

Jefferson Elementary School District
BOARD ACTIONS

Regular Governing Board Meeting
10/14/2020 07:00 PM
No Physical Location
Due to Governor's Executive Order N-35-20
LIVE TELECAST: <https://bit.ly/jesdyoutube>

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order
7:00 p.m.
2. Members Present
Shakeel Ali
Clayton Koo
Manufou Liaiga-Anoa'i
Maybelle Manio
3. Pledge of Allegiance
HELD
4. Governance Team Meeting Guidelines
Governance team members will review the Governance Team Meeting Guidelines.
HELD
5. Approval of Agenda
APPROVED
6. PUBLIC HEARING
 - A. Public Hearing to Review and Approve a Resolution on the District's Sufficiency of Pupil's Textbooks
The Governing Board of the Jefferson Elementary School District will hear public comments on the resolution stating sufficiency of textbooks and instructional materials at every school for the 2020-21 school year is consistent with their alignment to state content standards and most recent adoption cycles.
HELD
 - B. Public Hearing on Proposed Adoption of an Increase in School Facility Fees
The Governing Board of the Jefferson Elementary School District will consider input from the public on the proposed adoption of an increase in the

statutory school facilities fee established by the District against residential construction and reconstruction at \$4.08 per square foot and against new commercial or industrial construction at \$0.66 per square foot as approved by the State Allocation Board on January 22, 2020. The adoption of the increase of the Level 1 Fee is necessary to fund the construction of needed school facilities to accommodate growth due to development.

HELD

7. COMMUNICATIONS (15 min.)

- A. Board Member Acknowledgements and Commendations
- B. Superintendent Comments

HELD

8. GENERAL FUNCTIONS - Bernardo Vidales

- A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

- B. *Approval of Minutes - ACTION

Minutes of Regular Governing Board Meetings September 9, 2020 and September 23, 2020.

APPROVED

- C. *Contracted Services - Arise Educational Center - ACTION

The Administration recommends acceptance of a contract in the amount of \$161,894 with Arise Educational Center to provide educational services to two Jefferson Elementary School District students. The Board has previously approved \$73,498 at its regular meeting on August 26, 2020. The increase of \$88,396 is due to the educational and related services of a new student. The contract is to be funded through the Special Education budget.

APPROVED

- D. Resolution Commending Pat Bohm, Retired Executive Director, Daly City Partnership - ACTION

The Administration recommends an appropriate resolution be prepared commending Pat Bohm for her years of dedicated service at Daly City Partnership and to the students and community of Daly City and on the occasion of her retirement.

APPROVED

9. EDUCATIONAL & STUDENT SERVICES - Heidi Joyner

A. *Acceptance of Donations - ACTION

The Administration recommends acceptance of the following donations:
Woodrow Wilson:
Office furniture from Oracle to be used at the school.

APPROVED

B. *Williams Uniform Complaints - Quarterly Report for July 1, 2020 through September 30, 2020 - ACTION

The Administration is required to report the number of complaints and whether the complaints have been resolved. For the quarter of July 1, 2020 through September 30, 2020, the District received zero complaints. The District is also required to report any teacher misassignments and teacher vacancies and there were zero teacher misassignments for this quarter.

APPROVED

C. *Single Plan for Student Achievement 2020-2021 - ACTION

The Administration recommends approval of the Single Plan for Student Achievement for the following JESD school: Westlake Elementary School, as developed by their School Site Council and site staff members.

APPROVED

D. *Contracted Services - Daly City Partnership - ACTION

The Administration recommends acceptance of a contract in the amount of \$64,500 with Daly City Peninsula Partnership for live, interactive, virtual learning intervention literacy and math tutoring support on a 1:1 basis for foster youth, homeless, and retention at-risk students throughout the 2020-2021 school year. This contract is funded by CARES and Title I funds.

APPROVED

E. *Contracted Services - Daly City Partnership - ACTION

The Administration recommends approval of multiple contracts with Daly City Partnership for various services at Daniel Webster, M.H. Tobias, and Woodrow Wilson schools for a total amount not to exceed \$38,230. These services will be funded by multiple General Fund resources in site and district budgets.

APPROVED

F. Resolution No. 20-10-14A, Availability of Textbooks and Instructional Materials - ACTION

The Administration recommends approval of Resolution No. 20-10-14A, that ensures that students in the District have enough textbooks and other instructional materials in each subject area that are consistent with their alignment to state content standards and most recent adoption cycles.

APPROVED

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. *Approval of Warrants - ACTION

Warrants totaling \$2,325,014.12.

APPROVED

B. *Garden Village Elementary School Storm Water Detention System - ACTION

The Administration recommends approval of a contract with DRYCO Construction, Inc., for the installation of storm water detention system at Garden Village Elementary School for an amount not to exceed \$123, 235, plus an additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. This will be funded by Fund 21. The contractor was selected through informal bidding procedures under the Uniform Public Construction Cost Accounting Act (UPCCAA) Section 22030 ET SEQ of the California Public Contract Code.

APPROVED

C. Design-Build Construction of the Workforce Housing Project - ACTION

The Administration recommends approval of a contract with C. Overaa and Company for the design-build services for construction of the Workforce Housing Project with a not to exceed Construction price of \$27,420,682 and a not to exceed Design price of \$547,752. The total contract is for an amount of \$27,968,434. An additional 10% contingency will be included to cover work to address unforeseen conditions to be preapproved by the District Administration. A summary of proposed design-build contract is attached. This will be funded by Fund 21.

APPROVED

D. Resolution No. 20-10-14, Adoption of Increase in School Facility Fee - ACTION

The Administration recommends adoption of Board Resolution No. 20-10-14, Increase in the statutory school facilities fee ("Level 1 Fee") on new residential construction and reconstruction at \$4.08 per square foot and commercial/industrial development at \$0.66 per square foot. The proposed fees are authorized by Education Code Section 17620 and Government Code Section 65995. The adoption of the increase of the Level 1 Fee is necessary to fund the construction of needed school facilities to accommodate growth due to development.

ADOPTED

E. Surplus Property Process and Review (30 min.) - INFORMATION

The Administration will provide information on the surplus property process and review the current status of JESD properties.

INFORMATION

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. *Hire Certificated Personnel 2020-2021 - ACTION

The Administration recommends hiring the following certificated personnel for the 2020-2021 school year: BARBARA ARENA YATES, Temporary Status, 1st grade, Virtual School, effective 9/18/2020, CLS3C, Step 9, \$80,510 pro-rated to start date.

APPROVED

B. *Hire Certificated Substitute Teachers 2020-2021 - ACTION

The Administration recommends hiring the following certificated substitute teachers for the 2020-2021 school year at the rate of \$170 per day: ANNE CHEN and ALAINA ERICKSON.

APPROVED

C. *Certificated Unpaid Personal Leave of Absence 2020-2021 - ACTION

The Administration recommends approval of a request for Unpaid Personal Leave of Absence received from: ELYSE SAMUELS, School Counselor, MPB, currently on FMLA, requests an Unpaid Personal LOA, 11/3/2020-11/10/2020.

APPROVED

D. *Status Change from Probationary II to Tenure 2020-2021 - ACTION

The following teachers, counselors, and speech pathologists are eligible for tenure status. The Administration requests Board approval for the status change from Probationary II to Tenure:

PAULA ANTRAM, SBA, 8/16/18; EDWARD ARIAS, SPED, 8/16/18; CASEY BAKER, MHT, 8/16/18; REBECCA BALESTIERI, VS, 8/16/18; FLORDELLYN CASTILLO, FR, 8/16/18; MICHELLE CRISAN, TRP, 8/16/18; SHERI FABBRI, FR, 8/16/18; JULIA GESIN, BF, 8/16/18; CHERYL HENDRICKSON, SPED, 8/9/18; MACKENZIE LARA, VS, 8/16/18; DENNIS LEE, VS, 8/16/18; HIROKO LIPPEY, BF, 8/16/18; SAMANTHA MAR, GW, 8/16/18; KAYLA MONTIEL, PS, 1/31/18; ABIGAIL NORTON, DW, 8/16/18; MEGHAN ORTH, JFK, 8/16/18; LORNA RODRIGUEZ, WE, 8/16/18; MARY ANN SHARKAWY, TE, 8/16/18; BRIDGET SHEA, FDR, 8/16/18; TANYA SOOHOO, DW, 8/16/18; CHLOE STEIN, VS, 8/16/18; ALYSA SUTTER, DW, 8/16/18; AMBER WATERS, FDR, 8/4/16; SARAH WELTY, GV/MPB, 8/16/18.

APPROVED

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. *Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified employees:

(Sub.) MARIEANN SOCHAYSENG, Inst. Asst., \$22.07/hr., as needed, effective 9/02/2020;

(Sub.) ROBELITO B. CAMPO, Custodian I, \$20.61/hr., as needed, effective

9/15/2020;

(Sub.) JAMES ROSARIO FERNANDES, IT Support Tech., \$26.94/hr., as needed, effective 9/21/2020;

(Sub.) CHRISTIAN J. VIRAY, IT Support Tech., \$26.94/hr., as needed, effective 9/21/2020;

(Sub.) SAMUEL H. SMITH, IT Support Tech., \$26.94/hr., SCIA, \$21.63/hr., as needed, effective 9/23/2020;

(Sub.) DAISY P. PANGALILINGAN, Inst. Asst., \$17.80/hr., as needed, effective 9/25/2020;

(Sub.) DREXON M. VENEGAS, Custodian I, \$20.61/hr., Custodian II, \$21.63/hr., Custodian III, \$22.70/hr., as needed, effective 9/29/2020;

(Sub.) MILAGROS SANTIAGO, Attendance Tech., \$23.16/hr., as needed, effective 10/08/2020.

APPROVED

B. *Leave of Absence - Classified Personnel - ACTION

The Administration recommends approval of an unpaid leave of absence for the following classified employees:

BEATRIZ BARBA HARO, Office Asst. I, SBA, from 9/25/2020 thru 3/25/2021;

GRACE BRUNINGS-GONZALEZ, Inst. Asst.-SPED, JFK, from 10/2/2020 thru 10/9/2020;

DEBORAH VALLE, SCIA, MHT, from 8/17/2020 thru 2/8/2021.

APPROVED

13. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernardo Vidales

A. Board Policies/Administrative Regulations: July 2020 CSBA Board Policy Revisions - Second Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from July 2020 CSBA Board Policy Revisions as stated in a second reading.

APPROVED

14. BOARD GOVERNANCE MATTERS

A. Return to In School Instruction - INFORMATION/ACTION

The Board will receive information on current return to school guidelines, district readiness actions, and consider recommendations for adopting criteria to utilize in considering a reopening process when local health conditions allow.

APPROVED (Return to School In-Person Decision: Health conditions for San Francisco and San Mateo counties to meet "minimal" tier standard across all metrics in CA Blueprint for a Safer Economy, new weekly cases in Daly City be fewer than 30 for two weeks, and not reopen earlier than January 19, 2021.)

15. Persons Wishing to Address the Board on Unagendized or Closed Session Items

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda or an item addressed in Closed Session. Please submit Speaker Card located here. The maximum time allowed for any speaker is usually two minutes.

HELD

16. Governance Team Member Comments, Reports and Board Meeting Reflection

HELD

17. Convene to Closed Session

9:45 p.m.

18. CLOSED SESSION

A. Superintendent Evaluation

NO ACTION

B. Superintendent Contract

Conference with Labor Negotiators: Agency Designated Representatives,
Board President Shakeel Ali and Board Vice President Maybelle Manio

NO ACTION

C. AFT Negotiations

Conference with Labor Negotiators: Agency Designated Representative, Brent
Marquez-Valenti, AFT

NO ACTION

19. Report Out of Closed Session

NO ACTION

20. ADJOURN

10:41 p.m.