

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

October 10, 2018, 7:00 PM

City Hall, Council Chambers

333 - 90th Street, Daly City, CA 94015

LIVE TELECAST: Comcast Channel 27, Astound 26, AT&T U-Verse 99

NEW VIEWING OPTION LIVE STREAM: www.youtube.com/user/JESDDaly

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:07 p.m.

2. Members Present

Shakeel Ali

Marie Brizuela

Clayton Koo

Manufou Liaiga-Anoa'i

Maybelle Manio

3. Pledge of Allegiance

A. Woodrow Wilson Elementary School

HELD

4. Board Meeting Guidelines

Board members will review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.

HELD

5. Approval of Agenda

APPROVED

6. PUBLIC HEARING

A. Public Hearing to Review and Approve a Resolution on the District's Sufficiency of Pupil's Textbooks

The Governing Board of the Jefferson Elementary School District will hear public comments on the resolution stating sufficiency of textbooks and instructional materials at every school for the 2018-19 school year is consistent with their alignment to state content standards and most recent adoption cycles.

HELD

7. SPECIAL PRESENTATIONS

A. America SCORES at Woodrow Wilson Elementary School (10 min.)

Staff and students from Woodrow Wilson School will share on partnership and activities with America SCORES.

INFORMATION

8. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

B. Correspondence and Superintendent Comments

C. Administrator Comments

D. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

9. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Approval of Minutes - ACTION

Minutes of Regular Governing Board Meetings June 27, 2018, July 18, 2018, and Special Governing Board Meeting July 25, 2018.

APPROVED

C. * Resolution No. 18-10-10A to Excuse Manufou Liaiga-Anoa'i from Regular Board Meeting September 26, 2018 - ACTION

Pursuant to Education Code 35120 (9)(c), the Board will consider a request for passage of a resolution to excuse Manufou Liaiga-Anoa'i's absence on September 26, 2018, due to illness.

APPROVED

D. BB 9100 Annual Organizational Meeting (10 min.) - DISCUSSION

The Board will review BB 9100, discuss any changes desired and direct administration to return with revised version of BB 9100, if needed, for approval at a future meeting.

TABLED

E. Setting Annual Governance Meeting Training Date (10 min.) - DISCUSSION/ACTION

The Governing Board annually schedules a meeting to review current and establish new protocols, norms, as well as discuss other issues relating to governance. Due to high demand for services, CSBA, our past facilitator, only has January 5, 2019 available. Fagen Friedman & Fulfroost (F3), a firm specializing in education law and related services, also has a governance facilitation team that can conduct a training on January 12 or February 9. The Administration recommends the Board select from the available dates to set the Governance Meeting training date.

NO ACTION

F. 2018-2019 CSEA, Chapter #233, Negotiations Proposal Sunshine and Schedule of Public Hearing - ACTION

A Public Hearing will be held on October 24, 2018 to receive public input on the CSEA, Chapter #233, Negotiations Proposal for the 2018-2019 school year. CSEA is proposing to open negotiations on Article 5 - Wages; Article 6 - Health and Welfare; and Article 8 - Hours and Conditions of Employment. The Administration recommends acknowledging the receipt of, and direct sunshining and distribution for public review, the Negotiations Proposal for 2018-2019 by CSEA, Chapter #233, as required by the Rhodda Act.

APPROVED

G. 2018-2019 JESD Counter Proposal to CSEA, Chapter #233, Sunshine and Schedule of Public Hearing - ACTION

A Public Hearing will be held on October 24, 2018 on JESD's Counter Proposal to CSEA, Chapter #233, for the 2018-2019 school year. JESD is proposing to re-open negotiations on Article 5 - Wages; Article 6 - Health and Welfare; and Article 8 - Hours and Conditions of Employment. The Administration recommends direct sunshining and time to receive public input on the JESD's Counter Proposal to CSEA, Chapter #233, for the 2018-2019 school year, as required by the Rhodda Act.

APPROVED

10. EDUCATIONAL & STUDENT SERVICES - Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

F.D. Roosevelt:

\$1,000.00 from Mission Lodge No. 169 to be used at the school.

George Washington:

\$4,500.00 from San Mateo County Office of Sustainability to be used for several field trips.

\$1,000.00 from Silicon Valley Community Foundation to be used for a second grade field trip to the Academy of Sciences in San Francisco.

M.P. Brown:

\$1,000.00 from the Geballe Family and Philanthropic Ventures Foundation for a first grade field trip to the Bay Area Discovery Museum.

Westlake:

\$1,000.00 from Gary Speer to be used at the school.

School supplies from Coalfire to be used at the school.

APPROVED

B. * Williams Uniform Complaints - Quarterly Report for July 1, 2018 through September 30, 2018- ACTION

The Administration is required to report the number of complaints and whether the complaints have been resolved. For the quarter of July 1, 2018 through September 30, 2018, the District received zero complaints. The District is also required to report any teacher misassignments and teacher vacancies if a review is conducted in the quarter. There were no teacher vacancies and there were no teacher misassignments for this quarter.

APPROVED

C. * Resolution No. 18-10-10B, Availability of Textbooks and Instructional Materials - ACTION

The Administration recommends adoption of Resolution No. 18-10-10B, that ensures that students in the District have enough textbooks and other instructional materials in each subject area that are consistent with their alignment to state content standards and most recent adoption cycles.

ADOPTED

D. California Assessment of Student Performance and Progress (CAASPP) Results (25 min.) - INFORMATION

The Administration will share results of the 2017-18 California Assessment of Student Performance and Progress (CAASPP) for grades 3 through 8.

INFORMATION

E. * Expulsion of Student 1819032808 from Jefferson Elementary School District from 09/21/2018 through 06/14/2019 - ACTION

The Administration recommends the expulsion and immediate suspension of said expulsion of student 1819032808 from Jefferson Elementary School District from 09/21/2018 through 06/14/2019 per the facts noted on the Voluntary Consent to Discipline dated 09/28/18.

APPROVED

11. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$932,575.12.

APPROVED

B. * Franklin D. Roosevelt Elementary (FDR) Modular Classroom & Toilet Facilities 2017 Project - Additional Service No. 2 - Site Re-Design Based on California Geological Services Required Changes HED PROJECT - ACTION

The Administration recommends approval of an additional services proposal with HED on F.D. Roosevelt Elementary Modular Classroom & Toilet Facilities 2017 Project for Additional Service No. 2 - Site Re-Design Based on California Geological Services (CGS) Required Changes for an amount not to exceed \$28,410.00. This will be funded by Fund 21 (Measure I).

APPROVED

C. Resolution No. 18-10-10, Resolution of the Board of Trustees of the Jefferson Elementary School District Approving Amended and Restated Bylaws for the Jefferson Elementary School District Independent Citizens' Bond Oversight Committee - ACTION

The Administration recommends approval of Resolution No. 18-10-10, Resolution of the Board of Trustees of the Jefferson Elementary School District Approving Amended and Restated Bylaws of the District's existing Independent Bond Oversight Committee to also provide oversight for Measure T expenditures.

APPROVED

12. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. Certificated Retirement - 2018-2019 - ACTION

The Administration recommends approval of the retirement request from ELAINE FRANCISCO, PhD, PS Special Education teacher, TE, effective June 15, 2019. The Administration also requests an appropriate resolution be prepared commending Dr. Francisco for her years of service with the District.

APPROVED

B. * Certificated Resignation 2018-2019 - ACTION

The Administration recommends acceptance of the following resignation: JUSTINE KAY, Librarian, BF, effective October 5, 2018. Ms. Kay has been employed by the District since August 11, 2016.

APPROVED

C. * Hire Certificated Personnel 2018-2019 - ACTION

The Administration recommends hiring the following Certificated Personnel for the 2018-2019 school year:

CHRISTINA VILLARREAL, Temp. Status, BF Librarian, effective October 1, 2018, CLS1A, Step 1, pro-rated to start date.

CHRIS M. VOISARD, Temp. Status, DW, SSRT, effective October 18, 2018, CLS3B, Step 9, .75 FTE, pro-rated to start date.

KAREN HONG, Tenured, currently SSRT at DW, to JFK, IST, effective October 22, 2018, CLS3B, Step 7.

APPROVED

D. * Hire Certificated Substitute Teachers 2018-2019 - ACTION

The Administration recommends hiring the following certificated substitute teachers at the rate of \$162 per day: JESSIKA MERCADO, TANYA AMARAL, JOHN MAURER, MARVIN WHITAKER, and CHARLOTTE MILLER.

APPROVED

13. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. Retirement - Classified Personnel - ACTION

The Administration recommends approval of the retirement request from the following classified employee and requests an appropriate resolution be prepared commending the employee for their years of service with the District: Inst. Asst.-SPED, GV, effective 10/31/18, date of hire, 8/28/2002: STEPHANIE TRAPALIS.

APPROVED

B. Resignations - Classified Personnel - ACTION

The Administration recommends approval of the resignations from the following classified employees and requests appropriate resolutions be prepared commending those with 10 or more years of service with the District:

Inst. Asst.-ASP, DW, effective 9/18/18, date of hire, 5/24/2006: FLORA SOLIMAN;

Inst. Asst.- P.E., GV, effective 9/21/18, date of hire, 12/17/2002: CESAR LUNA;
Office Asst. I, WE, effective 9/28/18, date of hire, 3/03/2014: ALLELA CABILES.

APPROVED

C. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Prob.) Administrative Asst., \$24.54/hr., MN, 7.5 hrs./day, 12 mos./yr., effective 10/10/18: PRISCILLA PATALINGHUG;

(Prob.) Inst. Asst.-Preschool, \$18.30/hr., GP, 6 hrs./day, 10 mos./yr., effective 9/24/18: CHONA DE LA CRUZ;

(Sub.) Custodian I, \$19.80/hr., Custodian II, \$20.78/hr., Custodian III, \$21.81/hr., as needed, effective 9/18/18: VLADIMIR SOBALVARRO;

(Sub.) Noonyard Supv., \$11.00/hr., Inst. Asst./Inst. Asst.-P.E., \$17.10/hr., Inst. Asst.-BIL., \$17.50/hr., Inst. Asst.-SPED, \$17.93/hr., Office Asst., \$18.86/hr., SCIA, \$20.78/hr., School Admin. Asst., \$22.91/hr., as needed, effective 9/18/18: GRACIELA GUEVARRA.

APPROVED

D. * Clarification of Direction to Seek Applicants for Board's Appointee/Personnel Commission - ACTION

The Board will confirm direction to administration to seek applications for the Personnel Commission provided at the September 26, 2018 meeting.

APPROVED

14. Governance Team Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

15. Persons Wishing to Address the Board on Closed Session Items

NONE

16. Convene to Closed Session

8:45 p.m.

17. CLOSED SESSION

A. Superintendent Evaluation

NO ACTION

18. Report Out of Closed Session

NONE

19. ADJOURN

11:08 p.m.