

**Westlake Elementary**  
**Parent Teacher Association - Second Meeting Minutes**

Tuesday, October 8, 2019 | 8:30 - 9:20 am | MUR

**Attendees**

Robson  
Fabiola  
Mitch  
Olivia  
Maria G  
Cheryl D  
Tamara  
Masha  
Paula  
Alana  
Linn  
Win  
Fatima

**Notes**

1. PTA status: Westlake Elementary is off to a great start!
  - a. Paula has been meeting with other PTA leaders in the Jefferson Council PTA and recently attended the Principals and Presidents Dinner with Ms. O Neill (Sep 30th)
  - b. Back to school potluck had 190 attendees, including school board members Pamela DiGiovanni and School Board President Clayton Koo.
  - c. PTA Membership
    - i. PTA leads JESD with 117 members, of 365 student body population. This is a 123% of last year's. We hope to double membership by EOY.
    - ii. Another membership drive may be held after walk-a-thon.
2. Literacy night was a success! (PTA-sponsored)
  - a. Teachers held exercises and demos in their classroom to show techniques and fun ways to improve reading comprehension, phonics and vocabulary!
3. Serramonte, Shopping it's a trip!
  - a. Westlake is \$12k behind #1 school (Monte Verde)
  - b. Keep receipts coming!
4. Walk-A-Thon
  - a. Launched last week.

- b. Goal is \$25k. Stretch goal is \$30k
  - c. First count is \$1,991.08 as of Oct 7th, 2019
  - d. Prizes accumulate.
  - e. Prizes are listed in walk-a-thon flyers
  - f. Prize distribution events
    - i. Teachers requesting class party events be held relatively close to termination of walk-a-thon (event is oct 23, termination is oct 31)
  - g. Pledgestar is still in progress
5. 5th Grade Ceremony Suggestion
- a. A parent suggested to have a formal promotion ceremony for 5th graders rather than a clapout. Other parents suggested that we do a survey among 5th grade parents to determine what they would like to do for their children at the end of the school year..

**Action items**

1. Shopping trip slide on digital signage
2. Survey among 5th Grade parents for end of year ceremony
3. Find a Parent Volunteer for the National PTA Reflections Art Program