following employee to work out of class from Food Services Asst. to Senior Food Services Asst., \$20.78/hr., CK, as needed, extended from 8/15/16 through 10/5/16: MONICA MARTIN.

APPROVED

C. * Unpaid Leave of Absence - Classified Personnel - ACTION

The Administration recommends approval of an unpaid leave of absence for the following employee: NAJAH ADALLAH, Spec. Cir. Inst. Asst., MPB, from 9/26/16 through 9/30/16.

APPROVED

D. School Resource Coordinator - ACTION

As a result of analysis and identifying the needs of the schools across the District sites, the Administration recommends the creation of the School Resource Coordinator position and the adoption of the duties for the position. This position was identified as a result of the LCAP process.

APPROVED as amended

14. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. Board Policies/Administrative Regulations: December 2015 Board Policy Revisions - Second Reading (10 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from December 2015 CSBA Board Policy Revisions as stated in a second reading.

TABLED

15. Board Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

16. Persons Wishing to Address the Board on Closed Session Items

NONE

17. Convene to Closed Session

8:30 p.m.

18. CLOSED SESSION

A. Superintendent Evaluation

NO ACTION

19. Report Out of Closed Session

NONE

20. ADJOURN

9:35 p.m.