

**Jefferson Elementary School District
BOARD ACTIONS**

Regular Governing Board Meeting

October 24, 2018, 7:00 PM

Jefferson Elementary School District
101 Lincoln Avenue, Daly City, CA 94015
Boardroom

If available, the video/audio recording archive of this meeting can be found within two days of the meeting at: <http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.

1. 7:00 p.m. Call to Order

7:02 p.m.

2. Members Present

Shakeel Ali

Marie Brizuela

Clayton Koo

Maybelle Manio

3. Pledge of Allegiance

HELD

4. Board Meeting Guidelines

Board members will review the Board Meeting Guidelines and report how well they adhered to the meeting guidelines at the end of the meeting.

HELD

5. Approval of Agenda

APPROVED

6. PUBLIC HEARING

A. Public Hearing for 2018-2019 CSEA, Chapter #233, Negotiations Proposal

A Public Hearing will be held to receive public input on the CSEA, Chapter #233, Negotiations Proposal for the 2018-2019 school year. CSEA is proposing to open negotiations on Article 5 - Wages; Article 6 - Health and Welfare; and Article 8 - Hours and Conditions of Employment.

HELD

B. Public Hearing for 2018-2019 JESD Counter Proposal to CSEA, Chapter #233

A Public Hearing will be held on JESD's Counter Proposal to CSEA, Chapter #233, for the 2018-2019 school year. JESD is proposing to reopen negotiations on Article 5 - Wages; Article 6 - Health and Welfare; and Article 8 - Hours and Conditions of Employment.

HELD

7. COMMUNICATIONS (20 min.)

A. Board Member Acknowledgements and Commendations

B. Correspondence and Superintendent Comments

C. Administrator Comments

D. Persons Wishing to Address the Board

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the agenda. The maximum time allowed for any speaker is usually two minutes.

HELD

8. GENERAL FUNCTIONS - Bernie Vidales

A. Consent Agenda - ACTION

The Administration recommends approval of the starred (*) items on the rest of the agenda.

APPROVED

B. * Approval of Minutes - ACTION

Minutes of Regular Governing Board Meetings August 15, 2018 and September 12, 2018.

APPROVED

C. * Denial of Claim #2018-01873 - ACTION

The Administration recommends the denial of claim #2018-01873, as per the recommendation of our insurance carrier, San Mateo County Schools Insurance Group.

APPROVED

D. Interviews of Candidates for Board's Appointee to Personnel Commission - INFORMATION/DISCUSSION

The Board of Trustees will interview the following candidates who have been determined eligible and completed an application. The candidates to be interviewed are Ron Appel and David Bookbinder. The interviews will be conducted in public session.

DISCUSSED

E. Board's Proposed Appointee to Personnel Commission - ACTION

The Board of Trustees will make a public announcement of its proposed appointee to the Personnel Commission. The Board's final action will be scheduled within 45 days from October 24, 2018, in accordance with Education Code 45146. The new term of office begins December 1, 2018.

APPROVED (Ron Appel)

F. Setting Annual Governance Meeting Training Date (10 min.) - DISCUSSION/ACTION

The Governing Board annually schedules a meeting to review current and establish new protocols, norms, as well as discuss other issues relating to governance. Due to high demand for services, CSBA, our past facilitator, has limited availability. The options are two consecutive weekday evenings from 6:00-9:00 p.m. on February 5-6, 6-7, 19-20, or 20-21, 2019, Saturday, April 27, 2019 or May 4, 2019, or with another CSBA facilitator on Saturday, February 9, 16, or 23, 2019. The Administration recommends the Board select from the available dates to set the 2019 Governance Meeting training date.

DISCUSSED (February 9, 2019 or March 23, 2019)

9. EDUCATIONAL & STUDENT SERVICES - Sandy Mikulik

A. * Acceptance of Donations - ACTION

The Administration recommends approval of the following donations:

John F. Kennedy:

\$1,000.00 from Philanthropic Ventures Foundation to be used for a field trip to the Children's Discovery Museum.

\$1,000.00 from Philanthropic Ventures Foundation to be used for a Kindergarten field trip to the Marine Science Institute.

APPROVED

B. * Expulsion of Student 1819072005 from Jefferson Elementary School District from 10/16/18 through 6/14/19 - ACTION

The Administration recommends the expulsion of student 1819072005 from Jefferson Elementary School District from 10/16/18 through 6/14/19 per the facts noted on the Voluntary Consent to Discipline dated 10/12/18.

APPROVED

10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler

A. * Approval of Warrants - ACTION

Warrants totaling \$947,666.46.

APPROVED

B. * Fernando Rivera Middle School Modular Classroom Building – Proposal for Geotechnical Observation, Special Inspection and Material Testing Services, BSK Associates Project - ACTION

The Administration recommends approval of a proposal with BSK Associates to provide geotechnical observation, special inspection and material testing services during construction of the modular classroom building at Fernando Rivera Middle School for an amount not to exceed \$49,196.00. This will be funded by Fund 21 (Measure I).

APPROVED

C. Contracted Services - Allana Buick & Bers, Inc. - ACTION

The Administration recommends approval of two contracts with Allana Buick & Bers, Inc., for a total amount not to exceed \$240,000 for Engineering/Design Services and Construction Administration Services for a District-Wide Furnace/Boiler Replacement and Control System Centralization as approved by the State of California Energy Commission as a Proposition 39 project to be funded by Fund 21 and Proposition 39 funds.

APPROVED

11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti

A. * Certificated Resignation 2018-2019 - ACTION

The Administration recommends acceptance of the following Certificated resignation: CHRISTINA VILLARREAL, BF, Librarian, effective October 12, 2018. Ms. Villarreal has been employed by the District since October 1, 2018.

APPROVED

B. * Hire Certificated Substitute Teachers 2018-2019 - ACTION

The Administration recommends hiring the following certificated substitute teacher for the 2018-2019 school year at the rate of \$162 per day: SARAH PAYNE.

APPROVED

12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti

A. * Resignation - Classified Personnel - ACTION

The Administration recommends approval of the resignation from the following classified employee:

Information Technology Support Technician, DO, effective 10/19/18, date of hire, 7/10/13: ALLEN WOO.

APPROVED

B. * Employment - Classified Personnel - ACTION

The Administration recommends approval of employment of the following classified personnel:

(Prob.) Inst. Asst.-Preschool, \$17.45/hr., GP, 6 hrs./day, 10 mos./yr., effective 10/8/18: MARIA P AGUILA;

(Sub.) Noonyard Supervisor, \$11.00/hr., as needed, effective 8/23/18: PRINSES RAMOS RIVERA;

(Sub.) Office Assistant I, \$18.86/hr., as needed, effective 9/24/18: ROSY A. LEE-CHOO;

(Sub.) Inst. Asst.-After School Program, \$21.20/hr., as needed, effective 8/22/18: MONINA PAMINTUAN;

(Sub.) Campus Safety Asst., \$17.95/hr., Inst. Asst.-Sped., \$17.93/hr., SCIA, \$20.78/hr., as needed, effective 9/19/18: EMERITA ANCHETA LAMBIT;

(Sub.) Inst. Asst.-Sped., \$17.93/hr., as needed, effective 8/22/18: NAY ZAR TUN KYAW;

(Sub.) Inst. Asst.-After School Program, \$17.10/hr., Office Assistant, \$18.86/hr., as needed, effective 9/12/18: MARY GRACE OLARTE;

(Sub.) Office Assistant, \$18.86/hr., as needed, effective 10/01/18: ALLELEA CABLES;

(Sub.) Inst. Tech., \$18.86/hr., as needed, effective 10/01/18: SYLVIA HERNANDEZ-ARAMBURO;

(Sub.) Custodian I, \$19.80/hr., Custodian II, \$20.78/hr., Custodian III, \$21.81/hr., as needed, effective 10/02/18: JEREMY H. FRANCISCO;

(Sub.) Maintenance Utility Tech., \$21.81/hr., Maintenance Tech., \$25.88/hr., as needed, effective 10/05/18: NOEL PARANGAN;

(Sub.) Food Services Asst., \$16.68/hr., Sr. Food Services Asst., \$17.93/hr., Snack Bar Operator, \$17.93/hr., Office Assistant I, \$18.86/hr., as needed, effective 10/12/18: JANEY TERESA HALL;

(Sub.) Food Services Asst., \$16.68/hr., Sr. Food Services Asst., \$17.93/hr., Snack Bar Operator, \$17.93/hr., as needed, effective 10/12/18: VERONICA STERLING MASON.

APPROVED

C. * Promotion - Classified Personnel - ACTION

The Administration recommends the approval of the following promotion from Office Asst. I, GV, \$22.25/hr., 3 hrs./day, to Admin. Asst., MN, \$23.38/hr., 7.5 hrs./day, 12 mos./yr., effective 10/11/18: PRISCILLA PATALINGHUG.

APPROVED

13. BOARD POLICIES/ADMINISTRATIVE REGULATIONS - Bernie Vidales

A. BB 9100 Annual Organizational Meeting (10 min.) - DISCUSSION

The Board will review BB 9100, discuss any changes desired and direct administration to return with revised version of BB 9100, if needed, for approval at a future meeting.

DISCUSSED

B. Board Policies/Administrative Regulations: July 2018 CSBA Board Policy Revisions - First Reading (5 min.) - DISCUSSION/ACTION

The Board will review and revise Board Policies/Administrative Regulations from July 2018 CSBA Board Policy Revisions as stated in a first reading.

APPROVED

14. Governance Team Member Comments, Reports and Reflection on Board Meeting Guidelines

HELD

15. Persons Wishing to Address the Board on Closed Session Items

NONE

16. Convene to Closed Session

8:25 p.m.

17. CLOSED SESSION

A. Superintendent Evaluation

NO ACTION

18. Report Out of Closed Session

NONE

19. ADJOURN

10:15 p.m.