

**Jefferson Elementary School District**  
**Regular Governing Board Meeting**  
November 18, 2015, 7:00 PM  
City Hall, Council Chambers  
333 - 90th Street, Daly City, CA 94015  
LIVE TELECAST: Comcast Channel 27 or RCN Channel 26

*If available, the video recording archive of this meeting can be found at:  
<http://www.jsd.k12.ca.us/District/147214-Board-Actions.html>.*

1. **7:00 p.m. Call to Order**  
**7:02 p.m.**
2. **Members Present**  
**Shakeel Ali**  
**Marie Brizuela**  
**Rebecca Douglass**  
**Manufou Liaiga-Anoa'i**
3. **Pledge of Allegiance**  
**A. Daly City Host Lions Club 2015 Peace Poster Contest Winners**  
**HELD**
4. **Review Board Meeting Guidelines**  
**HELD**
5. **Approval of Agenda**  
**APPROVED**
6. **SPECIAL PRESENTATIONS**
  - A. **Daly City Host Lions Club 2015 Peace Poster Contest Winners (15 min.)**

The Daly City Host Lions Club will present this year's poster contest award winners. Students from Benjamin Franklin, Fernando Rivera, Franklin D. Roosevelt, Holy Angels, Our Lady of Mercy, Our Lady of Perpetual Help, and Thomas R. Pollicita schools entered the contest.

**INFORMATION**
  - B. **Employee Retirement/Resignation Resolutions (15 min.)**

The Board will recognize long term District employees with a resolution for their years of service.

**INFORMATION**
7. **COMMUNICATIONS (15 min.)**
  - A. **Persons Wishing to Address the Board**

This portion of the agenda is available for individuals to comment on or address the Board on any issue that is under the Board's jurisdiction and not on the

agenda. The Board may not discuss or comment on any items in this section.  
The maximum time allowed for any speaker is usually three minutes.

**B. Administrator Comments**

**C. Board Member Acknowledgements and Commendations**

**D. Correspondence**

**E. Superintendent Comments**

**HELD**

**8. GENERAL FUNCTIONS - Bernie Vidales**

**A. Consent Agenda - ACTION**

The Administration recommends approval of the starred (\*) items on the rest of the agenda.

**APPROVED**

**B. \* Approval of Minutes - ACTION**

Minutes of Regular Governing Board Meeting September 9, 2015.

**APPROVED**

**C. Call for Nominations for CSBA Delegate Assembly - INFORMATION**

The Administration recommends that the Board considers nominating local board members for CSBA Delegate Assembly.

**INFORMATION**

**9. CURRICULUM & INSTRUCTION/PUPIL PERSONNEL SERVICES-Sandy Mikulik**

**A. \* Acceptance of Donations - ACTION**

The Administration recommends approval of the following donations:

George Washington:

\$750.00 from the Silicon Valley Community Foundation to be used for a fourth grade class field trip.

John F. Kennedy:

\$100.00 from the Hillside Homeowners Improvement Association to be used at the school.

M.P. Brown:

\$1,000.00 from Symetra given in honor of Claudia Zervoulakos, M.P. Brown teacher, to be used at the school.

M.H. Tobias:

\$20.00 gift card from Sloat Garden Center to be used for the school's gardening project.

Susan B. Anthony:

\$100.00 from the Hillside Homeowners Improvement Association to be used at the school.

Thomas Edison:

\$882.00 from Philanthropic Ventures Foundation through the Geballe Family for a 2nd grade field trip to the San Francisco Symphony on December 4, 2015.

Thomas R. Pollicita:

\$100.00 from the Hillside Homeowners Improvement Association to be used at the school.

**APPROVED**

**10. BUSINESS & FINANCIAL PROCEDURES - Julie Kessler**

**A. \* Approval of Warrants - ACTION**

Warrants totaling \$1,921,285.49.

**APPROVED**

**B. \* Surplus Equipment - Fernando Rivera School - ACTION**

The Administration recommends the Governing Board declare the computer equipment detailed on the attached lists from Fernando Rivera School, having a total value of less than \$2,500, as surplus and authorize disposal of the entire lot.

**APPROVED**

**C. \* Fernando Rivera/Thomas Edison Switchgear Repair - ACTION**

The Administration recommends the Governing Board authorize the filing of the Notice of Completion for the Fernando Rivera/Thomas Edison Switchgear Repair Project. The Contractor, A.S.F. Electric, Inc., has completed the work in accordance with the contract documents.

**APPROVED**

**D. \* Benjamin Franklin Window Wall Replacement - ACTION**

The Administration recommends the Governing Board authorize the filing of the Notice of Completion for the Benjamin Franklin Window Wall Replacement Project. The Contractor, Southland Construction Management, Inc., has completed the work in accordance with the contract documents.

**APPROVED**

**E. \* Fire Alarm System Upgrade - ACTION**

The Administration recommends the Governing Board authorize the filing of the Notice of Completion for the Fire Alarm System Upgrade Project. The Contractor, Alpha Bay Builders, Inc., has completed the work in accordance with the contract documents.

**APPROVED**

**F. Architectural/Engineering Services for Modernization of the District Office - ACTION**

As requested, the Administration recommends the Governing Board authorize Deems Lewis and McKinley to provide Architectural/Engineering Services for the Modernization of the District Office. The plans will provide a way forward to modernize the existing facility and address the mitigation of hazardous materials present in the facility. The cost for the services is \$132,500. This project will be charged to Fund 21.

**APPROVED**

**G. Approval of 2014-15 Developer Fee Compliance Pursuant to Government Code 66001 - ACTION**

The Administration recommends that the Board finds the District compliant pursuant to Government Code 66001.

**APPROVED**

**H. \* AB 1200 - Disclosure of Collective Bargaining Agreement with AFT Chapter #3267, CSEA Chapter #233, Unrepresented Confidential Classified Employees, and Unrepresented Certificated and Classified Management for the 2015-16 School Year - ACTION**

As required by AB1200, the District is providing public disclosure of the costs of the Collective Bargaining Agreement, regarding the increase in the cost of employee salary and benefits, with AFT Chapter #3267, CSEA Chapter #233, Unrepresented Confidential Classified Employees, and Unrepresented Certificated and Classified Management for the 2015-16 school year. Agreement costs are also available to the public.

**APPROVED**

**11. CERTIFICATED PERSONNEL - Brent Marquez-Valenti**

**A. \* Certificated Resignation 2015-2016 - ACTION**

The Administration recommends acceptance of the following resignation: VANESSA LEZCANO, TIG/EL teacher at Daniel Webster, resignation effective November 13, 2015. Ms. Lezcano has been employed in the District since August 20, 2012.

**ACCEPTED**

**B. \* Hire Certificated Teacher 2015-2016 - ACTION**

The Administration recommends hiring the following Certificated Special Education teacher for the 2015-2016 school year: ERIN E. HALEY, Special Education teacher, F.D. Roosevelt, effective October 22, 2015, CLS2B Step 4, \$58,467 pro-rated to start date.

**APPROVED**

**C. \* Hire Certificated Substitute Teachers 2015-2016 - ACTION**

The Administration recommends hiring the following Certificated substitute teachers for the 2015-2016 school year at the rate of \$154 per day: MACK MACLEAN and WALAA ABDALLAH.

**APPROVED**

**12. CLASSIFIED PERSONNEL - Brent Marquez-Valenti**

**A. \* Employment - Classified Personnel - ACTION**

The Administration recommends approval of the employment of the following classified personnel

(Prob.) School Administrative Asst., \$22.22/hr., WW, 7.5 hrs./day, 10 mos./yr., effective 10/19/15: TAYLOR MILLA;

(Prob.) School Administrative Asst., \$22.22/hr., MHT, 7.5 hrs./day, 10 mos./yr., effective 11/04/15: FAYE JEANNETTE BALTAZAR;

(Sub.) Inst. Asst.-P.E., \$16.26/hr., as needed, effective 10/20/15: MARTA ANDERSON;

(Sub.) Custodian I, \$18.82/hr., Custodian II, \$19.75/hr., Custodian III, \$20.73/hr., as needed, effective 10/26/15: CANON CULLEN HALL;

(Sub.) Noonyard Sup., \$9.00/hr., JFK, Inst. Asst.- Spec. Ed., \$17.05/hr., Office Asst. I, \$17.92/hr., as needed, effective 10/26/15: YANET GONZALEZ DE PICAZO;

(Sub.) Spec. Cir. Inst. Asst., \$17.49/hr., Inst. Asst.-Spec. Ed., \$17.05/hr., as needed, effective 10/26/15: AMBER M. AVILA;

(Sub.) Inst. Asst., \$16.26/hr., as needed, effective 10/26/15: WALAA I. ABDALLAH;

(Sub.) Inst. Asst.-Spec. Ed., \$17.05/hr., Spec. Cir. Inst. Asst., \$17.49/hr., as needed, effective 10/26/15: LORRAINE MURPHY;

(Sub.) Custodian I, \$18.82/hr., Custodian II, \$19.75/hr., Custodian III, \$20.73/hr., as needed, effective 10/26/15: LEONARDO T. VALENCIA;

(Sub.) Inst. Asst.-Bilingual, \$16.64/hr., as needed, effective 10/29/15: JACQUELINE POLONSKI;

(Sub.) Inst. Asst.-Spec. Ed., \$17.05/hr., Campus Safety Asst., \$17.05/hr., as needed, effective 10/29/15: HECTOR PREDROZA, III;

(Sub.) Inst. Asst.-Preschool, \$16.26/hr., as needed, effective 9/08/15: MELISSA FERREIRA;

(Sub.) School Admin. Asst., \$21.78/hr., Office Asst. I, \$17.92/hr., Inst. Asst.-Spec. Ed., \$17.05/hr., effective 10/01/15: OFELIA CAICEDO.

**APPROVED**

**B. \* Working Out of Class - ACTION**

The Administration recommends approval for the following classified employee to work out of class from Custodian I, DW/WE, to Custodian II, WE, 8 hrs./day, effective 10/5/15 thru 10/9/15: RICHARD CEGUERRA.

**APPROVED**

**C. \* Increase in Hours - ACTION**

The Administration recommends approval of an increase in hours for the following classified position: Food Service Asst., CK, from 6 hrs./day to 8 hrs./day, 10 mos./year, effective 11/03/15: JOANNA LANDAYAN.

**APPROVED**

**13. Board Member Comments and Reports and Reflection on Board Meeting Guidelines**

**HELD**

**14. ADJOURN**

**7:59 p.m.**