

Jefferson Elementary School District

BOARD ACTIONS

Regular Governing Board Meeting

10/08/2025 07:00 PM

Jefferson Elementary School District

101 Lincoln Avenue, Daly City, CA 94015

Watch meeting live stream on YouTube:

<https://youtube.com/live/1GgyrEYsD6s?feature=share>

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:00 p.m.

2. Members Present

Shakeel Ali

Andrea Jordan

Eileen Policarpio

Aaron Rashba

Anthony Tsujisaka (absent)

3. Pledge of Allegiance

A. John F. Kennedy Elementary School

HELD

4. Approval of Agenda

The Administration recommends approval of the agenda.

APPROVED

5. PUBLIC HEARING

A. Public Hearing to Review and Approve a Resolution on the District's Sufficiency of Pupil's Textbooks

The Governing Board of the Jefferson Elementary School District will hear public comments on the resolution stating the sufficiency of textbooks and instructional materials at every school for the 2025-2026 school year is consistent with their alignment to state content standards and most recent adoption cycles. [Goal 1 - Equity BP 0415 #5]

HELD

6. SPECIAL PRESENTATIONS

A. John F. Kennedy School Goals and Actions Highlights (10 mins.) - INFORMATION

Mr. Danny Chui, Principal, and representatives from John F. Kennedy School, will present highlights of goals and actions for the 2025-2026 school year. *[Goals 1,2,3,4 - Equity BP 0415 #1,3,4,9]*

INFORMATION

7. COMMUNICATIONS (15 mins.)

A. Board Member Acknowledgements and Commendations HELD

B. Superintendent Comments HELD

C. Persons Wishing to Address the Board NONE

8. CONSENT AGENDA

The Administration recommends approval of the following consent (*) agenda items.

APPROVED

A. General Functions

a. *Approval of Minutes - ACTION

Minutes of Regular Governing Board Meeting September 24, 2025.

APPROVED

B. Educational & Student Services

a. *2025-2026 Consolidated Application for Funding Categorical Aid Programs - ACTION

The Administration recommends approval for the Superintendent to be authorized to apply for Federal and State Program funding through the annual submission of the Consolidated Application on behalf of the District.

APPROVED

b. *Contracted Services - EMIT Learning, LLC - ACTION

The Administration recommends acceptance of a contract in the amount of \$101,080 with EMIT Learning, LLC, to provide a credentialed Special Education teacher for the 2025-26 school year. The contract is

to be funded through the Special Education budget. *[Goal 1]*

APPROVED

C. Business & Financial Procedures

a. *Approval of Warrants - ACTION

Warrants totaling \$1,457,873.20. *[Goal 4]*

APPROVED

b. *Surplus Equipment - Food Service Central Kitchen - ACTION

The Administration recommends the Board declare the equipment from Food Service Central Kitchen, having a value of less than \$2,500, as surplus and authorize disposal of the said equipment.

APPROVED

c. *Approval of 2024-25 Annual Developer Fee Compliance Pursuant to Government Code 66001 - ACTION

The Administration recommends that the Board finds the District compliant pursuant to Government Code Section 66001 regarding the 2024-25 Annual Developer Fees. *[Goal 4]*

APPROVED

D. Certificated Personnel

a. *Hire Certificated Personnel 2025-2026 - ACTION

The Administration recommends hiring the following certificated personnel: ELIZABETH Y. HYATT, Temporary Status, FR, Librarian, CLS3C, Step 14, effective 9/22/2025.

APPROVED

E. Classified Personnel

a. *Resignations - Classified Personnel - ACTION

The Administration recommends approval of the resignations of the following classified employees:

ISABEL MONTOYA, Office Asst., SPED, date of hire: 11/27/2023, effective 9/30/2025;

NOLA SLATTERY, SCIA, WE, date of hire: 5/23/2011, effective 9/19/2025.

APPROVED

b. *Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified employees: (Probationary:) JUANITO

PATALINGHUG, Cust. I, GV/MPB, Range B29, Step 1, 8 hrs./day, 12 mos./yr., effective 10/01/2025; NENITA TOBIAS, SCIA, DW, Range A31,

Step 1, 6 hrs./day, 10 mos./yr., effective 9/15/2025.

APPROVED

c. *Promotion - Classified Personnel - ACTION

The Administration recommends approval of the following promotion: ELIAS VILLASENOR, from Cust. I, Range B29, GV/MPB, 8 hrs./day, 12 mos./yr., to Cust. II, Range B31, GV, 8 hrs./day, 12 mos./yr., effective 10/01/2025.

APPROVED

9. EDUCATIONAL & STUDENT SERVICES

A. Resolution No. 25-10-08, Availability of Textbooks and Instructional Materials - ACTION

The Administration recommends approval of Resolution No. 25-10-08 that ensures that students in the District have enough textbooks and other instructional materials in each subject area that are consistent with their alignment to state content standards and most recent adoption cycles. *[Goal 1 - Equity BP 0415 #5]*

APPROVED

10. BOARD POLICIES/ADMINISTRATIVE REGULATIONS

A. August 2025 CSBA Special Board Policy Updates - Second Reading (5 mins.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations/Board Bylaws from August 2025 CSBA Special Board Policy Updates, as stated in a second reading.

APPROVED

11. Governance Team Member Comments, Reports, Future Agenda Items and Board Meeting Reflection

HELD

12. Persons Wishing to Address the Board on Closed Session Items

This portion of the agenda is available for individuals to comment on or address the Board on an item addressed in Closed Session. The maximum time allowed for any speaker is usually two minutes.

NONE

13. Recess

7:35 p.m.

14. Convene to Closed Session

7:47 p.m.

15. CLOSED SESSION

A. AFT Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Brent Marquez-Valenti, AFT

NO ACTION

B. CSEA Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Josie Peterson, CSEA

NO ACTION

16. Reconvene to Open Session

8:16 p.m.

17. Report Out of Closed Session

NO ACTION

18. ADJOURN

8:16 p.m.